



# Durham County

200 E. Main Street  
Durham, NC 27701  
(919) 560-0025

## Meeting Agenda Board of County Commissioners

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Monday, February 11, 2019

7:00 PM

Commissioners' Chambers

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### Regular Session

### "Public Charge"

The Board of Commissioners asks its members and citizens to conduct themselves in a respectful, courteous manner, both with the Board and fellow citizens. At any time, should any member of the Board or any citizen fail to observe this public charge, the Chair will ask the offending person to leave the meeting until that individual regains personal control. Should decorum fail to be restored, the Chair will recess the meeting until such time that a genuine commitment to the public charge is observed.

As a courtesy to others, please turn off cell phones during the meeting.

### 7:00 pm Regular Session

1. Opening of Regular Session - Pledge of Allegiance (5 min)
2. Agenda Adjustments (5 min)
3. Announcements (5 min)

#### 19-0076 Announcements

#### Agenda Text:

1. **Durham Public Schools Town Hall Meeting** - Please join Superintendent Pascal Mubenga to learn about the Strategic Plan and to provide input on the 2019-20 budget and support district's vision: Igniting Limitless Potential. The event will be held at Neal Middle School located at 201 Baptist Rd on February 12th from 7:00pm - 8:30pm. Please RSVP at [www.dpstownhall.event.com](http://www.dpstownhall.event.com)
2. **Hayti Heritage Film Festival** - Mark your calendar for the 25th Anniversary of the Hayti Heritage Film Festival. The festival opens Thursday, February 14th and ends on Saturday, February 16th. For more information and to purchase tickets for this year's festival, please visit <https://hayti.org/programming/film/>

3. **Durham YouthWork Program Seeks Local Employers to Host Youth Interns** - This program, now in its 16th year, has a goal to grow from serving approximately 200 youth each summer to serving more than 1,000 youth within the next three years. In 2019, the goal is to offer more than 300 paid youth summer internship opportunities, and local employers are needed to make this a reality.

This year's expo will be held on Saturday, February 23 from 9 a.m. until noon at the Chesterfield Building, located at 107 W. Main St. in downtown Durham.

For more information about hosting summer interns and/or participating in the 2019 Durham YouthWork Job Expo, interested employers should visit the City's website or contact Business Services Manager Jamie Vaughn with the City's Office of Economic and Workforce Development at (919) 560-4965 ext. 15221 or [James.Vaughn@DurhamNC.gov](mailto:James.Vaughn@DurhamNC.gov) <<mailto:James.Vaughn@DurhamNC.gov>>

4. **LIEAP - Low Income Energy Assistance Program:** LIEAP will be open to ALL Durham County residents, January 2 - March 31, 2019. Applications will be taken at the Department of Social Services in the Crisis Lobby #27 Monday - Friday at 414 East Main Street from 8:30 a.m. - 5:30 p.m.

Call 919-560-8000 to schedule your LIEAP appointment. Walk-ins are welcome. The LIEAP Program assists with heating only. Bring a photo ID, Social Security card, income verification and verification of heating source-heating bill to your appointment.

5. **Save The Date: Women's Health Awareness 2019** - A Women's Wellness Conference with **FREE** health screenings, education sessions, healthy living sessions and health resources will be held on Saturday, April 6th from 8:00am - 5:00pm at the Mary Townes Science Building located at 1900 Concord St (NCCU Campus).

Registration for this event is FREE and ends Friday, March 15th. Register at [www.niehs.nih.gov/whad](http://www.niehs.nih.gov/whad) <<http://www.niehs.nih.gov/whad>>. For more information please email [whad@niehs.nih.gov](mailto:whad@niehs.nih.gov) <<mailto:whad@niehs.nih.gov>> or call (984) 287-4414.

6. **Boys of Color Conference** - My Brother's Keeper Durham and North Carolina Central University Male Achievement Center (M.A.C) will kick-off

their inaugural conference on April 13, 2019 from 8:00 a.m. - 2:00 p.m. at the Miller Morgan Auditorium located at 1801 Fayetteville St (NCCU Campus).

This year's theme is Be the Change: The Re-Dedication to Black Male Achievement. This event is free and is aimed for males ages 14 and up.

Pre-registration is suggested at

[https://www.eventbrite.com/e/annual-boys-men-of-color-conference-aami-tickets-54901674386?](https://www.eventbrite.com/e/annual-boys-men-of-color-conference-aami-tickets-54901674386?fbclid=IwAR1Q3fHsVyPKeXYDPHtW0-cUHk2rdzDGzSxPTUaJ1CMwTrtNsDuCyZqnyvk)

[fbclid=IwAR1Q3fHsVyPKeXYDPHtW0-cUHk2rdzDGzSxPTUaJ1CMwTrtNsDuCyZqnyvk>](https://www.eventbrite.com/e/annual-boys-men-of-color-conference-aami-tickets-54901674386?fbclid=IwAR1Q3fHsVyPKeXYDPHtW0-cUHk2rdzDGzSxPTUaJ1CMwTrtNsDuCyZqnyvk)

- 7. 2019 Golden Leaf Awards Nominations Now Being Accepted** - Do you know of a Durham property that's outstanding for its design, preservation, curb appeal, or stewardship of the natural and built environment? Nominate it now for the 2019 Golden Leaf Awards. The Durham City-County Appearance Commission and Keep Durham Beautiful are currently seeking property nominations to recognize new developments, buildings, and landscaping in Durham County that provide positive attributes to the community's built environment.

The award categories are Neighborhood Garden & Landscape; Hearth & Home; Adaptive Reuse-Old Building New Design; Small Development (under 12,000 sq. ft.); Large Development (over 12000 sq. ft.); and Keep Durham Beautiful. Nominations can now be submitted at [www.DurhamGoldenLeaf.com](http://www.DurhamGoldenLeaf.com) and are due by Friday, February 15. Any projects completed within the last five years that have not already received a Golden Leaf Award are eligible. Awards will be presented at a ceremony in April 2019.

For more information, visit [www.DurhamGoldenLeaf.com](http://www.DurhamGoldenLeaf.com)

[<http://www.DurhamGoldenLeaf.com>](http://www.DurhamGoldenLeaf.com) or contact Senior Planner Kayla

Seibel with the Durham City-County Planning Department at

[Kayla.Seibel@DurhamNC.gov](mailto:Kayla.Seibel@DurhamNC.gov) [<mailto:Kayla.Seibel@DurhamNC.gov>](mailto:Kayla.Seibel@DurhamNC.gov) or

(919) 560-4137, ext. 28271.

Volunteers and sponsors are also needed. Please contact [mybrotherskeeper@dconc.gov](mailto:mybrotherskeeper@dconc.gov) if you are interested.

- 8. We're 150 Years Old, Y'all!** As we celebrate the 150th anniversary of Durham throughout 2019, we're honoring the changemakers who shaped Durham's unique sense of place, and we're rightfully touting Durham's

position in the future. Home to scholars, artists, and entrepreneurs, we're accustomed to movement, creativity, and blazing new trails. SAVE THE DATE, April 13, 2019 - Durham 150 opening celebration. Visit [www.DURHAM150.ORG](http://www.DURHAM150.ORG) <<http://www.DURHAM150.ORG>> and look for announcements in January for more on how to get involved.

9. **Alert Durham** - Sign Up Today: Durham County wants to keep its citizens informed and safe in the case of an emergency. Sign up for Alert Durham to receive notifications about severe weather, unexpected road closures, missing persons, and evacuations of buildings or neighborhoods. To sign up for Alert Durham, visit [www.AlertDurham.com](http://www.AlertDurham.com) <<http://www.AlertDurham.com>>

10. **Get Involved!** It's your County. Durham County Government has approximately 43 active advisory boards referred to as Boards and Commissions. Citizens of Durham County may volunteer to participate by applying for a vacancy.

Interested citizens should fill out an application and send it to the Clerk to the Board's Office. A description of the boards as well as a list of vacancies can be found on the County's website at

<http://www.dconc.gov/government/departments-a-e/board-of-commissioners/boards-and-commissions>. If you need additional information, please contact the Clerk's Office at 919-560-0025 or email to:

[BoardsandCommissions@dconc.gov](mailto:BoardsandCommissions@dconc.gov)  
<<mailto:BoardsandCommissions@dconc.gov>>

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This information can also be found on our Durham County Website:  
[www.dconc.gov](http://www.dconc.gov)

These announcements along with additional details may also be found on the County's website or you may call the Clerk's Office at 919-560-0025.

#### 4. Minutes (5 min)

[19-0075](#)

##### Minutes

Attachments: [Regular Session - January 14, 2019](#)

#### 5. Ceremonial Items

[19-0074](#)

##### Resolution to Protect FNS from Impact of Federal Government Shutdowns

Agenda Text: The Board is requested approve a resolution regarding the impact of the recent 35-day Federal Government Shutdown on Durham County FNS program recipients.

Social Services Director Ben Rose provided the Board with an update on the impact of the previous shutdown and discussed strategies being developed should a future shutdown occur.

Following a series of conversations and further analysis, the Board directed staff to communicate with our Federal Lawmakers to make sure they understand the true impact of a shutdown to vulnerable citizens who receive food assistance. A resolution has been developed for Commissioner approval to be sent to lawmakers in Washington. Copies will be sent to Durham Legislative Delegation members and to Boards of Commissioners of the other 99 counties suggesting that they create similar resolutions with their local impacts and forward to their representatives as well.

**Alignment with Strategic Plan:** This item aligns with Goal 1 and Goal 2: Community and Family Prosperity; Health and Well-Being for All.

**Resource Persons:** Ben Rose, Durham County Social Services Director.

**County Manager's Recommendation:** The County Manager recommends that the Board approve the resolution and forward to Federal Lawmaker and provide copies to members of the Durham Legislative Delegation and finally send to Boards of Commissioners of the other 99 counties urging them to take similar action.

**Attachments:** [Resolution - Food Nutrition Benefits](#)

## 6. Consent Agenda (15 min)

### **18-1120** Budget Ordinance Amendment No. 19BCC000021 Contract for Upgrade of Computer Aided Dispatch (CAD) Systems Appropriating \$263,438 of General Fund Fund Balance

**Agenda Text:** The Board is requested to approve Budget Ordinance Amendment No.19BCC000021 appropriating \$263,438 of General Fund Fund Balance and execute the attached contract with TriTech Software Systems for services related to the upgrade of computer aided dispatch (CAD) and Mobile systems for the Sheriff's Office. The proposed compensation for this contract is in the amount of \$263,438 and the proposed scope of services and contract are attached. The Board of County Commissioners appropriated \$265,000 in the FY 2017-18 adopted budget for the purpose of this upgrade. The work was not able to be completed in FY2017-18 and the unspent funds "fell" to General Fund Fund Balance, and is being re-appropriated for the same purpose.

**Alignment With Strategic Plan:** This request aligns with the County's Strategic Goal 3 Safe Community and Goal 5 Accountable, Efficient and Visionary Government.

**Resource Persons:** Nequella Battle, DSO Manager Information Technology, Thomas Hinton, DSO Finance Manager, David Ades, Budget and Management Services

**County Manager's Recommendation:** The County Manager recommends that the Board approve Budget Ordinance Amendment No.19BCC000021 appropriating \$263,438 of General Fund Fund Balance and execute the attached contract with TriTech Software Systems for services related to the upgrade of computer aided dispatch (CAD) and Mobile systems for the Sheriff's Office.

**Attachments:** [AAF Supplemental Document - Contract Approval \(TriTechCAD\).docx](#)  
[MWBE Compliance Review Form-AAF for Amendment Upgrade of CAD Contra](#)  
[CAD Upgrade Contract.pdf](#)  
[CAD Upgrade Scope of Service.pdf](#)  
[AAF-21 Legal Form Sheriff Office Fund Balance Approp for CAD Contract \(\\$263](#)  
[W.Darby.JPG](#)

### **19-0008**

#### **Technical changes to the Environmental Affairs Board Interlocal Agreement with the City of Durham**

**Agenda Text:** The Board is requested to approve the proposed technical changes to the Environmental Affairs Board Interlocal Agreement with the City of Durham.

The Board of Commissioners approved an amendment to the Environmental Affairs Board Interlocal Agreement with the City to add four more seats at their November 13, 2018 meeting (three At-Large seats and one Equity seat). At that time, the Environmental Affairs Board only included changes to Section III about membership in the request. As staff was preparing this item to be considered by City Council, the attorney's office requested some technical changes to other parts of the interlocal. The edits are for accuracy and clarity only.

The attached draft shows the changes previously approved by the Board of Commissioners with black underlining. The new changes proposed by the City Attorney's office are in **red**.

The City Council voted on these edits, including the addition of new At-Large and Equity seats at their January 7th meeting.

**Alignment With Strategic Plan:** This aligns with Goal 4 (Environmental Stewardship and Community Prosperity) and Goal 5 (Visionary Government)

**Resource Persons:** Tobin L Freid, Sustainability Manager; Peri Manns, Deputy Director Engineering and Environmental Services

**County Manager's Recommendation:** The County Manager recommends that the Board approve the proposed technical changes to the Environmental Affairs Board Interlocal Agreement with the City of Durham.

**Attachments:** [Final AMENDMENT TO INTER-LOCAL AGREEMENT 20190107 with track c](#)  
[Final AMENDMENT TO INTER-LOCAL AGREEMENT 20190107](#)

**19-0026****Wastewater Pretreatment Program Interlocal Agreement with the City of Durham****Agenda Text:**

The Board is requested to approve the Wastewater Pretreatment Program Interlocal Agreement with the City of Durham. On November 19, 2018, the City Council ratified by resolution the subject interlocal agreement. The previous interlocal agreement expired January 13, 2019. A copy of the interlocal agreement is attached.

As these dischargers are City customers, the County does not have the authority to issue permits or require compliance with our Sewer Use Ordinance to protect our collection system, treatment plant, and staff. This agreement provides that City staff are the main interface for these City customers to the County facilities. Additionally, this agreement meets North Carolina Department of Environmental Quality requirements by clearly identifying and delineating pretreatment program responsibilities for this service area. The City modified their Sewer Use Ordinance in 2014 to include that these customers are subject to both the City and County Sewer Use Ordinances.

Amendments to the County Sewer Use Ordinance is not necessary to implement the interlocal agreement. The only changes made from the last approved interlocal agreement is dates, name changes, and title changes. This interlocal agreement does not contain any monetary requirements.

**Alignment With Strategic Plan:** Protect and steward natural resources through comprehensive compliance and educational programs. Water Quality - Maintain, protect and improve water quality.

**Resource Persons:** Peri Manns, Interim General Manager; Stephanie Brixey, Deputy Director of E&ES; Amy Moore, Compliance Manager.

**County Manager's Recommendation:** The County Manager recommends that the Board approve the Wastewater Pretreatment Program Interlocal Agreement with the City of Durham.

**Attachments:**

[Wastewater Pretreatment Program Interlocal Agreement with Durham City](#)

[AAF Supplemental Document - Interlocal Agreement with City](#)

**19-0041****Budget Ordinance Amendment 19BCC000037 for the Department of Social Services - Appropriate Foster Care funds in the Amount of \$848,478 that includes a County share of \$548,838 which will be funded through a Fund Balance Appropriation****Agenda Text:**

The Board is requested to approve the Department of Social Services request to appropriate \$848,478 for foster care room and board for children placed by the department.

The County is mandated to budget local funds in order to secure the required local matching share when Federal/State financial participation is less than one hundred

percent to the county Departments of Social Services. In FY2015-16 Health and Human Services (HHS) introduced the Voluntary Placement Agreement for Foster Care 18-21 in order to be eligible for State Foster Care Benefit funds resulting in a 21% increase to Durham's foster care cost. Social Services continues to see a 14% yearly increase in foster care cost which has been absorbed within the budget. Social Services provided foster care funding for 148 children in 2014, in 2018 Social Services is servicing 302 children. The increase of 154 children is an increase of 104% of children requiring foster care support.

Durham County is projected to spend \$4,364,392 for foster care during the current Fiscal Year resulting in a short fall of \$848,478.

\$848,478 Projected Additional Foster Care Expenses

\$424,239 50% of expenses are non-reimbursable which will be a county cost

\$424,239 Expenses that are reimbursable

70.63% Average percentage reimbursed

\$299,640 Federal/State reimbursement of expenses that are reimbursable

\$424,239 Expenses that are reimbursable

-\$299,640 Federal/State reimbursement of expenses that are reimbursable

\$124,599 County share of reimbursable expenses

\$424,239 50% of expenses are non-reimbursable which will be a county cost

\$124,599 County share of reimbursable expenses

\$548,838 Total county cost from fund balance appropriated

Summary:

DSS Expense \$848,478

DSS Revenue \$299,640

Fund Bap App \$548,838

**Alignment With Strategic Plan:** Goal 2: Health and Well-being for All.

**Resource Persons:** William Rose, Director and Jovetta Whitfield, Assistant Director.

**County Manager's Recommendation:** The County Manager recommends that the Board of County Commissioners approve Budget Ordinance Amendment No. 19BCC000037 appropriating \$848,478 for additional foster care expenses of which \$299,640 is reimbursable and \$548,838 will be County dollars funded with a fund balance appropriation.



**Attachments:**      [Foster Care AAF-39 Supplemental Document](#)  
[AAF-37 Legal Form DSS Foster Care \(\\$848,478\)](#)

**19-0044**      **Approval to Amend Park Center Phase I Public-Private Projects Agreement with Research Triangle Foundation**

**Agenda Text:**      The Board is requested to authorize the County Manager to execute an amendment to the Park Center Phase I Public-Private Projects agreement with Research Triangle Foundation of North Carolina to (1) to reflect changes to the list of the specific Phase I Infrastructure projects; (2) to update the estimates of local economic impact; (3) change the anticipated completion date for each project, and; (4) to make other minor technical corrections. The maximum reimbursement to be paid by the County is \$20,000,000.00 pursuant to the agreement approved by the BOCC on September 28, 2015.

**Alignment With Strategic Plan:** Goal 4: Environmental Stewardship and Economic Prosperity; Goal 5: Visionary Government

**Resource Persons:** Scott Levitan, CEO, Research Triangle Foundation; Linda Hall, CFO, research Triangle Foundation; Wendell Davis, County Manager; Jay Gibson, General Manager; Andy Miracle, Economic Development Officer

**County Manager's Recommendation:** The County Manager recommends that the Board approve the proposed revisions to the first Park Center contract amendment.

**Attachments:**      [Original Park Center PPP 10-12-15](#)  
[First Amedment to Park Center PPP 10-10-16](#)  
[Revised First Amendment to Park Center PPP](#)  
[Utility Extension Contract RTF Park Center 15\\_202](#)  
[Utility Extension Map RTF Park Center 15\\_202](#)  
[Park Center Tax Contribution Summary](#)  
[Park Center Tax Contribution Detailed Results](#)  
[Cost Sharing Comparison Between Agreements](#)  
[Summary of Contracts Cost Sharing](#)

**19-0045**      **Budget Ordinance Amendment 19BCC000038 for the Department of Social Services to Recognize Duke Energy Carolinas, LLC - 2018 NC Rate Settlement Funds of \$85,966 and First Presbyterian Contribution of \$8,000**

**Agenda Text:**      The Board is requested to approve the Department of Social Services request to recognize additional revenue subsequent to the adoption of the FY2018-2019 Budget.

**First Presbyterian Church (FBC):** FBC donated one thousand eight hundred seventy-five dollars (\$1,875) per quarter for housing and utility assistance or miscellaneous expenses with supervisory approval and contributed one hundred twenty-five dollars (\$125) per quarter for medical assistance for a quarterly total amount of \$2,000. DSS will assess clients for eligibility based on current criteria for

emergency assistance. If the eligible client's need exceeds DSS criteria, then FPC Funds can be used to meet a one-time per year crisis need for housing or utilities. The Department recognizes \$8,000 and will adhere to the two-year terms of the Memorandum of Understanding (MOU) which expired August 31, 2018. The MOU states the funds can be carried over to the next fiscal year until the funds are spent. No County dollars required.

**Duke Energy Carolinas, LLC - Duke Energy 2018 NC Rate Settlement for Durham:** The Department has received \$85,966 to be used exclusively to provide assistance to the Company's North Carolina retail electric customers. Funds may be used in paying Duke Energy Carolinas 1) electric bill payment assistance, 2) deposit and establishment of service assistance and 3) connection and/or reconnection fees. The funds have no expiration date and may be used for heating and/or cooling assistance. The Department recognizes \$85,966 from Duke Energy Carolinas, LLC. No County dollars required.

**Alignment With Strategic Plan:** Goal 2: Health and Well-being for All.

**Resource Persons:** William Rose, Director and Janeen Gordon, Assistant Director of Aging and Adult Services.

**County Manager's Recommendation:** The County Manager recommends that the Board of County Commissioners approve Budget Ordinance Amendment No. 19BCC000038 recognizing First Presbyterian Church contributions of \$8,000 and Duke Energy Carolinas, LLC funds in the amount of \$85,966.

**Attachments:**

[1st Presbyterian Church \\$8,000 & Duke Energy \\$85,966 AAF Supplemental Do](#)

[Duke Energy Carolinas email \\$85,966](#)

[AAF-38 Legal Form DSS Revenues First Presbyterian \(\\$8,000\) and Duke Energ](#)

**19-0046**

**Capital Project Amendment No. 19CPA000012- Moving 2016 General Obligation Bond Funds Between Multiple Durham Public School Capital Projects and Closing Five Bond Funded Capital Projects**

**Agenda Text:**

On January 10, 2019, the Durham Public Schools (DPS) Board of Education approved adjustments to multiple 2016 Bond funded Capital Projects. Pursuant to the Interlocal Agreement with DPS, as amended, the Durham County Board of County Commissioners is requested to consider and approve the closing of five DPS Capital Projects and moving funds between multiple Capital Projects. The projects that DPS closed as part of this transfer are SH244 (Middle School Gym Renovations), SH259 (Parkwood Roof Replacement), SH260 (Spaulding Roof Replacement), SH263 (Fuller Building Roof Replacement), and SH270 (Lighting Upgrades).

These projects are not officially closed yet in the County's asset management system. Any project that has had activity during the fiscal year cannot be closed in the asset management system until the next fiscal year. The County will bring another amendment to BOCC in FY2019-20 to officially close these projects in the County's asset management system.

The table below indicates funds reconciled by DPS and the County that are available for transfer:

Project	Current Budget	Increase/ Decrease	Revised Budget	Project
<b>Status</b>				
16 GO Bond - Middle School Gym Renovations (SH244)			\$457,315.30 \$0.00	\$457,315.30
Closing				
16 GO Bond -School for Creative Studies Renovations (SH251)			\$369,177.92	\$142,289.02
\$511,466.94 Amending				
16 GO Bond -Harris Roof Replacement (SH256)		\$808,391.87	(\$19,250.00)	\$789,141.87
Amending				
16 GO Bond -Parkwood Roof Replacement (SH259)		\$250,000.00	(\$53,859.40)	\$196,140.60
Closing				
16 GO Bond -Spaulding Roof Replacement (SH260)		\$425,000.00	(\$39,791.02)	\$385,208.98
Closing				
16 GO Bond -Fuller Building Roof Replacement (SH263)		\$262,500.00	(\$17,759.02)	\$244,740.98
Closing				
16 GO Bond -Lighting Upgrades (SH270)		\$1,453,606.00	(\$11,629.58)	\$1,441,976.42 Closing
<b>Totals</b>	<b>\$4,025,991.09</b>	<b>\$0.00</b>	<b>\$4,025,991.09</b>	

**Alignment With Strategic Plan:** This capital project amendment aligns with **Goal 1-Community and Family Prosperity and Enrichment**, though providing access to educational, vocational, economic and cultural opportunities and by providing support for educational opportunities that ensure high academic achievement.

**Resource Persons:** Aaron Beaulieu, Chief Operating Officer, Construction & Capital Planning.

**County Manager's Recommendation:** The County Manager recommends that the Board approve Capital Project Amendment No. 19CPA000012 closing five Capital Projects and moving 2016 General Obligation (GO) Bond funds between other Capital Projects.

**Attachments:** [CPA-12 Legal Form for Closing and Moving GO Bond Funds Between DPS Car](#)

**19-0052**

### **Approval of One Year Extension of Interlocal Agreement for the Durham Sports Commission**

**Agenda Text:**

The Board is requested to approve the one year extension of the interlocal agreement for the Durham Sports Commission and authorize the County Manager to execute it.

In 2016 the City of Durham, County of Durham, DCVB (now Discover Durham), and the Greater Durham Chamber of Commerce executed a 3- year interlocal creating, funding, and organizing the Durham Sports Commission (DSC). The funding for the DSC comes from a portion of occupancy tax revenue growth going to the City, County, and Discover Durham beyond the base year of FY14-15. This

interlocal agreement expires on June 30, 2019.

One element of the business of sports tourism is the larger the event, usually the further out the booking happens. As a result, without assured funding beyond the end of this fiscal year, the sales staff of the DSC have had to scale back their activity. City and County staff have been in conversation with Discover Durham and the Sports Commission staff and board about if and how the dedicated revenue for the DSC should grow and, if it does, how it will be used and what the anticipated return on investment will be. We have not yet concluded those conversations, but want to remove enough of the future uncertainty that the sales staff of the DSC can continue booking future events with more certainty that there will be funding to support these events.

City and County staff fully anticipate bringing a longer extension with somewhat revised terms to their respective boards before the end of FY19-20.

**Alignment With Strategic Plan:** A vibrant sports tourism industry in Durham, the goal of the Durham Sports Commission, is strongly tied to Goal 4 of the Durham County Strategic Plan, among others.

**Resource Persons:** Drew Cummings, Chief of Staff

**County Manager's Recommendation:** The County Manager recommends that the Board approve the one year extension of the interlocal agreement for the Durham Sports Commission and authorize the County Manager to execute it.

**Attachments:** [Fully Executed Interlocal Agreement 2016](#)  
[Sports Commission ILA Amendment](#)

**19-0056**     **Request to Award Contract for Sole Purchase of Control Systems Work to facilitate the Detention Center Officers' Station Improvements Project**

**Agenda Text:**     The Board is requested to provide approval for sole source exemption for the purchase of control system work by Schneider Electric Buildings Americas, Inc. of Morrisville, NC in the amount of \$103,096 plus additional services and reimbursable expenses estimated at \$10,309.00, thus totaling \$113,405.00 (See Attachment 2, Pages 1-4). The existing Detention Center control systems within each residential housing unit are proprietary must be disconnected by the vendor, Schneider Electric, to permit demolition of each Officers' Station (See Attachment 3.) Upon completion of each Officers' Station, the control system must be re-connected, tested, and approved by Schneider Electric and the Sheriff's Department prior to re-occupying the housing unit. Funding for the construction of the Officers' Station Improvements was included as part of the 2018 LOBs 2 debt package, approved by the board at the August 13, 2018 meeting and is available in the Detention Center Officers' Station

Improvements Project Capital Account.

Attached is a memo containing justification and support documentation.

This agenda item has been reviewed by the Purchasing Division for compliance with the request for sole source exemption.

**Alignment with Strategic Plan:** This aligns with Goal 3 - “Safe and Secure Community” as the overall goal of the Detention Center is the secure custody of our detainees, safety of the public, and our staff.

**Resource Persons:** Peri Manns, ASLA, LEED GA, Deputy Director of Engineering; James Faress, P.E., Senior Project Manager; Linda C. Salguero, AIA, and Daryl Bozovich, Schneider Electric Buildings Americas, Inc.

**County Manager’s Recommendation:** The County Manager recommends that the Board approve the sole source exemption and authorize the County Manager to enter into a contract with Schneider Electric Buildings Americas, Inc. in the amount of \$103,096 plus additional services and reimbursable expenses estimated at \$10,309.00, thus totaling \$113,405.00.

**Attachments:** [AAF Attachment 1 - Supplemental - Detention Center Officers' Station Improven](#)  
[AAF Attachment 2 Officer Station Replacements Security Proposal - Schneider](#)  
[AAF Attachment 3 - Detention Center Officers' Station Relocation - Schneider c](#)

**19-0058**      **Request Refund of Overpayment of Excise Tax pursuant to N.C. General Statutes 105-228.37**

**Agenda Text:** The Board is requested to refund the overpayment of excise tax to the Law Firm of Ragsdale Liggett. On December 28, 2018 a deed was electronically recorded in Durham County with excise tax paid in the amount of \$1059.00. This filing was submitted erroneously by Ragsdale Liggett PLLC. Pursuant to N.C. General Statute, 105.228.37 “a taxpayer who pays more tax than is due under this Article may request a refund of the overpayment by filing a written request for a refund with the board of county commissioners of the county where the tax was paid. The request must be filed within six months after the date the tax and must explain why the taxpayer believes a refund is due.” (see attached)

Before a tax is refunded, the taxpayer must record a new instrument reflecting the correct amount of tax due. If no tax is due because an instrument was recorded in the wrong county, then the taxpayer must record a document stating that no tax was owed because the instrument being corrected was recorded in the wrong county. The taxpayer must include in the document the names of the grantors and grantees and the deed book and page number of the instrument being corrected. (Attached Affidavit of Corrections and Correct Deed filed in Wake County)

**Alignment with Strategic Plan:** This Aligns with Goal 5, Accountable, Efficient and Visionary Government. In compliance with the applicable statute, we must refund the requested amount.

**Resource Persons:** Sharon A. Davis, Register of Deeds, Durham County.

**County Manager's Recommendation:** The County Manager recommends that the Board refunds \$1059.00 to the law firm of Ragsdale Liggett PLLC.

**Attachments:** [RefundRagsdelleiggett](#)

### **19-0059**

### **Durham County Matching Grants Program Recommendations**

**Agenda Text:**

The Board is requested to approve the funding requests for the current cycle of the Durham County Matching Grants Program for six projects totaling \$77,175. The Durham County Matching Grants Program, now in its 28th year, provides matching funding for local non-profits to pursue projects that protect open space or provide recreational opportunities for citizens of Durham County. The program is annually funded from the county's operating budget, which for FY18-19 totaled \$77,175. The program requires a 50% match from applicants, which can include a cash match as well the value of volunteer labor towards producing the project.

The 2018-19 cycle of the Matching Grants Program received six applications this cycle, for projects that totaled \$111,275. The Matching Grants Committee of the Durham Open Space and Trails Commission (DOST) met several times and provided feedback to the groups to modify the requests to bring the projects to a total of \$77,175, the amount budgeted for this year. All groups agreed to the project revisions and awarded amounts, and the Durham Open Space and Trails Commission (DOST) recommended approval of the projects at their meeting on January 16, 2019.

The groups and amounts are as follows: Ellerbe Creek Watershed Association for \$13,400, Keep Durham Beautiful for \$5,725, E.K. Powe Elementary PTA for \$20,000, Maureen Joy Charter School for \$15,000, the Durham Parks Foundation for \$11,350, and the Friends of the DPS Hub Farm for \$11,700. The projects are further described in the attached supplemental document.

**Alignment with Strategic Plan:** This program supports Goal 2 of the Strategic Plan, "Health and Well-being for All" by increasing the quality of life in Durham County, as well as Goal 4: Environmental Stewardship and Community Prosperity"

**Resource Persons:** Brendan Moore, Open Space Land Manager, Annette Montgomery, Chair, Matching Grants Committee of DOST; Jane Korest, Open Space and Real Estate Manager

**County Manager's Recommendation:** The County Manager recommends that the Board receive the attached Matching Grants Project recommendations and approve funding for the proposed projects totaling \$77,175.

**Attachments:** [AAF Supplemental Document - Matching Grants Program Recommendations](#)  
[Attachment 1 Matching Grants for FY18-19 Summary Sheet](#)  
[Attachment 2 Map of 2018-19 Matching Grants Projects](#)

**19-0079**

**Memorandum of Understanding to Support Durham Crisis Response Center (DCRC) Grant Extension Application - 2019 Improving Criminal Justice Responses to Domestic Violence, Dating Violence, Sexual Assault, and Stalking Grant Program**

**Agenda Text:** The Board is requested to continue to support DCRC by approving the memorandum of understanding (MOU) for the grant extension application, *2019 Improving Criminal Justice Responses to Domestic Violence, Dating Violence, Sexual Assault, and Stalking Grant Program*.  
The Board supported the original application in 2016. Through the new MOU, the County is committing to continue to provide office space in the court house for court advocates and to continue to support the attendance of appropriate staff in training related to the project.

**Alignment with Strategic Plan:** Goal 2 - Health and Well-being for All and Goal 3- Safe Community

**Resource Persons:** Liz Herron, Director - Family Justice Center, DCRC

**County Manager's Recommendation:** The County Manager recommends that the Board continues to support DCRC by approving the MOU for the grant extension application, 2019 Improving Criminal Justice Responses to Domestic Violence, Dating Violence, Sexual Assault, and Stalking Grant Program.

**Attachments:** [2019 OVW Grant Summary](#)  
[ICJR MOU](#)

**7. Other Business (120min)**

**19-0060**

**Presentation on Revised Durham Technical Community College Promise Scholarship Program (20min)**

**Agenda Text:** The Board is requested to receive the presentation on the revised Durham Technical Community College (DTCC) Promise Scholarship Program and ask any questions they wish.

The funds for these scholarships are a portion of the revenues coming from the sales tax approved in the 2011 referendum in Durham. The remainder of this sales tax goes to transit projects, Durham Public Schools, and pre-K operations in Durham (see the attached brochure).



The scholarship program has been revised numerous times to help make sure it is doing the greatest good for Durham residents. This agenda item is tied to new changes DTCC is making to the program.

**Alignment with Strategic Plan:** A well-functioning community college available financially and otherwise to its residents supports the County in many ways, but particularly Goal 1 (Community and Family Enrichment) and Goal 4 (Environmental Stewardship and Community Prosperity).

**Resource Persons:** Bill Ingram, President (Durham Technical Community College); Drew Cummings, Chief of Staff

**County Manager's Recommendation:** The County Manager recommends that the Board receives the presentation from DTCC.

**Attachments:** [Durham Tech Promise Recommendations December 2018](#)  
[DT Promise 6x11 mailer](#)  
[2011 Sales Tax Referendum Brochure](#)

#### **19-0061**

#### **Presentation of Durham Housing Authority Plans for Redevelopment of Downtown Properties (40min)**

**Agenda Text:**

The Board is requested to receive this report from the leadership of the Durham Housing Authority and ask any questions they wish.

Much of the current housing stock owned and managed by the Durham Housing Authority near downtown Durham is either aging and/or not adequately serving community needs based on its low density, concentration of poverty, and other factors. The Durham Housing Authority has been working with community stakeholders as well as external consultants to develop a plan for to successfully redevelop much of its downtown property to increase the number of high-quality DHA units within denser, mixed-income, often mixed-use developments. They have been through a number of potential visions for how these properties would work and are still working but would like to update the County Commission on where this process is currently. These DHA-County conversations are particularly important given the proximity of much of this development to County buildings and assets as well as because interactions between the DHA and the County's redevelopment on the 300 and 500 blocks of E. Main St. is supported partly through substantial use of Housing Choice Vouchers committed through the DHA.

**Alignment with Strategic Plan:** A substantial supply of high-quality housing affordable to people of all incomes and near downtown (as well as other locations) supports all of the goals of the Durham County Strategic Plan.

**Resource Persons:** Anthony Scott, Executive Director (Durham Housing Authority); Drew Cummings, Chief of Staff

**County Manager's Recommendation:** The County Manager recommends that



the Board receive this report from the leadership of the Durham Housing Authority and ask any questions they wish.

**Attachments:**      [Durham County Board DDNP Feb 11 2019](#)

**19-0062**      **Quarterly Update on Durham Pre-K (30min)**

**Agenda Text:**      The Board is requested to receive this quarterly update on Durham Pre-K and ask any questions they wish.

Durham County's commitment to universal access to high-quality pre-K began in the fall of 2017 with the opening of eight new pre-K classrooms in the renovated Whitted School. In June of 2018 the Commissioners made a broader, two-year financial commitment to continued, aggressive pre-K expansion and also executed a corresponding two-year contract with Child Care Services Association, Inc. (CCSA) to manage that expansion on the County's behalf.

As expected, work is progressing rapidly on multiple fronts, which was expected and why these quarterly updates were instituted.

**Alignment with Strategic Plan:** Providing universal access to high-quality pre-K in Durham aligns closely with Goal 1 of the County's strategic plan and will have secondary benefits in all other goal areas.

**Resource Persons:** Linda Chappel, Senior Vice President (CCSA); Alejandra Rivas-Dlott, Durham Pre-K Manager (CCSA)

**County Manager's Recommendation:** The County Manager recommends that the Board receive this quarterly update on Durham Pre-K and ask any questions they wish.

**Attachments:**      [Durham PreK Quarter 2 Report BOCC](#)  
                             [Durham PreK Update 2.2019 final](#)

**19-0072**      **2019 Reappraisal (Revaluation) Update (30min)**

**Agenda Text:**      The Board is requested to receive an update on the 2019 Reappraisal. The general reappraisal is the process of updating real property values to reflect their current market value. Real property includes all vacant and improved land, whether residential, commercial, agricultural, or industrial. It does not include personal property such as boats, airplanes, or motor vehicles. Written notice of the 2019 assessed value will be mailed to all property owners on January 31, 2019.

**Alignment with Strategic Plan:** Goal 5: The agenda item aligns with Goal Five: Accountable, Efficient and Visionary Government.

**Resource Persons:** Teresa Hairston, Interim Tax Administration Director; Ryan Vincent, Vincent Valuations and Claudia Odom Hager, General Manager

**County Manager's Recommendation:** The County Manager recommends that the Board receives the update on the 2019 Reappraisal process.

**Attachments:**     [Understanding the 2019 General Reappraisal](#)  
                              [2019 General Appraisal FAQ](#)  
                              [2019 Reappraisal Appeals Guide](#)  
                              [Property Tax Relief Programs](#)  
                              [2019 Reappraisal Process Update February 11 BOCC meeting](#)

**8. ITEMS PULLED FROM CONSENT AGENDA (20 min)**

**9. Adjournment**