



# Durham County

200 E. Main Street  
Durham, NC 27701  
(919) 560-0025

## Meeting Agenda Board of County Commissioners

---

Thursday, March 7, 2019

9:00 AM

Commissioners' Chambers

---

### Work Session

#### "Public Charge"

The Board of Commissioners asks its members and citizens to conduct themselves in a respectful, courteous manner, both with the Board and fellow citizens. At any time, should any member of the Board or any citizen fail to observe this public charge, the Chair will ask the offending person to leave the meeting until that individual regains personal control. Should decorum fail to be restored, the Chair will recess the meeting until such time that a genuine commitment to the public charge is observed.

As a courtesy to others, please turn off cell phones during the meeting.

### 9:00 am Work Session Agenda

#### 1. Citizen Comments (30mins)

##### 19-0111

##### **Citizen Comments (30mins)**

##### Agenda Text:

The Board of County Commissioners will provide a 30-minute comment period at a meeting once a month. Any citizen of Durham County wishing to speak shall have an opportunity to do so. The Board may direct staff to research and reply to the concerns, if appropriate. Speakers must sign in prior to the start of the meeting providing a mail/email address and telephone number so that staff may reply to comments and/or questions. Citizens who request an immediate response from the Board are encouraged to submit a brief description of the issue to the Clerk to the Board two weeks prior to the meeting to allow an opportunity for research prior to the meeting. All speakers shall have three minutes to speak and are requested to refrain from addressing issues related to personnel matters.

**Alignment with Strategic Plan:** Citizen engagement aligns with all five of the strategic goals by allowing the Board to receive comments and concerns from the community related to important issues in Durham County.

**Resource Persons:** Monica Toomer, Interim Clerk to the Board

**County Manager's Recommendation:** The County Manager recommends that the Board receive citizen comments and direct staff to respond, as deemed appropriate.

## 2. Consent Agenda (15mins)

### 19-0031

**Award of the On-Call Machinery and Repair Services for Durham County Triangle Wastewater Treatment Plant (RFP 19-013) contract to Dixie Electro Mechanical Services, Inc. and Holland Industrial Services, Inc.**

**Agenda Text:**

The Board is requested to authorize the County Manager to enter into a service contract with Dixie Electro Mechanical Services, Inc. and Holland Industrial Services, Inc. (RFP 19-013) to provide on-call machinery and repair services for the Triangle Wastewater Treatment Plant (TWWTP) in an amount of \$60,000 and \$40,000 respectively for the remainder of the 2019 fiscal year, and also authorize renewal of the contracts yearly in a total amount of \$80,000 and \$60,000 respectively for up to four additional one-year periods in accordance with the terms and conditions of the original contract and subject to budget availability, and to execute any other related contracts, including amendments, within budgeted appropriations.

**Background/Justification**

Durham County owns and operates 13 sanitary sewer pump stations and a 12 million gallon per day wastewater treatment facility. The pump stations and wastewater treatment facility utilize various size pumps, mixers, and industrial gearboxes. To maintain compliance with NPDES permit #NC0026051 and Collection System Permit #WQCS00038, it's imperative to maintain all associated equipment in a continual state of readiness.

Based on the four responses Durham County received in regard to RFP 19-013, Dixie Electro Mechanical Services, Inc. and Holland Industrial Services, Inc. were determined to be the most qualified contractors among the four bidders. All of the reference checks for Dixie Electro Mechanical Services, Inc. and Holland Industrial Services, Inc. were exceptional. Dixie Electro Mechanical Services, Inc. and Holland Industrial Services, Inc. have performed similar work as outlined in the required scope of services for several municipalities and counties. Additionally, Dixie Electro Mechanical Services, Inc. and Holland Industrial Services, Inc. have performed the requested services for Durham County with outstanding results.

Electric Motor Shop, Inc. was determined to not be qualified for the scope of work associated with on-call machinery and repair services. Durham County Utilities Division has used Electric Motor Shop in the past. They were slow to answer phone calls, slow to repair equipment, and they were slow to provide updated equipment status.

Clearwater, Inc. had the highest price, and their repair facility is located in the mid-west. Because of the price and location, Clearwater, Inc. was not considered for the contract.

Durham County issued a Request for Proposal (RFP 19-013) on September 26, 2018. RFP 19-013 was advertised in local newspapers and on the Durham County website. Four proposals were received on October 23, 2018. The proposal bid tabulation and evaluation forms are attached.

**Alignment with Strategic Plan:** This action is in accordance with Durham County Strategic Plan Goal 4: “Environmental Stewardship and Community Prosperity,” as these contracts will ensure all associated equipment located at the pump station and TWWTP are maintained in a continual state of readiness.

**Resource Persons:** Peri Manns, ASLA, Interim General Manager; Stephanie Brixey, Deputy Director; Greg Johnson, Utilities Superintendent; and Kyle Manning PE, Senior Project Manager

**County Manager’s Recommendation:** The County Manager recommends the Board authorize the County Manager to enter into a service contract with Dixie Electro Mechanical Services, Inc. and Holland Industrial Services, Inc. (RFP 19-013) to provide on-call machinery and repair services for the Triangle Wastewater Treatment Plant (TWWTP) in an amount of \$60,000 and \$40,000 respectively for the remainder of the 2019 fiscal year, and also authorize renewal of the contracts yearly in a total amount of \$80,000 and \$60,000 respectively for up to four additional one-year periods in accordance with the terms and conditions of the original contract and subject to budget availability, and to execute any other related contracts, including amendments, within budgeted appropriations.

**Attachments:** [MWBE Compliance Review Form](#)  
[Proposal Tabulation](#)  
[Final Bid Tabulation](#)  
[AAF Supplemental Document](#)

### **19-0071**

### **Board of Elections Voting Equipment Replacement Request**

**Agenda Text:** The Board is requested to approve the Durham County Board of Elections request to replace all Optical Scan voting equipment, consistent with N.C. Gen. Stat. § §163-165.8 and 163-165.9. On July 5, 2018, the Board of Elections unanimously approved the purchase of 75 DS200 Optical Scanners and 1 DS850 Central Tabulator from Elections Systems and Software (ES&S), using funds reserved in the county’s Capital Improvement Plan (CIP) for this purpose. The total cost of this purchase is \$595,775.00. If approved, the County would receive \$111,347.18 in trade-in value for 69 Model 100 Optical Scanners and 1 M650 Central Tabulator currently owned, which effectively decreases the total price to \$484,427.82. This proposed purchase will not include replacement of our Americans with Disabilities Act (ADA) compliant equipment, as there is not a certified option in the State of North Carolina. Details related to total cost and annual firmware, software, and

maintenance agreements, are included in the attached documents (N.C. Gen. Stat. §163-165.9 (2)).

The inventory currently being utilized by the Durham County Board of Elections was purchased in 2006 primarily with Help America Vote Act (HAVA) funds. These funds are not currently available to assist counties with equipment replacement costs.

**Alignment with Strategic Plan:** The replacement of aging and outdated systems is consistent with Goal 5 of the strategic plan which requires Accountable, Efficient and Visionary Government and facilitates honest, fair and accurate elections in Durham County.

**Resource Persons:** Derek Bowens, Durham County Elections Director and Chris Andrews, PrintElect.

**County Manager's Recommendation:** The County Manager recommends that the Board approve the voting equipment replacement request made by the Durham County Board of Elections.

**Attachments:** [2019\\_AAF Supplemental Document Voting Equipment Replacement.docx](#)  
[2018\\_12\\_03\\_SBE Voting Equipment Purchase Approval.pdf](#)  
[2018\\_12\\_12\\_Annual Services Quote.pdf](#)  
[2018\\_12\\_12\\_Voting Equipment Quote.pdf](#)  
[2019\\_02\\_02\\_DS200 Product Slick.pdf](#)  
[2019\\_02\\_02\\_DS850 Product Slick.pdf](#)

**19-0080**      **Budget Ordinance Amendment No. 19BCC000039 to Recognize \$1,000 from the NC Department of Health and Human Services (Division of Public Health)**

**Agenda Text:** The Board is requested to approve Budget Ordinance Amendment No. 19BCC000039 to recognize \$1,000 from the NC Department of Health and Human Services (Division of Public Health).

This provides funding to Local Health Departments to compensate staff time for reviewing the community health assessments and community health improvement plans in other North Carolina counties.

The Board of Health has approved this amendment.

Please note that this amendment requires no additional County funds.

**Alignment With Strategic Plan:** This grant aligns with Strategic Goal 2: Health and Well-being for All.

**Resource Persons:** Gayle B. Harris, MPH, Health Director.

**County Manager's Recommendation:** The County Manager recommends that the Board of County Commissioners approve Budget Ordinance Amendment No. 19BCC0000039 to recognize \$1,000 from the NC Department of Health and Human Services (Division of Public Health).

**Attachments:** [AAF-39 Legal From PH NC Dept of HHS Grant \(\\$1,000\)](#)

**19-0081**

**Capital Project Amendment No. 19CPA000013- Closing one lottery funded Capital Project and returning unspent funds to Durham County's PSBCF account with NCDPI .**

**Agenda Text:** On February 7, 2019, the Durham Public Schools (DPS) Board of Education approved adjustments to one lottery funded Capital Project. Pursuant to the Interlocal Agreement with DPS, as amended, the Durham County Board of County Commissioners is requested to consider and approve the closing of one Capital Project. Unspent funds will be returned to NCDPI for a future reallocation.

This project is not officially closed yet in the County's asset management system. Any project that has had activity during the fiscal year cannot be closed in the asset management system until the next fiscal year. The County will bring another amendment to BOCC in FY2019-20 to officially close these projects in the County's asset management system.

The below indicates funds reconciled by DPS and the County that are available for return:

Project	Current Budget	Inc./Dec. Budget	Revised Status	Project
18 LF - Riverside HS Roof Replacement Phase 1 (SH275)	\$1,200,000	(\$61,003.56)	\$1,138,996.44	Closing

**Alignment with Strategic Plan:** This capital project amendment aligns with **Goal 1-Community and Family Prosperity and Enrichment**, though providing access to educational, vocational, economic and cultural opportunities and by providing support for educational opportunities that ensure high academic achievement.

**Resource Persons:** Bernard Hall, Project Manager, Construction & Capital Planning.

**County Manager's Recommendation:** The County Manager recommends that the Board approve Capital Project Amendment No. 19CPA000013 closing one lottery funded Capital Projects and returning unspent funds to Durham County's PSBCF account with NCDPI.

**Attachments:** [CPA-13 Legal Form - Closing and Returning Lottery Funds for RS Roof Phas..](#)

**19-0091**

**Request to Award Contract for Sole Source Purchase of 10 Bomb Suit and Helmet Protective ensemble**

**Agenda Text:**

The Board is requested to provide approval for sole source exemption for the purchase of an EOD 10 Bomb Suit and Helmet Protective ensemble from MED-ENG in the amount of \$32,464. In January 2016, the EOD 10 Bomb Suit and Helmet ensemble was introduced. The suit and helmet work as an integrated system of materials and electronics that defines the next generation of EOD PPE. The EOD 10 Bomb Suit and Helmet is an upgrade from our current EOD 9 System. Although there are other manufacturers and distributors of EOD protective suits, the Med-Eng EOD 10 supplied by Med-Eng is the only protective suit with the capability of being integrated with our current working systems.

**Alignment with Strategic Plan:** This request supports the County's Strategic Plan Goal 3.

**Resource Persons:** David LaBarre, Durham County Sheriff's Office, Director of Planning and Development; Anthony Prignano, Durham County Sheriff's Office, Colonel of Detention Services.

**County Manager's Recommendation:** The County Manager recommends that the Board approve the sole source exemption and authorize the County Manager to enter into a contract with Med-Eng, in the amount of \$32,464.

**Attachments:**

[AAF Supplemental Document - Sole Source Purchase - Bomb Suit](#)

[Med-Eng Sole Manufacturer Statement](#)

[Quote ID - QUO-02200 - 1 X EOD 10\\_4](#)

**19-0095****Award of Contract to DeWhit Facility Services for Regular Janitorial Services at the Durham County Administration II Facility.****Agenda Text:**

The Board is requested to authorize the County Manager to enter into contract with DeWhit Facility Services in the amount of \$43,000.00 for janitorial services at the newly renovated Administration II Building for the remainder of the FY18-19 fiscal year. This total includes \$40,634.07 for three months of regular cleaning and \$2,365.93 for special services contingency.

In an effort to increase minority contractor participation, the scope of work for cleaning services at Administration II was informally advertised to existing and perspective janitorial contractors. Supplemental information containing the specifications and special requirements for Administration II was appended to RFP No. 15-016: Janitorial Services for Durham County, which governs all existing janitorial contracts within County facilities. Informal proposals were received from eight contractors on December 13, 2018. All eight proposals were evaluated by an evaluation committee consisting of General Services personnel and occupants of the Administration II building. The collective findings of the evaluation committee determined that DeWhit Facility Services was the best qualified/lowest priced firm (respectively) for janitorial services. DeWhit Facility Services is a Durham, certified HUB WBE firm.

With the approval of the Board, DeWhit Facility Services will be issued a contract for janitorial services at the Administration II building for the remainder of the current fiscal year (\$43,000.00) and a full year contract for FY 19-20 totaling \$165,000.00 pending FY19-20 Budget approval. The FY19/20 total includes \$156,704.28 for regular janitorial services, plus an approximate 5% contingency (\$8,295.72) to accommodate additional services beyond the routine cleaning schedule such as special events held after hours or on weekends. It is important to note that pending the outcome of an agreement with tenants of the two tenant spaces located on the first floor of the facility, there is a potential that the contract may need to be amended in the future to accommodate the needs of the facility.

**Alignment with Strategic Plan:** Goal 5-Accountable, Efficient and Visionary Government: An effective organization committed to the pursuit of excellence through: collaborative leadership, exceptional customer service, innovation, transparency and fiscal responsibility.

**Resource Persons:** Motiryo Keambiroiro, Director of General Services, Joel Jones, Quality Control & Contract Specialist, Erick Peoples, General Services Custodial Supervisor

**County Manager's Recommendation:** The County Manager recommends that the Board authorize the County Manager to enter into contract with DeWhit Facility Services in the amount of \$43,000.00 for janitorial services at the Administration II building and be given authorization to execute future contract amendments if within the General Services budget through FY 19/20.

**Attachments:**

[MWBE Compliance Review Form-Agenda Action Form Janitorial Svcs Amendm](#)

[Admin II Proposal Evaluation Summary](#)

[RFP No. 15-016, SUPPLEMENTAL ATTACHMENT FOR ADMIN. II](#)

[RFP 15-016 Janitorial Services for Durham County \(Combined with all Amendm](#)

[Service Contract, DeWhit Facility Services, Admin II Janitorial Services](#)

[AAF Supplemental Document - DeWhit Contract Approval](#)

[DeWhit Proposal - Administration II](#)

**19-0100**

**Interlocal Agreement Between Durham County and the City of Durham for Conveyance of County Surplus Property for Affordable Housing**

**Agenda Text:**

The Board is requested to approve the attached Interlocal Agreement between Durham County and the City of Durham for conveyance of Surplus Property in accordance with the County policy adopted by the Board in November 2018.

The Board has long expressed its commitment to support the provision of affordable housing. As part of that commitment, the Board asked staff to develop a policy that prioritizes the conveyance of County surplus property to the City for affordable housing. The Board adopted the Durham County Policy for Conveying County



Owned Real Property at its regular meeting on November 13, 2018 (Attachment 2). This policy lays out the procedures and guidelines for conveying parcels to the City of Durham, and requirements upon both organizations to ensure the intent of the conveyance is met. Under the adopted policy, properties that are not retained by the County for other public purposes are routed first to the City of Durham Department of Community Development for affordable housing.

This proposed Interlocal Agreement (Attachment1) establishes uniform procedures and standards for the conveyance of real property to the City for creation or preservation of affordable housing under this revised policy. The property may have been acquired by the County through tax foreclosure, deed-in-lieu, donation, or gift. The Interlocal Agreement is necessary because many of the provisions in the County policy are requirements of the conveyance that apply to the City, and the Interlocal Agreement is the mechanism to get the city's formal concurrence with these terms. For instance, the agreement establishes the timelines and reporting requirements that the City must agree to as a condition of conveyance. The City Community Development Department presented this Interlocal Agreement to City Council at their work session on February 7, 2019 and received final Council approval of the document on February 18, 2019.

**Alignment With Strategic Plan:** The attached Interlocal Agreement supports Strategic Goal 1 "Community Empowerment and Enrichment, Strategy 1.3.D on affordable housing, as well as Goal 5 "Accountable, Efficient and Visionary Government"

**Resource Persons:** Jane Korest, Open Space & Real Estate Manager; Nancy Mitchell, Senior Real Estate Officer, Willie Darby, Senior Assistant County Attorney

**County Manager's Recommendation:** The County Manager recommends that the Board approve the attached Interlocal Agreement between Durham County and the City of Durham for conveyance of Surplus Property in accordance with the County policy adopted by the Board in November 2018.

**Attachments:**

[Supplemental Document -Ag Item on Interlocal Agreement](#)

[Attach1 Interlocal Agreement with City of Durham 3-7-19](#)

[Attach 2 Durham County Policy on Surplus Real Property 11-13-18 FINAL](#)

**19-0103**

**Approval of the Purchase of Goods contract(s) with various vendors for the Private Office, Conference and miscellaneous furnishings from the U.S. Communities/GSA and/or NC State Contracts Buying Programs for the 7th floor Upfit of the Durham County Administrative II Building Renovation (former Judicial Building) Project No.: 4730DC073**  
**Underlined**



**Agenda Text:**

The Board is requested to authorize the County Manager to enter into contracts with the following furniture suppliers for the purchase of furniture for the 7th Floor Upfit of the Durham County Administrative Building II located at 201 East Main Street Durham, NC in the amount of \$478,050.57 plus owners contingency at \$23,902.53 and to execute any other related contracts, if necessary, not to exceed the budget of \$501,953.09. (See attachment 1, Pages 1- 58)

- 1) Carolina Business and Interiors:      \$270,302.04    (Private    Offices,    guest chairs)
- 2) Corporate Interior and Sales, Inc.:      \$39,572.75 (Task Seating)
- 3) Price Modern Carolinas:              \$10,003.52    (Ancillary    -    wastebaskets, containers,  
side chairs and etc.)
- 4) Alfred Williams:                      \$150,020.88 (File/Storage and etc.)
- 5) Edge Office:                              \$8,151.38 (Conference Tables)

Furniture Subtotal:    \$478,050.57

Contingencies@5%:    \$23,902.53

Total:                      \$501,953.09

It was noted during the December 10, 2018 approval of the Capital Project Amendment with Whiting Turner Contracting Company/Holt Brothers, Inc. for the 7th Floor Upfit that subsequent contracts will be brought to the BOCC for approval including individual office furnishings, conference tables and seating, storage components and etc. at a later date. The private office, conference, seating and other furnishings for the 7th floor Upfit were selected, from previous vendors for floors 1-6 to adhere to the existing design, for purchase through the U.S. Communities Buying Program, NC State Contracts, GSA and/or other buying programs. G.S. 143-129(e) allows local governments to be exempted from the competitive bidding requirements and purchase furnishings/equipment through group purchasing programs. This provides Durham County the deepest discount possible for purchases under this program (See attachment 2, pages 1-3). The Engineering Department has reviewed the recommendations with O'Brien/Atkins and Associates, P.A. and the Purchasing Department and recommends that the County proceed with the procurement of the items referenced in the attached proposals. For M/WBE participation information (See Attachment 3, Page 1).

Many of the new furnishings have extensive lead times due to upholstering and fabrication which requires us to bring these contracts for approval timely in order to meet the anticipated occupancy schedule for the project. The construction of the 7th floor upfit is currently underway is scheduled for substantial completion in late summer 2019. Durham County anticipates occupancy in the Fall of 2019. This will require the remaining furniture installations to be in place prior to occupancy by staff. Funding

for these contracts is available in the Durham County Administrative Building II Renovation (Judicial Building Renovation) account.

**Alignment With Strategic Plan:** This aligns with Goal 4 - Environmental Stewardship - through the improvement of the environmental performance of County buildings to reduce energy use and greenhouse gas emissions from the built environment. The relocation of various departments into this facility also addresses Goal 5 by providing more efficient service delivery and better customer service.

**Resource Persons:** Peri Manns, ASLA, LEED GA, Deputy Director of Engineering and Environmental Services, Brenda Hayes-Bright, Assoc. AIA, Project Manager, Engineering Department; and Melissa Hemmingsen, IIDA, O'Brien/Atkins - Interiors

**County Manager's Recommendation:** The County Manager recommends that the Board authorize the execution of the various Purchase of Goods contracts with Carolina Business Interiors, Price Modern Carolinas, Alfred Williams and Edge Office for the purchase of the private office, conference, seating, storage and misc. furnishings from the various Federal and/or State Buying Programs for the Administrative Building II Renovation in the amount of \$478,050.57 and to execute any other related contracts, if necessary, not to exceed the budget of \$501,953.09.

**Attachments:**

[Attachment 1- Admin II-7th Floor Upfit Furniture030719](#)

[Attachment 2- Admin II-7th Floor Upfit US Communities](#)

[Attachment 3 - Admin II-7th Floor Upfit MWBE Compliance](#)

[AAF Supplemental Document Seventh Floor upfit 030719](#)

**19-0106**

**Award of Contract for Track Resurfacing at Durham County Memorial Stadium (RFP 19-019)**

**Agenda Text:**

The Board is requested to authorize the County Manager to execute a service contract with Beynon Sports Surfaces Inc. in the amount of \$369,000.00 to resurface the athletic track at Durham County Memorial Stadium. The track was first installed during the 2010 stadium renovation and is in need of resurfacing. Durham Memorial Stadium is set to host the upcoming 2019 USA Track and Field event from June 24th-30th 2019, and as a stipulation the resurfacing of the track is required. The scope of work will entail an initial cleaning and visual inspection of the existing track surface. Any irregularities, incongruities and ponding that are found, will be addressed prior to the application of the polyurethane surfacing. Beynon's polyurethane is applied to the existing surface and cured before being topped with two coats of a pigmented aliphatic polyurethane coating. Once the synthetic track surface has been applied Beynon will clean the track and cut/trim any needed openings. A surveyor and line striper will work together to mark the track lines. At the completion of the striping the surveyor will take elevation readings for completion of the track and field measurement report, determination of successful compliance with IAAF/NCAA planarity tolerance and line marking accuracy.

Three proposal responses were received for (RFP 19-019) Track Resurfacing at Durham County Memorial Stadium. Beynon Sports Surfaces, Inc. was deemed the most qualified firm based on an evaluation committee's review. Beynon Sports Surfaces, Inc.'s proposal presented a well-defined process and timeline that stood out from the other submitted proposals. Beynon has emerged as the leading provider of premier polyurethane athletic surfacing for outdoor/indoor running tracks, fieldhouses and Olympic caliber running tracks in the United States today.

In review of the MWBE compliance for RFP 19-019 Track Resurfacing at Durham County Memorial Stadium, there were no participation goals achieved on this project. Beynon Sports Surfaces, Inc. will be utilizing their own workforce to perform this particular service on the project.

**Alignment with Strategic Plan:** Goal 4-Environmental Stewardship: Protect our environment through planned growth, conservation, preservation, enhancement and restoration of our natural and built resources.

**Resource Persons:** Motiryo Keambiroiro, Director of General Services, Zachary Pritchard, Stadium Manager, Eli McCutcheon Quality Control & Contract Specialist

**County Manager's Recommendation:** The County Manager recommends that the Board authorize the County Manager to execute a service contract with Beynon Sports Surfaces Inc. in the amount of \$369,000.00 to resurface the track at Durham County Stadium.

**Attachments:** [AAF Supplemental Document - Contract Approval](#)  
[Service Contract Template FY19 with UGPS](#)  
[MWBE Compliance Review Form-AAF for 19-019 RFP 022619](#)  
[Bid Tabulation](#)  
[Quote](#)

**19-0107**      **Budget Ordinance Amendment 19BCC000040 - Durham County Sheriff's Office Acceptance of \$50,000.00 in 2017 Homeland Security Grant Program (HSGP)**

**Agenda Text:**      The Board is requested to approve Budget Ordinance Amendment No. 19BCC000040 accepting \$50,000.00 in Homeland Security Grant Program funds to the Durham County Sheriff's Office.

Durham County has been awarded the 2017 Homeland Security Grant Program (HSGP), which will provide funding for bomb technician equipment. The Sheriff's Office is one of 14 bomb squads in North Carolina, each squad is assigned a specific region in an effort to support explosive mitigation to all 100 Counties. The Durham County HDU is assigned a five county region compiling of Durham, Granville, Person, Orange, and Chatham counties. The Durham County Sheriff's Office serves as the sole bomb squad for this region, which is comprised of an estimated 932,108

residents. Equipment purchased under the HSGP is utilized in a collaborative and regional manner to serve all areas within our region, as such equipment purchased is a regional asset to be utilized by the USDHS, North Carolina Emergency Management, or Domestic Preparedness Region partners and statewide as needed. Since this is a reimbursable grant expenditures are being increased through this action to make the equipment purchases, and then receive the revenue as well.

The Sheriff's Office funds will be used to support the purchase of various tools and systems for our Emergency Response Team and the Hazardous Devices Unit that will help mitigate potential dangers responders face in the response to potential bomb threats. There is no match requirement for this grant and no additional funding is required.

**Alignment With Strategic Plan:** Funds will be used to support the purchase of personal protective equipment for our Emergency Response Team and Hazardous Devices Unit to provide adequate protection for deputies and to serve as a regional resource which is consistent with goal 3 of the strategic plan.

**Resource Persons:** David LaBarre, Durham County Sheriff's Office, Director of Planning & Development; Anthony Prignano, Durham County Sheriff's Office, Colonel of Detention Services.

**County Manager's Recommendation:** The County Manager recommends that the Board approve Budget Ordinance Amendment No. 19BCC000040 accepting \$50,000.00 in Homeland Security Grant Program funds to the Durham County Sheriff's Office.

**Attachments:**

[AAF Supplemental Document - Non-contract HSGP 2.0](#)

[AAF-40 Legal Form Accept Homeland Security Grant for Bomb Squad.docx](#)

**19-0109**

**Request to Award Contract for Sole Source Purchase of a Portable X-Ray System from SharpLogixx, LLC DBA SmartRayVision**

**Agenda Text:**

The Board is requested to provide approval for sole source exemption for the purchase of a complete Portable X-Ray System including 14"x17" HD Imaging Panel, Mil-Grade Controller, Wireless/Wired Communications, and accessories.

SmartRayVision X-Ray system is a sole source product. The hardware kit and application software is sold and distributed exclusively by SharpLogixx, LLC. SharpLogixx, LLC maintains all copyright privileges for their products and these products must be purchased directly from the company. SharpLogixx, LLC warrants that no other items or products are available for purchase that would serve the same purpose or function and there is only one price for the above-named product.

This equipment is being purchased with funds from the 2017 Homeland Security Grant Program (HSGP). These funds were awarded in two separate phases. The first

amount for \$54,455 was awarded and approved by the Board in FY2017-18. The Sheriff's Office is seeking approval for the second half for \$50,000 in FY2018-19. There are remaining funds from the first award which will be added to the second award (\$50,000) in order to pay for the \$63,000 X-Ray System.

**Alignment With Strategic Plan:** This request supports the County's Strategic Plan Goal 3: Safe Community.

**Resource Persons:** David LaBarre, Durham County Sheriff's Office, Director of Planning and Development; Anthony Prignano, Durham County Sheriff's Office, Colonel of Detention Services.

**County Manager's Recommendation:** The County Manager recommends that the Board approve the sole source exemption and authorize the County Manager to enter into a contract with SmartLogixx, LLC DBA SmartRayVision, in the amount of \$63,000.

**Attachments:** [AAF Supplemental Document - Sole Source Purchase - X-Ray](#)  
[SRV Sole Source 2019](#)  
[SmartRayVision Products - Durham Bomb Squad - 1417 and 150 - 022519](#)

### 3. Discussion Items: (165mins)

**19-0094 Informational Item: Patterson Place Compact Suburban Design (CSD) District Text Amendment and Zoning Map Change (TC1800009 and Z1800030) and Patterson Place Future Street Network (15min)**

**Agenda Text:** The Board is requested to receive the report and presentation and provide comments on the Patterson Place Compact Suburban Design (CSD) District Text Amendment (TC1800009), Zoning Map Change (Z1800030), and Patterson Place Future Street Network.

**Summary.** The proposed text amendment (TC1800009) would incorporate standards for a new Compact Suburban Design (CSD) District into the Unified Development Ordinance, the proposed zoning map change (Z1800030) would apply those Compact Suburban Design District regulations to the Patterson Place Compact Neighborhood Tier (approximately 603 acres) and assign all properties with the CSD District to one of three sub-districts (-Core, -Support 1, or -Support 2), and the Patterson Place Future Street Network establishes the vision for roadway connectivity in the Compact Neighborhood.

Attachments:

**Attachment A:** Patterson Place Compact Suburban Design District Map

**Attachment B:** Compact Suburban Design District Text Amendment Ordinance

**Attachment C:** Patterson Place Compact Suburban Design District Steep Slopes and TUA Map

**Attachment D:** Patterson Place Compact Suburban Design District Future Street Network Map

**Attachment E:** Planning Commission Comments

**Attachment F:** Presentation Slides

**Alignment with Strategic Plan:** The project emphasizes Goal 1 by offering fair and reasonable regulations for the citizens and business community of Durham while adhering to Goal 5 by maintaining a transparent government and welcoming public input. This project also aligns with Goal 4 by balancing environmental protections and transit-oriented development potential.

**Resource Persons:** Lisa Miller, AICP, Senior Planner, and Patrick Young, AICP, Planning Director

**County Manager's Recommendation:** The County Manager recommends that the Board receive the report and presentation and provide comments to staff.

**Attachments:** [March 2019 BOCC info item memo final 20190219](#)  
[PP March 2019 BOCC presentation](#)

**19-0086**

**Continued Discussion of Elements of Durham Pre-K Expansion (30mins)**

**Agenda Text:**

The Board is requested to receive additional information on Durham Pre-K Expansion from staff and from Child Care Services Association and ask any questions they wish.

The County Commissioners received a quarterly report on the expansion of locally-funded, high-quality pre-K in Durham at the February Work Session. There were additional questions on the sliding scale fee schedule as well as the teacher pay and center reimbursement plans for Durham Pre-K and Commissioners asked that Child Care Services Association staff, who are managing the Durham Pre-K expansion on behalf of Durham County, return to the following Work Session with additional information on these topics.

**Alignment with Strategic Plan:** A strong, high-quality pre-k program available at low or no cost to all lower income Durham four-year olds will help educational success and quality of life for the individuals and households that receive it; but will have ripple effects (and be affected) across multiple County goal areas.

**Resource Persons:** Linda Chappel, Senior VP at CCSA; Alex Livas-Dlott, Durham Pre-K Manager (CCSA); Drew Cummings, Chief of Staff

**County Manager's Recommendation:** The County Manager recommends that the Board receive additional information on Durham Pre-K Expansion from staff and from Child Care Services Association and ask any questions they wish.

**Attachments:**      [Durham PreK Update 3.2019 work session final](#)  
[Durham PreK Quarter 2 Report BOCC](#)  
[DPK BOCC info sheet sliding scale](#)  
[Teacher salary supplements info sheet](#)  
[Durham PreK Update 3.2019 work session final](#)

**19-0088**      **Discussion of Contribution to Feasibility Study for DPS Central Kitchen (30mins)**

**Agenda Text:**      The Board is requested to receive additional information about the proposal for a feasibility study for a DPS Central Kitchen and to ask any questions they wish.

A number of Durham stakeholders have been engaged in conversations about the ways in which a DPS Central Kitchen could serve a number of important needs in the community, including serving healthier, tastier food in school cafeterias, supporting the local food economy, and addressing poverty and food insecurity in a number of other ways as well.

A proposal has been prepared for a feasibility study for such a facility. The plan to pay for the study would be for each of five partners (DPS, County, City, Duke, and BCBSNC) to fund a fifth of the cost. Not all of the partners have made a final commitment to do this yet.

**Alignment with Strategic Plan:** The proposal for a DPS Central Kitchen contains elements important to education (Goal 1), public health (Goal 2), and agricultural economic development (Goal 4).

**Resource Persons:** Linden Thayer, Ph.D., and Beth Katz, Ph.D. - Food Insight Group

**County Manager's Recommendation:** The County Manager recommends that the Board receive additional information about the proposal for a feasibility study for a DPS Central Kitchen and to ask any questions they wish.

**Attachments:**      [DPS Central Kitchen Feasibility Study Proposal](#)  
[DPS Central Kitchen Scope of Work](#)

**19-0087**      **Discussion of 2018 Resident Survey Results (45mins)**

**Agenda Text:**      The Board is requested to receive the report on the fourth annual City-County Resident Survey and ask any questions they wish.

This is the fourth year that the City and County have partnered on a joint City-County resident survey. The survey has been contracted out to ETC Institute of Olathe, Kansas, and was completed in the latter portion of 2018. In addition to the survey report, some multi-year trendline visualizations will be presented. General Managers and departmental staff with key sections of the report will be available to respond to questions about their data.



Data relating to Durham Public Schools has been shared with the DPS administration. Both they and City and County departments are given the opportunity each year to offer feedback on the questions asked and propose any changes they wish so that City and County and Durham Public Schools can continue to get valuable feedback from a statistically valid sample of the City and County population.

**Alignment with Strategic Plan:** These survey results and the growing trendline data for multiple County areas create opportunities across all five goal areas, but overall help us work towards accountable, efficient, and visionary government (Goal 5).

**Resource Persons:** Jason Morado, ETC Institute; Drew Cummings, Chief of Staff; Michael Davis, Strategic Initiatives Manager

**County Manager's Recommendation:** The County Manager recommends that the Board receive the report on the fourth annual City-County Resident Survey and ask any questions they wish.

**Attachments:**

[REPORT - 2018 Durham City and County Resident Survey \(County\) 021919](#)  
[Durham County 2018 Presentation - Mar 5 2019v2](#)

#### 4. Lunch

**19-0102**

**County Property Assessment Factors (30min)**

**Agenda Text:**

The Board is requested to receive a presentation on the County Property Assessment Factors to be used when analyzing County-owned properties. Following a presentation of County-owned Properties at the November work session, the Board had a follow-up discussion at the November 27, 2018 Board retreat where Commissioners shared their thoughts regarding their review considerations of County-owned properties that are underutilized, vacant, or present an opportunity for higher priority uses.

The attached Property Assessment Template highlights information the Board may want to consider when reviewing County-owned properties for alternative uses. At the direction of the Board, and as each parcel is considered, the Property Assessment would be brought to a work session for discussion and direction to the staff. Rather than being a comprehensive analysis of each parcel, this tool is intended to provide a framework for preliminary discussion and a basis for directing the further evaluation of those factors that are most relevant to each parcel.

The Board has been provided with a sample Property Assessment of 907 East Main Street. Staff seeks feedback from the Board so that any refinements needed can be incorporated, and the Board can begin to use this tool to assist in evaluating the six parcels discussed at the Retreat in November.

**Alignment with Strategic Plan:** The attached Durham County Property Assessment Factors supports Goal 5 “Accountable, efficient and visionary government”.

**Resource Persons:** Peri Manns, Acting Director of Engineering and Environmental Services; Jane Korest, Open Space and Real Estate Division Manager; Nancy Mitchell, Sr. Real Estate Officer;

**County Manager’s Recommendation:** The County Manager recommends that the Board receive the County Property Assessment Factors to be used when analyzing County-owned properties and provide direction.

**Attachments:** [Property Assessment Template - Blank 3-7-19](#)  
[Property Assessment - 907 E Main Street 3-7-19](#)

### **19-0090** BOCC Directives Follow-Up (15mins)

**Agenda Text:** The Board is requested to review staff’s follow-up to directives and ask any questions they wish.

Board directives from previous meetings as well as staff follow-up are reviewed at monthly Work Sessions. Staff strive to have all directives input into the system as accurately as possible as soon after they are issued as possible and to follow-up with the board and/or with other relevant parties in an appropriate time frame.

**Alignment with Strategic Plan:** Timely follow-up for board directives aligns clearly with Goal 5 of the Durham County Strategic Plan - Accountable, Efficient, and Visionary Government.

**Resource Persons:** Drew Cummings, Chief of Staff

**County Manager’s Recommendation:** The County Manager recommends that the Board review staff’s follow-up to directives and ask any questions they wish.

## **5. Adjournment**