



Durham County

200 E. Main Street
Durham, NC 27701
(919) 560-0025

Meeting Agenda Board of County Commissioners

Monday, March 11, 2019

7:00 PM

Commissioners' Chambers

Regular Session

"Public Charge"

The Board of Commissioners asks its members and citizens to conduct themselves in a respectful, courteous manner, both with the Board and fellow citizens. At any time, should any member of the Board or any citizen fail to observe this public charge, the Chair will ask the offending person to leave the meeting until that individual regains personal control. Should decorum fail to be restored, the Chair will recess the meeting until such time that a genuine commitment to the public charge is observed.

As a courtesy to others, please turn off cell phones during the meeting.

7:00 pm Regular Session

1. Opening of Regular Session - Pledge of Allegiance (5 min)
2. Agenda Adjustments (5 min)
3. Announcements (5 min)

[19-0122](#) Announcements

Agenda Text:

1. **Rabies Vaccinations** - The Durham County Sheriff's Office is offering Rabies Vaccinations at the Animal Services Division located on 3005 Glenn Road on Tuesdays & Thursdays from 10 a.m. - 12 p.m. and 2p.m. - 4 p.m. There is a \$10 cash only fee and citizens must bring their photo ID. If you have additional questions, please call 919-560-0630.
2. **Northern Durham Convenience Center Community Open House** - Join Durham County staff as they unveil the site plan for a new Solid Waste Convenience Center on U.S. Highway 501 between Rougemont and Bahama. With more capacity and better user amenities, the proposed facility will replace the Bahama and Rougemont Convenience sites.

Please join us on Tuesday, March 19th at any time between 6:00 p.m. and 8:00 p.m. at the Bahama Ruritan Club located on 8202 Stagville Rd. to learn more about the project and the services and amenities planned for the new Durham North Convenience Center. Project team members will be available to discuss the project.

3. **Donate Books to the Friends of the Durham Library** - Donations are accepted every Tuesday 9 a.m. - 12 p.m. between Sears and Catherines on the exterior of Northgate Mall located at 1058 W. Club Blvd. Volunteers are available to help unload your vehicle if needed. For questions, please call 919-560-7159 or email FODLdonations@gmail.com [<mailto:FODLdonations@gmail.com>](mailto:FODLdonations@gmail.com).
4. **Give us your Needles** - The Durham County Safe Syringe Program aims to keep you and our community safe. Pick up your free Naloxone Kits from the Pharmacy at the Durham County Human Services Building located at 414 E. Main Street between 8:30 a.m. - 5:00 p. m. Monday - Friday. If you have additional questions, please call 919-560-7632 or visit www.dcopublichealth.org/services/pharmacy [<http://www.dcopublichealth.org/services/pharmacy>](http://www.dcopublichealth.org/services/pharmacy)
5. **My Brother's Keeper (MBK) Durham Mini Grant Program Accepting Applications** - The MBK Durham Mini Grant Program awards grants to local groups to provide support for youth focused grassroots initiatives to impact community change and is intended to provide support and engagement for boys and young men of color in Durham County. The goal is to support mentorship, creative discussion and activities by nonprofits and other community driven initiatives who will use their efforts toward helping our boys and young men of color many other milestones.

More information and the mini grant application can be found at:

[<http://www.mbkdurham.info>](http://www.mbkdurham.info)

6. **2019-2020 Durham Pre-Kindergarten Programs Now Enrolling** - Your 4-year old child may be eligible to attend Durham County's NCPRE-K Program, Durham PreK and/or Durham Public Schools' Pre-Kindergarten.

For more information or to apply please do one of the following:

- a. Call 919-314-6813 to set an appointment time starting now through May 16th
- b. Visit www.dpfc.net/our-work/ncpk/ [<http://www.dpfc.net/our-work/ncpk/>](http://www.dpfc.net/our-work/ncpk/) or www.dpsnc.net

[<http://www.dpsnc.net>](http://www.dpsnc.net)

- c. Walk in at East Durham Children's Initiative (EDCI) at 2101 Angier Ave between 11am - 2pm on March 18th or April 1st, 15th or 29th or 4pm - 6pm on March 19th or April 2nd, 16, or 30th.

- 7. **Safe Haven for Online Sales** - The Durham County Sheriff's Office can provide you with a safe and secure location to complete online sales. Available during business hours or Monday - Friday 6 p.m. - 9 p.m. and Saturday - Sunday 9 a.m. - 9 p.m.

Please call 919-560-0900 to schedule an appointment or we will meet you at the Courthouse Parking Lot on S. Roxboro Street and Pettigrew Street.

- 8. **LIEAP - Low Income Energy Assistance Program:** LIEAP will be open to ALL Durham County residents, January 2 - March 31, 2019. Applications will be taken at the Department of Social Services in the Crisis Lobby #27 Monday - Friday at 414 East Main Street from 8:30 a.m. - 5:30 p.m.

Call 919-560-8000 to schedule your LIEAP appointment. Walk-ins are welcome. The LIEAP Program assists with heating only. Bring a photo ID, Social Security card, income verification and verification of heating source-heating bill to your appointment.

- 9. **Durham 4-H Club Open House** - Please join the Extension Center on April 5th from 6-8 p.m. at Durham Cooperative Extension on 721 Foster St. for an evening of fun, games and light refreshments while getting to know the Durham County 4-H Teen Council. Registration is required for this event. Please call 919-560-8295 for more information.

- 10. **Kids Voting Durham 2019** - 2019 is well underway, and Kids Voting Durham has an exciting year full of Durham-themed civic activities for youth, schools, and families planned. These activities include the Durham's 150th Anniversary, the Youth Survey on Durham, Youth Candidate Guide, Youth Candidate Forum and our biannual Mayor & City Council Elections.

For more information please contact Carolyn Kreuger at 919-560-7321 or by email at carolyn@kidsvotingdurham.org
[<mailto:carolyn@kidsvotingdurham.org>](mailto:carolyn@kidsvotingdurham.org)

- 11. **Save The Date: Women's Health Awareness 2019** - A Women's Wellness Conference with **FREE** health screenings, education sessions, healthy living sessions and health resources will be held on Saturday, April 6th from 8:00am - 5:00pm at the Mary Townes Science Building located at 1900

Concord St (NCCU Campus).

Registration for this event is FREE and ends Friday, March 15th. Register at www.niehs.nih.gov/whad <<http://www.niehs.nih.gov/whad>>. For more information please email whad@niehs.nih.gov <<mailto:whad@niehs.nih.gov>> or call (984) 287-4414.

- 12. Boys of Color Conference** - My Brother's Keeper Durham and North Carolina Central University Male Achievement Center (M.A.C) will kick-off their inaugural conference on April 13, 2019 from 8:00 a.m. - 2:00 p.m. at the Miller Morgan Auditorium located at 1801 Fayetteville St (NCCU Campus).

This year's theme is Be the Change: The Re-Dedication to Black Male Achievement. This event is free and is aimed for males ages 14 and up. Pre-registration is suggested at <https://www.eventbrite.com/e/annual-boys-men-of-color-conference-aami-tickets-54901674386?fbclid=IwAR1Q3fHsVyPKeXYDPHtW0-cUHk2rdzDGzSxPTUaJ1CMwTrtNsDuCyZqnyvk>

Volunteers and sponsors are also needed. Please contact mybrotherskeeper@dconc.gov if you are interested.

- 13. We're 150 Years Old, Y'all!** As we celebrate the 150th anniversary of Durham throughout 2019, we're honoring the changemakers who shaped Durham's unique sense of place, and we're rightfully touting Durham's position in the future. Home to scholars, artists, and entrepreneurs, we're accustomed to movement, creativity, and blazing new trails. SAVE THE DATE, April 13, 2019 - Durham 150 opening celebration. Visit www.DURHAM150.ORG <<http://www.DURHAM150.ORG>> and look for announcements in January for more on how to get involved.

- 14. Durham's First Youth National Track and Field Championship** - The Durham Sports Commission will host the 2019 USA Track & Field Youth Outdoor National Championships on June 25-30, one of four national championships USATF holds each year for youth amateur athletes, and the first national championship for youth track and field hosted in Durham. Registration for the championship is now live for both athletes and spectators. Athletes can register by going to www.athletic.net <<http://www.athletic.net>> and spectators can purchase an all-championship pass on the Eventbrite event page. All day championship passes are \$55 and single day tickets are \$10.

https://www.eventbrite.com/e/2019-usatf-youth-nationals-outdoor-championship-tickets-55716644985?fbclid=IwAR1MgFexs0AloDA3BNtr7RlxMFjF07m1QhIvvDbeP3WsICn9KV8PtXASspo&utm_campaign=Bull-etin&utm_source=hs_email&utm_medium=email&utm_content=70056129&_hsenc=p2ANqtz-5K-SbSIZIfIu70gwqfVvghT1kV8ZItJPqxZn9qcnAYtHZJhzjKv2Xl5yie9c9r0V0cut3ZXnBtlGeJzmQACiYmIn3zA&_hsmi=70056129

- 15. Alert Durham** - Sign Up Today: Durham County wants to keep its citizens informed and safe in the case of an emergency. Sign up for Alert Durham to receive notifications about severe weather, unexpected road closures, missing persons, and evacuations of buildings or neighborhoods. To sign up for Alert Durham, visit www.AlertDurham.com <<http://www.AlertDurham.com>>

- 16. Get Involved!** It's your County. Durham County Government has approximately 43 active advisory boards referred to as Boards and Commissions. Citizens of Durham County may volunteer to participate by applying for a vacancy.

Interested citizens should fill out an application and send it to the Clerk to the Board's Office. A description of the boards as well as a list of vacancies can be found on the County's website at

<http://www.dconc.gov/government/departments-a-e/board-of-commissioners/boards-and-commissions>. If you need additional information, please contact the Clerk's Office at 919-560-0025 or email to:

BoardsandCommissions@dconc.gov

<<mailto:BoardsandCommissions@dconc.gov>>

This information can also be found on our Durham County Website: www.dconc.gov

These announcements along with additional details may also be found on the County's website or you may call the Clerk's Office at 919-560-0025.

4. Minutes (5 min)

19-0123 Minutes

Attachments: [Regular Session - January 28, 2019](#)
[Work Session - February 4, 2019](#)

5. Ceremonial Items

19-0117 Proclamation - Colorectal Cancer Month

Agenda Text: The Board is requested to proclaim March 1-31, 2019, as Colorectal Cancer Awareness Month in Durham County. The Board is asked to read and present this proclamation created to bring attention to colorectal cancer awareness, the second leading cause of cancer death among men and women combined in the United States.

Alignment with Strategic Plan: The proclamation aligns with Goal 2: Health and Wellbeing for All

Resource Persons: James Hill, Jr., Vice Chair

County Manager's Recommendation: The County Manager recommends that the Board to proclaim March 1-31, 2019, as Colorectal Cancer Awareness Month.

Attachments: [Proclamation - Colorectal Cancer Awareness Month - January 2019](#)

19-0119 **Resolution - Supporting Juvenile Crime Prevention Council Allocation Expansion**

Agenda Text: The Board is requested to issue a resolution supporting the Juvenile Crime Prevention Council Allocation Expansion.

North Carolina is approaching the 20th anniversary of the Juvenile Justice Reform Act of 1998. It is an excellent time to continue to support the accomplishments of and revitalize partnerships between state and local governments by supporting Juvenile Crime Prevention Councils (JCPCs) and the valuable work performed by them. The Durham County JCPC is a Commissioner appointed body that is responsible for prevention and intervention programming to youth at greatest risk.

JCPCs and the programs they oversee are essential to preventing and reducing juvenile crime, responding immediately and effectively when criminal behavior occurs, and protecting the community by implementing the North Carolina Comprehensive Strategy, which ensures, "the right program for the right child at the right time and in the right setting." (John Wilson/Buddy Howell, OJJDP Comprehensive Strategy for Serious, Violent, and Chronic Juvenile Offenders (1993))

The Boards' support to help the Juvenile Crime Prevention Council prepare for the increase in the of age of juvenile jurisdiction established by the Juvenile Justice Reinvestment Act, which raises the juvenile age to 18 (also known as Raise the Age legislation) is appreciated. The most pressing and relevant concerns to the Juvenile Crime Prevention effort are outlined in the Informational Points attached to this letter.

The Durham County JCPC is asking that you assist us in educating Commissioners, legislators, and other community and state partners in the effort to ensure a successful implementation of the Juvenile Justice Reinvestment Act by requesting expansion funding to Juvenile Crime Prevention Councils. This funding will support training, evidence-based and age appropriate intervention services, and rehabilitative programming for the expanded population, as outlined in the Raise the Age legislation.

Alignment with Strategic Plan: This item aligns with Goal 1: Community and Family Prosperity.

Resource Persons: Brenda Howerton, County Commissioner

County Manager's Recommendation: The County Manager recommends that the Board issue a resolution supporting the Juvenile Crime Prevention Council Allocation Expansion.

Attachments: [Resolution - Supporting Juvenile Crime Prevention Council Allocation Expansion](#)

6. Consent Agenda (15 min)

19-0031 **Award of the On-Call Machinery and Repair Services for Durham County Triangle Wastewater Treatment Plant (RFP 19-013) contract to Dixie Electro Mechanical Services, Inc. and Holland Industrial Services, Inc.**

Agenda Text: The Board is requested to authorize the County Manager to enter into a service contract with Dixie Electro Mechanical Services, Inc. and Holland Industrial Services, Inc. (RFP 19-013) to provide on-call machinery and repair services for the Triangle Wastewater Treatment Plant (TWWTP) in an amount of \$60,000 and \$40,000 respectively for the remainder of the 2019 fiscal year, and also authorize renewal of the contracts yearly in a total amount of \$80,000 and \$60,000 respectively for up to four additional one-year periods in accordance with the terms and conditions of the original contract and subject to budget availability, and to execute any other related contracts, including amendments, within budgeted appropriations.

Background/Justification

Durham County owns and operates 13 sanitary sewer pump stations and a 12 million gallon per day wastewater treatment facility. The pump stations and wastewater treatment facility utilize various size pumps, mixers, and industrial gearboxes. To maintain compliance with NPDES permit #NC0026051 and Collection System Permit #WQCS00038, it's imperative to maintain all associated equipment in a continual state of readiness.

Based on the four responses Durham County received in regard to RFP 19-013, Dixie Electro Mechanical Services, Inc. and Holland Industrial Services, Inc. were determined to be the most qualified contractors among the four bidders. All of the reference checks for Dixie Electro Mechanical Services, Inc. and Holland Industrial Services, Inc. were exceptional. Dixie Electro Mechanical Services, Inc. and Holland Industrial Services, Inc. have performed similar work as outlined in the required scope of services for several municipalities and counties. Additionally, Dixie Electro Mechanical Services, Inc. and Holland Industrial Services, Inc. have performed the requested services for Durham County with outstanding results.

Electric Motor Shop, Inc. was determined to not be qualified for the scope of work associated with on-call machinery and repair services. Durham County Utilities Division has used Electric Motor Shop in the past. They were slow to answer phone calls, slow to repair equipment, and they were slow to provide updated equipment status.

Clearwater, Inc. had the highest price, and their repair facility is located in the mid-west. Because of the price and location, Clearwater, Inc. was not considered for the contract.

Durham County issued a Request for Proposal (RFP 19-013) on September 26, 2018. RFP 19-013 was advertised in local newspapers and on the Durham County website. Four proposals were received on October 23, 2018. The proposal bid tabulation and evaluation forms are attached.

Alignment with Strategic Plan: This action is in accordance with Durham County Strategic Plan Goal 4: “Environmental Stewardship and Community Prosperity,” as these contracts will ensure all associated equipment located at the pump station and TWWTP are maintained in a continual state of readiness.

Resource Persons: Peri Manns, ASLA, Interim General Manager; Stephanie Brixey, Deputy Director; Greg Johnson, Utilities Superintendent; and Kyle Manning PE, Senior Project Manager

County Manager’s Recommendation: The County Manager recommends the Board authorize the County Manager to enter into a service contract with Dixie Electro Mechanical Services, Inc. and Holland Industrial Services, Inc. (RFP 19-013) to provide on-call machinery and repair services for the Triangle Wastewater Treatment Plant (TWWTP) in an amount of \$60,000 and \$40,000 respectively for the remainder of the 2019 fiscal year, and also authorize renewal of the contracts yearly in a total amount of \$80,000 and \$60,000 respectively for up to four additional one-year periods in accordance with the terms and conditions of the original contract and subject to budget availability, and to execute any other related contracts, including amendments, within budgeted appropriations.

Attachments: [MWBE Compliance Review Form](#)
[Proposal Tabulation](#)
[Final Bid Tabulation](#)
[AAF Supplemental Document](#)

19-0071

Board of Elections Voting Equipment Replacement Request

Agenda Text: The Board is requested to approve the Durham County Board of Elections request to replace all Optical Scan voting equipment, consistent with N.C. Gen. Stat. § §163-165.8 and 163-165.9. On July 5, 2018, the Board of Elections unanimously

approved the purchase of 75 DS200 Optical Scanners and 1 DS850 Central Tabulator from Elections Systems and Software (ES&S), using funds reserved in the county's Capital Improvement Plan (CIP) for this purpose. The total cost of this purchase is \$595,775.00. If approved, the County would receive \$111,347.18 in trade-in value for 69 Model 100 Optical Scanners and 1 M650 Central Tabulator currently owned, which effectively decreases the total price to \$484,427.82. This proposed purchase will not include replacement of our Americans with Disabilities Act (ADA) compliant equipment, as there is not a certified option in the State of North Carolina. Details related to total cost and annual firmware, software, and maintenance agreements, are included in the attached documents (N.C. Gen. Stat. §163-165.9 (2)).

The inventory currently being utilized by the Durham County Board of Elections was purchased in 2006 primarily with Help America Vote Act (HAVA) funds. These funds are not currently available to assist counties with equipment replacement costs.

Alignment with Strategic Plan: The replacement of aging and outdated systems is consistent with Goal 5 of the strategic plan which requires Accountable, Efficient and Visionary Government and facilitates honest, fair and accurate elections in Durham County.

Resource Persons: Derek Bowens, Durham County Elections Director and Chris Andrews, PrintElect.

County Manager's Recommendation: The County Manager recommends that the Board approve the voting equipment replacement request made by the Durham County Board of Elections.

Attachments: [2019_AAF Supplemental Document Voting Equipment Replacement.docx](#)
[2018_12_03_SBE_Voting_Equipment_Purchase_Approval.pdf](#)
[2018_12_12_Annual_Services_Quote.pdf](#)
[2018_12_12_Voting_Equipment_Quote.pdf](#)
[2019_02_02_DS200_Product_Slick.pdf](#)
[2019_02_02_DS850_Product_Slick.pdf](#)

19-0080 **Budget Ordinance Amendment No. 19BCC000039 to Recognize \$1,000 from the NC Department of Health and Human Services (Division of Public Health)**

Agenda Text: The Board is requested to approve Budget Ordinance Amendment No. 19BCC000039 to recognize \$1,000 from the NC Department of Health and Human Services (Division of Public Health).

This provides funding to Local Health Departments to compensate staff time for reviewing the community health assessments and community health improvement plans in other North Carolina counties.

The Board of Health has approved this amendment.

Please note that this amendment requires no additional County funds.

Alignment with Strategic Plan: This grant aligns with Strategic Goal 2: Health and Well-being for All.

Resource Persons: Gayle B. Harris, MPH, Health Director.

County Manager's Recommendation: The County Manager recommends that the Board of County Commissioners approve Budget Ordinance Amendment No. 19BCC0000039 to recognize \$1,000 from the NC Department of Health and Human Services (Division of Public Health).

Attachments: [AAF-39 Legal From PH NC Dept of HHS Grant \(\\$1,000\)](#)

19-0081

Capital Project Amendment No. 19CPA000013- Closing one lottery funded Capital Project and returning unspent funds to Durham County's PSBCF account with NCDPI .

Agenda Text:

On February 7, 2019, the Durham Public Schools (DPS) Board of Education approved adjustments to one lottery funded Capital Project. Pursuant to the Interlocal Agreement with DPS, as amended, the Durham County Board of County Commissioners is requested to consider and approve the closing of one Capital Project. Unspent funds will be returned to NCDPI for a future reallocation.

This project is not officially closed yet in the County's asset management system. Any project that has had activity during the fiscal year cannot be closed in the asset management system until the next fiscal year. The County will bring another amendment to BOCC in FY2019-20 to officially close these projects in the County's asset management system.

The below indicates funds reconciled by DPS and the County that are available for return:

Project	Current Budget	Inc./Dec. Budget	Revised Status	Project
18 LF - Riverside HS Roof Replacement				
Phase 1 (SH275)	\$1,200,000	(\$61,003.66)	\$1,138,996.34	Closing

Alignment with Strategic Plan: This capital project amendment aligns with **Goal 1-Community and Family Prosperity and Enrichment**, though providing access to educational, vocational, economic and cultural opportunities and by providing support for educational opportunities that ensure high academic achievement.

Resource Persons: Bernard Hall, Project Manager, Construction & Capital Planning.

County Manager's Recommendation: The County Manager recommends that the Board approve Capital Project Amendment No. 19CPA000013 closing one lottery funded Capital Projects and returning unspent funds to Durham County's PSBCF account with NCDPI.

Attachments: [CPA-13 Legal Form - Closing and Returning Lottery Funds for RS Roof Phas..](#)

19-0091

Request to Award Contract for Sole Source Purchase of 10 Bomb Suit and Helmet Protective ensemble

Agenda Text:

The Board is requested to provide approval for sole source exemption for the purchase of an EOD 10 Bomb Suit and Helmet Protective ensemble from MED-ENG in the amount of \$32,464. In January 2016, the EOD 10 Bomb Suit and Helmet ensemble was introduced. The suit and helmet work as an integrated system of materials and electronics that defines the next generation of EOD PPE. The EOD 10 Bomb Suit and Helmet is an upgrade from our current EOD 9 System. Although there are other manufacturers and distributors of EOD protective suits, the Med-Eng EOD 10 supplied by Med-Eng is the only protective suit with the capability of being integrated with our current working systems.

Alignment with Strategic Plan: This request supports the County's Strategic Plan Goal 3.

Resource Persons: David LaBarre, Durham County Sheriff's Office, Director of Planning and Development; Anthony Prignano, Durham County Sheriff's Office, Colonel of Detention Services.

County Manager's Recommendation: The County Manager recommends that the Board approve the sole source exemption and authorize the County Manager to enter into a contract with Med-Eng, in the amount of \$32,464.

Attachments: [AAF Supplemental Document - Sole Source Purchase - Bomb Suit](#)
[Med-Eng Sole Manufacturer Statement](#)
[Quote ID - QUO-02200 - 1 X EOD 10 4](#)

19-0095

Award of Contract to DeWhit Facility Services for Regular Janitorial Services at the Durham County Administration II Facility.

Agenda Text:

The Board is requested to authorize the County Manager to enter into contract with DeWhit Facility Services in the amount of \$43,000.00 for janitorial services at the newly renovated Administration II Building for the remainder of the FY18-19 fiscal year. This total includes \$40,634.07 for three months of regular cleaning and \$2,365.93 for special services contingency.

In an effort to increase minority contractor participation, the scope of work for cleaning services at Administration II was informally advertised to existing and perspective janitorial contractors. Supplemental information containing the specifications and special requirements for Administration II was appended to RFP No. 15-016: Janitorial Services for Durham County, which governs all existing

janitorial contracts within County facilities. Informal proposals were received from eight contractors on December 13, 2018. All eight proposals were evaluated by an evaluation committee consisting of General Services personnel and occupants of the Administration II building. The collective findings of the evaluation committee determined that DeWhit Facility Services was the best qualified/lowest priced firm (respectively) for janitorial services. DeWhit Facility Services is a Durham, certified HUB WBE firm.

With the approval of the Board, DeWhit Facility Services will be issued a contract for janitorial services at the Administration II building for the remainder of the current fiscal year (\$43,000.00) and a full year contract for FY 19-20 totaling \$165,000.00 pending FY19-20 Budget approval. The FY19/20 total includes \$156,704.28 for regular janitorial services, plus an approximate 5% contingency (\$8,295.72) to accommodate additional services beyond the routine cleaning schedule such as special events held after hours or on weekends. It is important to note that pending the outcome of an agreement with tenants of the two tenant spaces located on the first floor of the facility, there is a potential that the contract may need to be amended in the future to accommodate the needs of the facility.

Alignment with Strategic Plan: Goal 5-Accountable, Efficient and Visionary Government: An effective organization committed to the pursuit of excellence through: collaborative leadership, exceptional customer service, innovation, transparency and fiscal responsibility.

Resource Persons: Motiryo Keambiroiro, Director of General Services, Joel Jones, Quality Control & Contract Specialist, Erick Peoples, General Services Custodial Supervisor

County Manager's Recommendation: The County Manager recommends that the Board authorize the County Manager to enter into contract with DeWhit Facility Services in the amount of \$43,000.00 for janitorial services at the Administration II building and be given authorization to execute future contract amendments if within the General Services budget through FY 19/20.

Attachments:

[MWBE Compliance Review Form-Agenda Action Form Janitorial Svcs Amendm](#)

[Admin II Proposal Evaluation Summary](#)

[RFP No. 15-016, SUPPLEMENTAL ATTACHMENT FOR ADMIN. II](#)

[RFP 15-016 Janitorial Services for Durham County \(Combined with all Amendm](#)

[Service Contract, DeWhit Facility Services, Admin II Janitorial Services](#)

[AAF Supplemental Document - DeWhit Contract Approval](#)

[DeWhit Proposal - Administration II](#)

19-0100

Interlocal Agreement Between Durham County and the City of Durham for Conveyance of County Surplus Property for Affordable Housing

Agenda Text:

The Board is requested to approve the attached Interlocal Agreement between Durham County and the City of Durham for conveyance of Surplus Property in accordance with the County policy adopted by the Board in November 2018.

The Board has long expressed its commitment to support the provision of affordable housing. As part of that commitment, the Board asked staff to develop a policy that prioritizes the conveyance of County surplus property to the City for affordable housing. The Board adopted the Durham County Policy for Conveying County Owned Real Property at its regular meeting on November 13, 2018 (Attachment 2). This policy lays out the procedures and guidelines for conveying parcels to the City of Durham, and requirements upon both organizations to ensure the intent of the conveyance is met. Under the adopted policy, properties that are not retained by the County for other public purposes are routed first to the City of Durham Department of Community Development for affordable housing.

This proposed Interlocal Agreement (Attachment1) establishes uniform procedures and standards for the conveyance of real property to the City for creation or preservation of affordable housing under this revised policy. The property may have been acquired by the County through tax foreclosure, deed-in-lieu, donation, or gift. The Interlocal Agreement is necessary because many of the provisions in the County policy are requirements of the conveyance that apply to the City, and the Interlocal Agreement is the mechanism to get the city's formal concurrence with these terms. For instance, the agreement establishes the timelines and reporting requirements that the City must agree to as a condition of conveyance. The City Community Development Department presented this Interlocal Agreement to City Council at their work session on February 7, 2019 and received final Council approval of the document on February 18, 2019.

Alignment with Strategic Plan: The attached Interlocal Agreement supports Strategic Goal 1 "Community Empowerment and Enrichment, Strategy 1.3.D on affordable housing, as well as Goal 5 "Accountable, Efficient and Visionary Government"

Resource Persons: Jane Korest, Open Space & Real Estate Manager; Nancy Mitchell, Senior Real Estate Officer, Willie Darby, Senior Assistant County Attorney

County Manager's Recommendation: The County Manager recommends that the Board approve the attached Interlocal Agreement between Durham County and the City of Durham for conveyance of Surplus Property in accordance with the County policy adopted by the Board in November 2018.

Attachments:

[Supplemental Document -Ag Item on Interlocal Agreement](#)

[Attach1 Interlocal Agreement with City of Durham 3-7-19](#)

[Attach 2 Durham County Policy on Surplus Real Property 11-13-18 FINAL](#)

19-0103

Approval of the Purchase of Goods contract(s) with various vendors for the Private Office, Conference and miscellaneous furnishings from the U.S. Communities/GSA and/or NC State Contracts Buying Programs for the 7th floor Upfit of the Durham County Administrative II Building Renovation (former Judicial Building) Project No.: 4730DC073

Underlined**Agenda Text:**

The Board is requested to authorize the County Manager to enter into contracts with the following furniture suppliers for the purchase of furniture for the 7th Floor Upfit of the Durham County Administrative Building II located at 201 East Main Street Durham, NC in the amount of \$478,050.57 plus owners contingency at \$23,902.53 and to execute any other related contracts, if necessary, not to exceed the budget of \$501,953.09. (See attachment 1, Pages 1- 58)

- 1) Carolina Business and Interiors: \$270,302.04 (Private Offices, guest chairs)
 - 2) Corporate Interior and Sales, Inc.: \$39,572.75 (Task Seating)
 - 3) Price Modern Carolinas: \$10,003.52 (Ancillary - wastebaskets, containers,
side chairs and etc.)
 - 4) Alfred Williams: \$150,020.88 (File/Storage and etc.)
 - 5) Edge Office: \$8,151.38 (Conference Tables)
- Furniture Subtotal: \$478,050.57
Contingencies@5%: \$23,902.53
Total: \$501,953.09

It was noted during the December 10, 2018 approval of the Capital Project Amendment with Whiting Turner Contracting Company/Holt Brothers, Inc. for the 7th Floor Upfit that subsequent contracts will be brought to the BOCC for approval including individual office furnishings, conference tables and seating, storage components and etc. at a later date. The private office, conference, seating and other furnishings for the 7th floor Upfit were selected, from previous vendors for floors 1-6 to adhere to the existing design, for purchase through the U.S. Communities Buying Program, NC State Contracts, GSA and/or other buying programs. G.S. 143-129(e) allows local governments to be exempted from the competitive bidding requirements and purchase furnishings/equipment through group purchasing programs. This provides Durham County the deepest discount possible for purchases under this program (See attachment 2, pages 1-3). The Engineering Department has reviewed the recommendations with O'Brien/Atkins and Associates, P.A. and the Purchasing Department and recommends that the County proceed with the procurement of the items referenced in the attached proposals. For M/WBE participation information (See Attachment 3, Page 1).

Many of the new furnishings have extensive lead times due to upholstering and fabrication which requires us to bring these contracts for approval timely in order to meet the anticipated occupancy schedule for the project. The construction of the 7th floor upfit is currently underway is scheduled for substantial completion in late summer 2019. Durham County anticipates occupancy in the Fall of 2019. This will require the remaining furniture installations to be in place prior to occupancy by staff. Funding for these contracts is available in the Durham County Administrative Building II Renovation (Judicial Building Renovation) account.

Alignment with Strategic Plan: This aligns with Goal 4 - Environmental Stewardship - through the improvement of the environmental performance of County buildings to reduce energy use and greenhouse gas emissions from the built environment. The relocation of various departments into this facility also addresses Goal 5 by providing more efficient service delivery and better customer service.

Resource Persons: Peri Manns, ASLA, LEED GA, Deputy Director of Engineering and Environmental Services, Brenda Hayes-Bright, Assoc. AIA, Project Manager, Engineering Department; and Melissa Hemmingsen, IIDA, O'Brien/Atkins - Interiors

County Manager's Recommendation: The County Manager recommends that the Board authorize the execution of the various Purchase of Goods contracts with Carolina Business Interiors, Price Modern Carolinas, Alfred Williams and Edge Office for the purchase of the private office, conference, seating, storage and misc. furnishings from the various Federal and/or State Buying Programs for the Administrative Building II Renovation in the amount of \$478,050.57 and to execute any other related contracts, if necessary, not to exceed the budget of \$501,953.09.

Attachments:

[Attachment 1- Admin II-7th Floor Upfit Furniture030719](#)

[Attachment 2- Admin II-7th Floor Upfit US Communities](#)

[Attachment 3 - Admin II-7th Floor Upfit MWBE Compliance](#)

[AAF Supplemental Document Seventh Floor upfit 030719](#)

19-0105

Request to Appoint a Special Board of Equalization and Review for 2019

Agenda Text:

The Board is requested to appoint the 2019 Board of Equalization and Review Members, designate a Chairperson and a Vice Chairperson, and set the compensation rates for 2019 at \$125.00 (Chairperson) and \$100.00 (Member) for the three-hour session, and \$35.00 per hour for any hour over the three-hour session.

Per North Carolina General Statute 105-322, a resolution was adopted in February 2002 (revised in January 2017) to appoint a special Board of Equalization and Review to hear tax appeal matters. Membership of the Board of Equalization and

Review will be determined by Board of County Commissioners by the first Monday in March. The Board of County Commissioners shall also designate the Chairperson and Vice Chairperson for this special Board and set the compensation rates.

Alignment with Strategic Plan: Goal 5, Accountable, Efficient, Visionary Government. To ensure the county complies with North Carolina General Statutes and to ensure we are accountable to our citizens. The Board of Equalization and Review ensures that we are accountable and efficient as tax revenues are impacted by the actions of this Board. The actions of the tax department and this Board impact all strategic goals due to the revenues needed.

Resource Persons: Teresa Hairston, Interim Tax Administrator

County Manager's Recommendation: The County Manager recommends that the Board appoint the 2019 Board of Equalization and Review members, establish a Chair and Vice-Chair and set the rate of pay.

Attachments:

[Gaither-Harris](#)

[Kemble](#)

[Perry](#)

[Smith](#)

[Williams](#)

[2019 Board of ER Members](#)

19-0106

**Award of Contract for Track Resurfacing at Durham County Memorial Stadium
(RFP 19-019)**

Agenda Text:

The Board is requested to authorize the County Manager to execute a service contract with Beynon Sports Surfaces Inc. in the amount of \$369,000.00 to resurface the athletic track at Durham County Memorial Stadium. The track was first installed during the 2010 stadium renovation and is in need of resurfacing. Durham Memorial Stadium is set to host the upcoming 2019 USA Track and Field event from June 24th-30th 2019, and as a stipulation the resurfacing of the track is required. The scope of work will entail an initial cleaning and visual inspection of the existing track surface. Any irregularities, incongruities and ponding that are found, will be addressed prior to the application of the polyurethane surfacing. Beynon's polyurethane is applied to the existing surface and cured before being topped with two coats of a pigmented aliphatic polyurethane coating. Once the synthetic track surface has been applied Beynon will clean the track and cut/trim any needed openings. A surveyor and line striper will work together to mark the track lines. At the completion of the striping the surveyor will take elevation readings for completion of the track and field measurement report, determination of successful compliance with IAAF/NCAA

planarity tolerance and line marking accuracy.

Three proposal responses were received for (RFP 19-019) Track Resurfacing at Durham County Memorial Stadium. Beynon Sports Surfaces, Inc. was deemed the most qualified firm based on an evaluation committee's review. Beynon Sports Surfaces, Inc.'s proposal presented a well-defined process and timeline that stood out from the other submitted proposals. Beynon has emerged as the leading provider of premier polyurethane athletic surfacing for outdoor/indoor running tracks, fieldhouses and Olympic caliber running tracks in the United States today.

In review of the MWBE compliance for RFP 19-019 Track Resurfacing at Durham County Memorial Stadium, there were no participation goals achieved on this project. Beynon Sports Surfaces, Inc. will be utilizing their own workforce to perform this particular service on the project.

Alignment with Strategic Plan: Goal 4-Environmental Stewardship: Protect our environment through planned growth, conservation, preservation, enhancement and restoration of our natural and built resources.

Resource Persons: Motiryo Keambiroiro, Director of General Services, Zachary Pritchard, Stadium Manager, Eli McCutcheon Quality Control & Contract Specialist

County Manager's Recommendation: The County Manager recommends that the Board authorize the County Manager to execute a service contract with Beynon Sports Surfaces Inc. in the amount of \$369,000.00 to resurface the track at Durham County Stadium.

Attachments:

[AAF Supplemental Document - Contract Approval](#)

[Service Contract Template FY19 with UGPS](#)

[MWBE Compliance Review Form-AAF for 19-019 RFP 022619](#)

[Bid Tabulation](#)

[Quote](#)

19-0107

Budget Ordinance Amendment 19BCC000040 - Durham County Sheriff's Office Acceptance of \$50,000.00 in 2017 Homeland Security Grant Program (HSGP)

Agenda Text:

The Board is requested to approve Budget Ordinance Amendment No. 19BCC000040 accepting \$50,000.00 in Homeland Security Grant Program funds to the Durham County Sheriff's Office.

Durham County has been awarded the 2017 Homeland Security Grant Program (HSGP), which will provide funding for bomb technician equipment. The Sheriff's Office is one of 14 bomb squads in North Carolina, each squad is assigned a specific region in an effort to support explosive mitigation to all 100 Counties. The Durham County HDU is assigned a five county region compiling of Durham, Granville, Person, Orange, and Chatham counties. The Durham County Sheriff's Office serves as the

sole bomb squad for this region, which is comprised of an estimated 932,108 residents. Equipment purchased under the HSGP is utilized in a collaborative and regional manner to serve all areas within our region, as such equipment purchased is a regional asset to be utilized by the USDHS, North Carolina Emergency Management, or Domestic Preparedness Region partners and statewide as needed. Since this is a reimbursable grant expenditures are being increased through this action to make the equipment purchases, and then receive the revenue as well.

The Sheriff's Office funds will be used to support the purchase of various tools and systems for our Emergency Response Team and the Hazardous Devices Unit that will help mitigate potential dangers responders face in the response to potential bomb threats. There is no match requirement for this grant and no additional funding is required.

Alignment with Strategic Plan: Funds will be used to support the purchase of personal protective equipment for our Emergency Response Team and Hazardous Devices Unit to provide adequate protection for deputies and to serve as a regional resource which is consistent with goal 3 of the strategic plan.

Resource Persons: David LaBarre, Durham County Sheriff's Office, Director of Planning & Development; Anthony Prignano, Durham County Sheriff's Office, Colonel of Detention Services.

County Manager's Recommendation: The County Manager recommends that the Board approve Budget Ordinance Amendment No. 19BCC000040 accepting \$50,000.00 in Homeland Security Grant Program funds to the Durham County Sheriff's Office.

Attachments:

[AAF Supplemental Document - Non-contract HSGP 2.0](#)

[AAF-40 Legal Form Accept Homeland Security Grant for Bomb Squad.docx](#)

19-0109

Request to Award Contract for Sole Source Purchase of a Portable X-Ray System from SharpLogixx, LLC DBA SmartRayVision

Agenda Text:

The Board is requested to provide approval for sole source exemption for the purchase of a complete Portable X-Ray System including 14"x17" HD Imaging Panel, Mil-Grade Controller, Wireless/Wired Communications, and accessories.

SmartRayVision X-Ray system is a sole source product. The hardware kit and application software is sold and distributed exclusively by SharpLogixx, LLC. SharpLogixx, LLC maintains all copyright privileges for their products and these products must be purchased directly from the company. SharpLogixx, LLC warrants that no other items or products are available for purchase that would serve the same purpose or function and there is only one price for the above-named product.

This equipment is being purchased with funds from the 2017 Homeland Security

Grant Program (HSGP). These funds were awarded in two separate phases. The first amount for \$54,455 was awarded and approved by the Board in FY2017-18. The Sheriff's Office is seeking approval for the second half for \$50,000 in FY2018-19. There are remaining funds from the first award which will be added to the second award (\$50,000) in order to pay for the \$63,000 X-Ray System.

Alignment With Strategic Plan: This request supports the County's Strategic Plan Goal 3: Safe Community.

Resource Persons: David LaBarre, Durham County Sheriff's Office, Director of Planning and Development; Anthony Prignano, Durham County Sheriff's Office, Colonel of Detention Services.

County Manager's Recommendation: The County Manager recommends that the Board approve the sole source exemption and authorize the County Manager to enter into a contract with SmartLogixx, LLC DBA SmartRayVision, in the amount of \$63,000.

Attachments: [AAF Supplemental Document - Sole Source Purchase - X-Ray](#)
[SRV Sole Source 2019](#)
[SmartRayVision Products - Durham Bomb Squad - 1417 and 150 - 022519](#)

19-0114 **Budget Ordinance Amendment No. 19BCC000041: Recognize and approve a donation of \$50,000.00 to the My Brother's Keeper Durham Program by the public private partnership with Aetna.**

Agenda Text: The Board is requested to approve Budget Ordinance Amendment No. 19BCC000041 to recognize the donation of \$50,000.00 to the Durham MBK program awarded by Aetna. The funds have already been received and this Ordinance will allow for the increase in revenue and expenditure in the MBK fund center.

In an effort to strengthen the network of services and support for young men of color in Durham, Aetna has made a \$50,000 investment contribution to My Brother's Keeper (MBK) Durham. The presentation was made on November 9th by National VP for State & Local Government/Education Landis Rush to County Manager Wendell M. Davis.

The investment comes at a critically important time for MBK Durham, as officials have been working on an intensive community needs assessment, evaluating the effectiveness of current programming to better understand what programs are working and what programs may need additional support. MBK Durham is identifying and leveraging existing partners who are "on-the-ground" providing knowledge and expertise in various fields.

Program Manager for My Brother's Keeper Durham Edmund P. Lewis, Jr. speaking about the investment, said that "young black men face a unique challenge that

oftentimes prevents many of them from discovering their truest potential.” Lewis went on to say that “to ensure we equal the playing field in all aspects of success, we must listen to our youth while continuing to break down these barriers and strengthening their network of opportunities.

Alignment with Strategic Plan: This program aligns with Goal 1-Community and Family Prosperity and Enrichment, though providing access to educational, vocational, economic and cultural opportunities and by providing support for educational opportunities that ensure high academic achievement.

Resource Persons: Edmund P. Lewis, Jr., My Brother’s Keeper Manager

County Manager’s Recommendation: The County Manager recommends that the Board approve Budget Ordinance Amendment No. 19BCC000041 to recognize the Aetna donation of \$50,000.00.

Attachments: [AAF-41 supplemental Approval of of \\$50,000.00 Donation from Aetna](#)

7. Other Business

[19-0054](#)

Quarterly Management Report Q2 FY18-19 (20min)

Agenda Text:

The Board is requested to receive the updated Quarterly Management Report.

Publication of the Quarterly Management Report (QMR) began nearly four years ago to give the Board of County Commissioners (BOCC) systematic updates on key activities, projects, or issues facing Durham County Government throughout the fiscal year. The document has evolved as our organization began the transition to the Managing for Results (MFR) business model in 2015. The MFR business concept focuses on strategic and operational planning, budgeting for results, managing service delivery, and learning and evaluation. Across the organization, departments have realigned, expanded, or on occasion, discontinued services to meet the strategic plan priorities adopted by the BOCC in June 2017.

This next generation Quarterly Management Report (QMR) has greater emphasis on high priority projects that meet strategic plan goal targets. In upcoming months, expanded performance measurement information, dashboards and other tools will be showcased to inform internal and external customers on critical issues. For example, we have added the ClearPoint Strategy and Microsoft Power BI tools to capture budget and performance measurement information. These enhancements will help us meet desired customer-service goals and more effectively identify areas that need process review, discontinuation or bolstered resources.

Alignment with Strategic Plan: The QMR provides the County Commissioners and the community with regular and measurable updates on outcomes associated with the objectives of the Strategic Plan and the County Manager’s workplan. It aligns with Goal 5: Accountable, Efficient and Visionary Government.

Resource Persons: Wendell Davis, County Manager

County Manager's Recommendation: The County Manager recommends that the Board receive the updated Quarterly Management Report.

Attachments: [QMR FY18-19 Q2 PPT 3.11.2019](#)

19-0115

My Brother's Keeper (MBK)-Durham Mini Grant Program: Approval to Utilize \$50,000.00 and Summary of Program (10min)

Agenda Text:

The Board is requested to approve the transfer of the \$50,000 currently being held in non-departmental funds to the My Brother's Keeper (MBK) fund center. In the last days of BoCC budget meetings for the approval of the FY2018-19 budget it was the consensus of the board to hold these funds in non-departmental funds until a time when the MBK manager could present a more detailed narrative and fuller scope of work for the Mini Grant Program. The Mini-Grant program will have three targeted areas for funding: 1. Youth involvement/youth development, 2. Community Action, 3. Collaboration. The goal of this program is to create projects that create involvement opportunity for young men of color and therefore must take place after the hours of school or on the weekends and must align with the goals of the MBK Program.

Alignment with Strategic Plan: This item aligns with both Goal 1 and Goal 2 of the strategic plan. The Mini Grant support is providing and supporting learning and enrichment opportunities that support educational achievement and life success; as well as improving the quality of life across the lifespan through protecting the health of community, reducing barriers to access services and ensuring a network of integrated health and human services available to people in need.

Resource Persons: Edmund P. Lewis, Jr., My Brother's Keeper Manager

County Manager's Recommendation: The County Manager recommends that the Board move forward with transferring the \$50,000 that is currently in non-departmental to MBK Durham to be used for the Mini Grant request for proposals for community stakeholders and organizations working to support boys and young men of color in Durham County.

Attachments: [AAF-42 supplemental Approval of transfer of \\$50,000.00 for MBK Mini Grants P](#)

9. ITEMS PULLED FROM CONSENT AGENDA (20 min)

10. Closed Session

19-0126

Closed Session

Agenda Text:

The Board is requested to adjourn to Closed Session for the following:

- To consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public

body, which privilege is hereby acknowledged pursuant to G.S. 143-318.11(a)(3)

Alignment with Strategic Plan: The item aligns with Strategic Plan Goal: Accountable, Efficient and Visionary Government

Resource Persons: Lowell Siler, County Attorney

County Manager's Recommendation: The County Manager recommends that the Board adjourn to Closed Session and direct staff as appropriate.

11. Adjournment