



Durham County

200 E. Main Street
Durham, NC 27701
(919) 560-0025

Meeting Agenda Board of County Commissioners

Monday, May 13, 2019

7:00 PM

Commissioners' Chambers

Regular Session

"Public Charge"

The Board of Commissioners asks its members and citizens to conduct themselves in a respectful, courteous manner, both with the Board and fellow citizens. At any time, should any member of the Board or any citizen fail to observe this public charge, the Chair will ask the offending person to leave the meeting until that individual regains personal control. Should decorum fail to be restored, the Chair will recess the meeting until such time that a genuine commitment to the public charge is observed.

As a courtesy to others, please turn off cell phones during the meeting.

7:00 pm Regular Session

1. Opening of Regular Session - Pledge of Allegiance (5 min)
2. Agenda Adjustments (5 min)
3. Announcements (5 min)

[19-0246](#) Announcements

Agenda Text:

1. **Durham County Board of Elections to Conduct Educational Seminars on Voter Identification Requirement** - Educational Seminars about voter photo identification requirements will be held between May and August. All seminars are free, and the community is invited to attend the following dates:
 - North Regional Library - May 30th (6 - 8 p.m.)
 - South Regional Library - June 20th (6 - 8 p.m.)
 - East Regional Library - July 18th (6 - 8 p.m.)
 - Eno River Unitarian Universalist Fellowship - August 22nd (6 - 8 p.m.)

The following seminars will be presented in Spanish:

- Durham County Health and Human Service Building - July 23rd (10 a.m. - 12 p.m. and 4 p.m. - 6 p.m.)

For additional questions, please contact the Durham County Board of Elections by phone at 919-560-0070 or by email elections@dconc.gov [<mailto:elections@dconc.gov>](mailto:elections@dconc.gov)

- 2. Let Your Voice Be Heard** - The draft fiscal year 2020 Durham and Orange Work Plans are now available for comment through May 20, 2019. This process budgets funding for next fiscal year (July 1, 2019 - June 30, 2020) in accordance with the multi-year County Transit Plans.

Comments can be submitted by doing the following:

- Online:
[<http://www.dchcmpo.org/programs/transit/staff_working_group/default.asp>](http://www.dchcmpo.org/programs/transit/staff_working_group/default.asp)
- Email: aaron.cain@durhamnc.gov [<mailto:aaron.cain@durhamnc.gov>](mailto:aaron.cain@durhamnc.gov)
- Mail: City of Durham Department of Transportation
Attn: Aaron Cain, 101 City Hall Plaza, Durham, NC 27701
- Via a Community Group: Community organization can also submit comments in the form of a letter on behalf of their organization

- 3. Foster Care Fair: A Spotlight on Participating Organizations** - May is National Foster Care Month and Fostering Families, the Triangle's Partnership for Foster & Adoptive Families is celebrating at Ponysaurus Brewing Co. located at 219 Hood Street on Sunday, May 19th from 1pm - 3pm. Come to learn more about volunteer opportunities, foster parenting and meet the people in your community who are working to support the Triangle's foster youth!

- 4. Durham County Convenience Sites Accepting Fluorescent Bulbs and Mercury Containing Thermostats** - All four County Convenience Sites are now accepting fluorescent bulbs, mercury containing thermostats and Compact Fluorescent Bulbs (CFLs) for proper disposal. Tubes must be four feet or less and you must give them directly to a staff member for disposal. For more questions please call 919-560-0433 or email recycle@dconc.gov [<mailto:recycle@dconc.gov>](mailto:recycle@dconc.gov).

- 5. Property Tax Relief Programs Information Session** - Come learn about Homestead Property Tax Exemption for seniors and disabled residents along with other property tax relief program offered to North Carolina on May 15, 2019 from 11 a.m. - 12 p.m. at the Durham Center for Senior Life Theater.

This event is free and open to the public.

6. **2019 Aging Well in Durham: Free Community Event and Resource Fair** - Come join us and find new ways to **CONNECT**, **CREATE** and **CONTRIBUTE** to an Age Friendly Durham and, also learn about volunteer opportunities on Saturday, May 18th from 10 a.m. - 2 p.m. at the Durham County Human Services Building.

Registration is limited and required as a light breakfast and boxed lunch will be provided at no cost. For more information, or to register, please call 919-560-7393, email mblack@dconc.gov <<mailto:mblack@dconc.gov>> or register online <<http://bit.ly/2019AWD>>

7. **Your Input is Needed** - As the County prepares the FY19-20 budget, public comment is a vital component. Please let the Board of County Commissioners know the priorities you support by visiting the online Budget Comment Portal at

www.dconc.gov/19-20budgetportal
<<http://www.dconc.gov/19-20budgetportal>>

8. **Alert Durham - Sign Up Today:** Durham County wants to keep its citizens informed and safe in the case of an emergency. Sign up for Alert Durham to receive notifications about severe weather, unexpected road closures, missing persons, and evacuations of buildings or neighborhoods. To sign up for Alert Durham, visit www.AlertDurham.com <<http://www.AlertDurham.com>>

4. Minutes (5 min)

[19-0245](#) Minutes

Attachments: [Work Session - April 1, 2019](#)

5. Ceremonial Items (40 min)

[19-0213](#) Proclamation - National Drug Treatment Court Month

Agenda Text: The Board is requested to proclaim May 2019 as National Drug Court Month in Durham, NC. The Drug Court movement has grown from the 12 original Drug Courts in 1994 to over 2,900 operational Drug Courts across the country. Over the past twenty-five years, Drug Courts have served over 1.4 million individuals nationwide. Durham County is operating a successful adult program that has helped many Durham citizens regain sobriety and connect with resources to maintain long-term recovery.

Alignment with Strategic Plan: This item aligns with Strategic Goal 3: Safe Community and Goal 2: Health and Well-Being for All

Resource Persons: Karen Shaw, Adult Drug Treatment Court Coordinator and Roshanna Parker, CJRC Assistant Director

County Manager's Recommendation: The County Manager recommends that the Board proclaim May 2019 as National Drug Court Month in Durham.

Attachments: [Proclamation - National Drug Court Month- 2019](#)

19-0226 **Proclamation - National Emergency Medical Services Week in Durham County**

Agenda Text: The Board is requested to proclaim the week of May 19-25, 2019 as Emergency Medical Services Week in Durham County.

A proposed proclamation is attached.

Alignment with Strategic Plan: This aligns with the County's Strategic Plan Goal #3: Safe Community.

Resource Persons: Kevin Underhill, Interim EMS Director

County Manager's Recommendation: The County Manager recommends that the Board proclaim the week of May 19-25, 2019 as Emergency Medical Services Week in Durham County, and recognize Durham County EMS staff present at the meeting.

Attachments: [Proclamation - EMS Week - 2019](#)

19-0232 **Proclamation - National Foster Care Awareness Month**

Agenda Text: The Board is requested to Proclaim May as Foster Care Awareness Month.

Each year Foster Awareness Month is celebrated annually throughout the country in May. This month of acknowledgement increases the awareness, education and opportunities that members of our community can engage in order to support children and families engaged in foster care services. This month also provides the opportunities to raise awareness and educate the community on the many ways to support families in the cause of foster care.

Alignment with Strategic Plan: Goal 3: Safe Community

Resource Persons: Ben Rose, Director; Jovetta Whitfield, Assistant Director; & Sharyn Flood, Program Manager

County Manager's Recommendation: The County Manager recommends that the Board Proclaim May National Foster Care Awareness Month.

Attachments: [Proclamation - FOSTER CARE MONTH - 2019](#)

19-0244 **Resolution in Support of NC's Working People and their Families**

Agenda Text: The Board is requested to approve a resolution in Support of North Carolina's

Working People and their Families. This resolution is intended to encourage our North Carolina lawmakers to work to enhance the quality of life for workers in all occupations by approving specific legislation that addresses an increased higher minimum wage, provision of paid family leave for those needing to take care of sick family members, the extension of the right to collective bargaining for public employees and the expansion of Medicaid coverage for eligible workers.

Alignment with Strategic Plan: This item aligns with Goal 1: Community and Family Prosperity as well as Goal 2: Health and Well-Being for All

Resource Persons: Wendy Jacobs, Chair, Durham Board of County Commissioners

County Manager's Recommendation: The County Manager recommends that the Board approve the resolution and forward a copy to the members of the Durham Delegation.

Attachments: [Resolution - Support of NC's Working People and their Families.2019 \(revised\)](#)

6. Other Business (30 min)

[19-0165](#)

FY2019-2020 Manager's Recommended Budget Presentation (30min)

Agenda Text:

Durham County Manager Wendell M. Davis will formally present the Recommended Budget for FY2019-2020 to the Durham County Board of Commissioners. This is in accordance with N.C.G.S. 159-12 of the Local Government Budget and Fiscal Control Act.

Alignment with Strategic Plan: Strategic Goal 5: Accountable, Efficient and Visionary Government.

Resource Persons: Wendell M. Davis, Durham County Manager

County Manager's Recommendation: The County Manager recommends that the Board receive the presentation of the FY2019-2020 Recommended Budget.

7. Consent Agenda (15 min)

[19-0168](#)

Slater Road Pump Station Construction Work Contract Amendment

Agenda Text:

The Board is requested to authorize the County Manager to enter into a contract amendment to increase the existing construction contract with Carolina Civilworks (FR# 18-651) for the construction of the Slater Road Pump Station Improvements (IFB 18-002) in the amount of \$22,178.06, bringing the total contract amount from \$391,921.60 to \$414,104.66, and to extend the contract date to June 30, 2019. Work for this project was completed in March 2019 and this amendment will be for the final payment.

Alignment with Strategic Plan: This action is in accordance with Durham County

Strategic Plan Goal 4: “Environmental Stewardship and Community Prosperity,” as this project will ensure adequate sewer pump station capacity to continue to serve the Slater Road Pump Station Sub-basin.

Resource Persons: Jay Gibson PE, General Manager; Peri Manns ASLA, Interim General Manager; Stephanie Brixey, Deputy Director of E&ES

County Manager’s Recommendation: The County Manager recommends the Board to authorize the County Manager to enter into a contract amendment to increase the existing construction contract with Carolina Civilworks (FR# 18-651) for the construction of the Slater Road Pump Station Improvements (IFB 18-002) in the amount of \$22,178.06, bringing the total contract amount from \$391,921.60 to \$414,104.66, and to extend the contract date to June 30, 2019.

Attachments: [AAF Supplemental Document - Slater Rd Pump Station Contract Amendment](#)
[CCW Slater Rd FR18-651 Original Contract](#)
[CCW Slater Rd FR18-651 Change Order #1](#)
[CCW Slater Rd FR18-651 Change Order #2](#)
[CCW Slater Rd FR18-651 Change Order #3](#)

19-0177 **Budget Ordinance Amendment No. 19BCC000054 - Approving a Hazardous Materials Emergency Preparedness (HMEP) Grant from the State of North Carolina Division of Emergency Management (NCEM)**

Agenda Text: The Board is requested to approve Budget Ordinance Amendment No. 19BCC000054 approving the HMEP Grant # HM-HMP-0544-16-02-00 and recognizing \$9,125 in additional revenue and reducing General Fund-Fund Balance by \$9,125. This grant reimburses the County for personnel expenses utilized for conducting a Commodity Flow Study. The HMEP Grant Program provides financial and technical assistance to enhance State, Territorial, Tribal, and local hazardous materials emergency planning and training. The HMEP Grant is a pass-through program that distributes funds from the state to emergency responders for hazmat training and to Local Emergency Planning Committees (LEPC's) for hazmat planning.

By conducting the Commodity Flow Study, Emergency Management and emergency responders now have a better understanding of what hazardous materials are being transported through our community by rail, highway, and pipeline. Knowing which hazardous materials are most prevalent in our community helps emergency planners prioritize and better prepare for emergency incidents involving these substances.

Since this is a reimbursement of expenditures already encumbered rather than increasing expenses, the General Fund Fund Balance as a revenue source is being reduced in order to maintain a balanced budget.

Alignment with Strategic Plan: Goal 3: Safe Community

Resource Persons: James E. Groves, Fire Marshal/Emergency Management Director

County Manager's Recommendation: The County Manager recommends that the Board approve Budget Ordinance Amendment 19BCC000054 approving the HMEP Grant # HM-HMP-0544-16-02-00 and recognizing \$9,125 in additional revenue and reducing General Fund Fund Balance by \$9,125.

Attachments:

[HMEP_AAF Supplemental Document - Noncontract 4.4.19](#)

[HMEP 2018 Reimbursement](#)

[AAF-54 Legal Form Recognizing Grant Revenue from State for HM and reducin](#)

19-0180

Budget Ordinance Amendment No. 19BCC000055 - Approval of Local Emergency Planning Committee (LEPC) Grant reimbursement from the State of North Carolina, Department of Public Safety

Agenda Text:

The Board is requested to approve Budget Ordinance Amendment No. 19BCC000055 approving the 2018 LEPC Grant and recognizing \$948.09 in additional revenue, as well as reducing General Fund-Fund Balance appropriation by \$948.09. The 2018 LEPC Grant reimburses the County for items and materials used to support LEPC meetings such as printing supplies, handouts, marketing material, or food/beverage meeting support.

The Durham County Local Emergency Planning Committee (LEPC) is identified as an active LEPC in North Carolina and has a vital role in coordinating information on chemical storage, emergency planning, and chemical spill response. Coordination is accomplished through effective partnerships between our Emergency Management Division staff, emergency responders, and business and industry that use and store hazardous substances.

The LEPC Grant is a federally funded program that is passed through the State of North Carolina Emergency Management (NCEM). NCEM provides up to \$1,000 annually to active LEPCs across the state to support their planning and preparedness activities. Since this is a reimbursement of expenditures already expended, the General Fund-Fund Balance appropriation is being reduced in order to maintain a balanced budget.

Alignment with Strategic Plan: County's Strategic Goal 3: Safe Community

Resource Persons: Jim Groves EM/FM Director.

County Manager's Recommendation:

The County Manager recommends that the Board approve Budget Ordinance Amendment No. 19BCC000055 approving the 2018 LEPC Grant, and recognizing \$948.09 in additional revenue, as well as reducing General Fund-Fund Balance appropriation by \$948.09.

Attachments: [LEPC AAF Supplemental 04.05.2019](#)
[2018 LEPC](#)
[AAF-55 Legal Form Recognizing Grant Revenue from LEPC and reducing GF fi](#)

19-0182 **Laboratory Services for the Utilities Division**

Agenda Text: The Board is requested to authorize the County Manager to enter into a service contract with Meritech, Inc. and Pace Analytical (RFP 19-0025) to provide laboratory services for the Triangle Wastewater Treatment Plant (TWWTP) and Rougemont Water System for the upcoming fiscal year in the amounts listed below, subject to budget availability. The initial terms of the contracts will be from July 1, 2019 through June 30, 2020; with the option to renew by the County for four (4) successive one (1) year periods, under the same terms and conditions.

- a) \$80,048.00 with Meritech, Inc. for Triangle Wastewater Treatment Plant laboratory services, and sampling and laboratory services as required for the industrial pretreatment program, not to exceed \$85,000; and
- b) \$3,435.61 with Pace Analytical for Rougemont Water System laboratory services, not to exceed \$4,000.

Alignment with Strategic Plan: This action is in accordance with Durham County Strategic Plan Goal 4: “Environmental Stewardship and Community Prosperity,” as this project will ensure sampling compliance with current permits and results will confirm we are operating in a manner that is protecting the environment.

Resource Persons: Jay Gibson PE, General Manager; Peri Manns ASLA, Interim General Manager; Stephanie Brixey, Deputy Director of Engineering & Environmental Services; Amy Moore, Utilities Compliance Manager

County Manager’s Recommendation: The County Manager recommends the Board to authorize the County Manager to enter into a service contract with Meritech, Inc. and Pace Analytical (RFP 19-0025) to provide laboratory services for the Triangle Wastewater Treatment Plant (TWWTP) and Rougemont Water System for the upcoming fiscal year in the amounts listed below, subject to budget availability. The initial terms of the contracts will be from July 1, 2019 through June 30, 2020; with the option to renew by the County for four (4) successive one (1) year periods, under the same terms and conditions.

- a) \$80,048.00 with Meritech, Inc. for Triangle Wastewater Treatment Plant laboratory services, and sampling and laboratory services as required for the industrial pretreatment program, not to exceed \$85,000; and
- b) \$3,435.61 with Pace Analytical for Rougemont Water System laboratory services, not to exceed \$4,000.

Attachments: [AAF Supplemental Document - Contract Approval RFP 19-025](#)
[Proposal Tabulation](#)
[MWBE Compliance Review Form-AAF for 19-025 RFP 040319](#)
[Review Committee Evaluation Summary](#)

19-0184 **Budget Ordinance Amendment No. 19BCC00050 Appropriating Parkwood Fire Tax District Fund Fund Balance (\$156) and Durham County Fire and Rescue Service District Fund Fund Balance (\$299,844) and transferring \$300,000 to the General Fund to Support Replacing of Driveways at Two Former Parkwood Fire Stations, General Fund Fund Balance Appropriation will be Reduced by \$300,000**

Agenda Text: The Board is requested to approve Budget Ordinance Amendment No. 19BCC00050 appropriating \$156 of Parkwood Fire Tax District Fund fund balance and \$299,844 of Durham County Fire and Rescue Service District Fund fund balance and transferring these funds (\$300,000) to the General Fund to reimburse the General Fund for expenditures related to replacing the driveways at two former Parkwood Fire Stations (Stations 81 & 83). The General Fund fund balance appropriation will be decreased by \$300,000 as expenditures will be supported by the transferred funds.

As part of the consolidation of Durham County Fire and Rescue (DCFR) with the City of Durham there was an agreement that the aprons (driveways) at the two former Parkwood Stations would be replaced by the County. This was budgeted in FY2017-18; however, the work was not completed during that fiscal year. The work is in process now and this amendment provides Fire District funds to reimburse the General Fund for expenditures related to this project.

Alignment with Strategic Plan: Goal 5 Efficient Government. While directly impacting our ability to provide for a Safe Community (Goal 3), this spending measure ensures the use of Fire District funds for directly related expenditures.

Resource Persons: James E. Groves, Fire Marshal/Emergency Management Director; David N. Ades, Assistant Director of Budget and Management; Motiryo Keambiroiro, Director of General Services

County Manager's Recommendation: The County Manager recommends that the Board approve Budget Ordinance Amendment No. 19BCC00033 appropriating \$156 of Parkwood Fire Tax District Fund fund balance and \$299,844 of Durham County Fire and Rescue Service District Fund fund balance and transferring these funds (\$300,000) to the General Fund to reimburse the General Fund for expenditures related to replacing the driveway at two former Parkwood Fire Stations. The General Fund Fund Balance appropriation will be decreased by \$300,000 as expenditures will be supported by the transferred funds.

Attachments: [AAF-50 Supplemental Appropriate Parkwood and Durham County Fire and Res](#)
[AAF-50 Legal Form Appropriate Parkwood and Durham County Fire and Rescu](#)

19-0199 **Utilities Division Biosolids Contract Amendment with McGill
Environmental Systems, Inc.**

Agenda Text: The Board is requested to authorize the County Manager to enter into a contract amendment to increase the existing contract with McGill Environmental Systems, Inc. (FR# 19-177) for the transport and disposal of wastewater treatment plant residuals (RFP 17-023) in the amount of \$8,877.98, bringing the total contract amount from \$252,920.00 to \$261,797.98 and to execute any other related contracts, including amendments, not to exceed \$265,000.

Alignment with Strategic Plan: This action is in accordance with Durham County Strategic Plan Goal 4: “Environmental Stewardship and Community Prosperity,” as this ensures we are complying with State and Federal regulations as well as protecting the environment.

Resource Persons: Jay Gibson PE, General Manager; Peri Manns ASLA, Interim General Manager; Stephanie Brixey, Deputy Director of E&ES

County Manager’s Recommendation: The County Manager recommends the Board authorize the County Manager to enter into a contract amendment to increase the existing contract with McGill Environmental Systems, Inc. (FR# 19-177) for the transport and disposal of wastewater treatment plant residuals (RFP 17-023) in the amount of \$8,877.98, bringing the total contract amount from \$252,920.00 to \$261,797.98 and to execute any other related contracts, including amendments, not to exceed \$265,000.

Attachments: [Supplemental AAF Documnetaiton - McGill Env. Systems](#)
[FR19-177_McGILL ENVIRONMENTAL](#)

19-0200 **Utilities Division Polymer Contract Amendment with Polydyne, Inc.**

Agenda Text: The Board is requested to authorize the County Manager to enter into a contract amendment to increase the existing purchase of goods contract with Polydyne, Inc. (FR# 19-406) for polymer (IFB 18-042) in the amount of \$5,399.20, bringing the total contract amount from \$85,000 to \$90399.20, and to execute any other related contracts, including amendments, not to exceed \$101,784.20.

Alignment with Strategic Plan: This action is in accordance with Durham County Strategic Plan Goal 4: “Environmental Stewardship and Community Prosperity,” as these chemicals are necessary for the Triangle Wastewater Treatment Plant to meet all permit limitations as specified in the facility’s NPDES permit.

Resource Persons: Jay Gibson PE, General Manager; Peri Manns ASLA, Interim General Manager; Stephanie Brixey, Deputy Director of E&ES

County Manager’s Recommendation: The County Manager recommends the

Board authorize the County Manager to enter into a contract amendment to increase the existing purchase of goods contract with Polydyne, Inc. (FR# 19-406) for polymer (IFB 18-042) in the amount of \$5,399.20, bringing the total contract amount from \$85,000 to \$90399.20, and to execute any other related contracts, including amendments, not to exceed \$101,784.20.

Attachments: [AAF Supplemental Document - Contract Approval - Polydyne](#)
[FR19-406 POLYDYNE](#)

19-0202

Capital Project Amendment No. 19CPA000017 - Move Funds from the Collection System Rehabilitation Capital Project SE051 to the Stirrup Iron Creek Lift Station Capacity Improvements Capital Project SE056 in the amount of \$123,429 and Contract Amendment for Carolina Civilworks, Inc.

Agenda Text: The Board is requested to approve Capital Project Amendment No. 19BCC000017 to move funds from the Collection System Rehabilitation Capital Project SE051 to the Stirrup Iron Creek Lift Station Capacity Improvements Capital Project SE056 in the amount of \$123,429. The Board is also requested to authorize the County Manager to enter into a contract amendment to increase the existing construction contract with Carolina Civilworks (FR# 19-671) for the construction of the Stirrup Iron Pump Station Improvements (IFB 18-029) in the amount of \$205,000, bringing the total contract amount from \$897,280 to \$1,102,280.

Alignment With Strategic Plan: This action is in accordance with Durham County Strategic Plan Goal 4: “Environmental Stewardship and Community Prosperity,” as this project will ensure backup emergency power which will reduce the risk of sanitary sewer overflows. No additional policy impacts are expected as a result of this project.

Resource Persons: Jay Gibson PE, General Manager; Peri Manns ASLA, Interim General Manager; Stephanie Brixey, Deputy Director of E&ES

County Manager’s Recommendation: The County Manager recommends the Board approve Capital Project Amendment No. 19CPA000017 to move funds from the Collection System Rehabilitation Capital Project SE051 to the Stirrup Iron Creek Lift Station Capacity Improvements Capital Project SE056 in the amount of \$123,429. The Board is also requested to authorize the County Manager to enter into a contract amendment to increase the existing construction contract with Carolina Civilworks (FR# 19-671) for the construction of the Stirrup Iron Pump Station Improvements (IFB 18-029) in the amount of \$205,000, bringing the total contract amount from \$897,280 to \$1,102,280.

Attachments: [AAF Supplemental Document - Contract Approval](#)
[FNI Generator Replacement Letter](#)
[CCW Quote - Generator](#)
[CCW Contract - Stirrup Iron Creek Lift Station](#)
[CPA-17 Legal Form Move funds Project SE051 to SE056 \(\\$129,429\)](#)

19-0204 **Capital Project Amendment 19CPA000018 to Increase the Detention Center Elevator Project Funding by \$500,000 to Facilitate ATS Replacement and Associated HVAC Upgrades**

Agenda Text: The Board is requested to appropriate \$500,000 to facilitate the complete replacement of the Durham County Detention Center emergency generator automatic transfer switches (ATS) and elevator equipment/control room HVAC systems. The automatic transfer switches safely provide emergency power to the Detention Center elevators and other essential life safety systems.

The General Contractor, Progressive Contracting, that is performing the Detention Center elevator modernization project (IFB No. 18-003, currently underway), has provided a proposed cost of \$852,826.25 for the complete replacement of the generator ATS and elevator related HVAC system. The available project budget in the Jail Elevator Upgrade Project 4190DC077 is \$439,390.79. With the additional funding of \$500,000, General Services intends to award a contract change order, not to exceed \$852,826.25, to Progressive Contracting for complete replacement of the emergency generator ATS and related elevator HVAC systems. After transfer of funding and change order execution, the remaining fund balance of \$86,564.51 will be reserved for project contingency purposes.

The additional \$500,000 will be funded by reducing the DSS Building Demolition Project by the remaining balance of \$249,573 and an appropriation of Debt Service Fund fund balance of \$250,427 and transferring these funds to the Pay as You Go County Contribution Fund. Both amounts will be appropriated to the Detention Center elevator Project.

Alignment with Strategic Plan: Goal 3: Safe Community and Goal 5: Accountable, Efficient and Visionary Government

Resource Persons: Motiryo Keambiroiro, Director of General Services; Shawn Swiatocha, Assistant Director of General Services; Joel Jones, Quality Control & Contract Specialist

County Manager's Recommendation: The County Manager recommends that the Board approve Capital Project Amendment 19CPA000018 to increase the Detention Center Elevator Project by the remaining balance of \$249,573 and Budget Ordinance Amendment No. 19BCC000052 to Appropriate Debt Service Fund fund balance of \$250,427 and transfer the funds to the Pay as You Go County Contribution fund and appropriate this amount to the Detention Center elevator

Project to replace the emergency generator automatic transfer switch gear serving the Detention Center elevators and essential life safety systems.

Attachments: [ATS Funding Supplemental Document revised](#)
[AAF-52 Legal Form Transferring Debt Service Fund fund balance to the Pay Gc](#)
[CPA-18 Legal Form Detention Center Elevator Project \(\\$500,0000](#)

19-0208**Approval of the City of Durham and County of Durham Housing Opportunities for Persons with Aids (HOPWA) Sub-Grant Agreement****Agenda Text:**

The Board is requested to authorize the County Manager to enter into a sub-grant agreement between the City of Durham (Grantee) and the County of Durham (Project Sponsor) for the Housing Opportunities for Persons with Aids (HOPWA) Program. Under this federal program, HUD makes grants to local communities, States, and nonprofit organizations for projects that benefit low-income persons living with HIV/AIDS and their families. The Department of Social Services (DSS) is being awarded the HOPWA Program funds from the City of Durham for eligible activities. DSS will provide services as stated in the scope of work. DSS provides administration of the Short-Term Rent, Mortgage, and Utility Assistance (STRMU) under the HOPWA grant. This program assists persons living with AIDS with short term crisis rental assistance, mortgage, or utilities based on eligibility qualifications. The goal is to prevent homelessness through crisis intervention. DSS also supports evaluation for the HOPWA voucher program, Permanent Housing Program, and Supportive Services. DSS is a subrecipient for this grant as the City of Durham applies for the grant from the Department of Housing and Urban Development and contracts with HUD for the funds.

Funding is incorporated in the FY18-19 Budget.

Alignment with Strategic Plan: This action aligns with Goal 2: Health and Well-being for All.

Resource Persons: William Rose, Director and Janeen Gordon, Assistant Director of Aging and Adult Services.

County Manager's Recommendation: The County Manager recommends the Board authorize the County Manager to enter into a sub-grant agreement between the City of Durham (Grantee) and the County of Durham (Project Sponsor) for the Housing Opportunities for Persons with Aids (HOPWA) Program.

Attachments: [HOPWA Contract signed by City](#)
[aaf supplement HOPWA May2019](#)

19-0211**Capital Project Amendment No. 19CPA000019- Moving 2016 General Obligation Bond Funds Between Multiple Durham Public School Capital Projects and Closing Three Bond Funded Capital Projects****Agenda Text:**

On April 11, 2019, the Durham Public Schools (DPS) Board of Education approved

adjustments to multiple 2016 Bond funded Capital Projects. Pursuant to the Interlocal Agreement with DPS, as amended, the Durham County Board of County Commissioners is requested to consider and approve the closing of three DPS Capital Projects and moving funds between multiple Capital Projects. The projects that DPS closed as part of this transfer are Merrick-Moore Renovations (SH242), Holt Kitchen Renovations (SH266), and High School Track Repairs (SH271).

The projects that DPS is closing as part of this transfer are Merrick-Moore Renovations (SH242), Holt Kitchen Renovations (SH266), and High School Track Repairs (SH271). All three projects were completed under budget based on the original allocation of 2016 Bond Funds. The remaining balances for Merrick-Moore Renovations (SH242) and Holt Kitchen Renovations (SH266) will be applied to the Eno Valley Renovations project which is underfunded due several factor including asbestos and mold found during the renovation work. The remaining balance of the High School Track Repairs will be transferred to the Existing Northern High School project specifically for track renovations.

These projects are not officially closed yet in the County's asset management system. Any project that has had activity during the fiscal year cannot be closed in the asset management system until the next fiscal year. The County will bring another amendment to BOCC in FY2019-20 to officially close these projects in the County's asset management system.

The table below indicates funds reconciled by DPS and the County that are available for transfer:

Project	Current Budget	Increase/ Decrease	Revised Budget	Project Status
16 GO Bond - Eno Valley Renovations (SH241)			\$8,321,789.04	\$98,518.77 \$8,420,307.81
Amending				
16 GO Bond - Merrick-Moore Renovations (SH242)			\$687,500.00	(\$64,292.97) \$623,207.03
Complete				
16 GO Bond - Existing Northern High School (SH249)			\$256,061.44	\$54,600.02 \$310,651.46
Amending				
16 GO Bond - Holt Kitchen Renovations (SH266)			\$337,500.00	(\$34,225.80) \$303,274.20
Complete				
16 GO Bond - High School Track Repairs (SH271)			\$937,500.00	(\$54,600.02) \$882,899.98
Complete				
Totals	\$10,540,350.48	\$0.00	\$10,540,350.48	

Alignment with Strategic Plan: This capital project amendment aligns with **Goal 1-Community and Family Prosperity and Enrichment**, through providing access to educational, vocational, economic and cultural opportunities and by providing support for educational opportunities that ensure high academic achievement.

Resource Persons: Fred Jernigan, Senior Project Manager, Construction & Capital Planning.

County Manager's Recommendation: The County Manager recommends that the Board approve Capital Project Amendment No. 19CPA000019 closing three Capital Projects and moving 2016 General Obligation (GO) Bond funds between other Capital Projects.

Attachments: [CPA-19 Legal Form for Transfers and Closures of DPS Capital Projects](#)

19-0212

Budget Ordinance Amendment 19BCC000053 for the Department of Social Services - Recognize Subsidized Child Care Services Support Revenue of \$166,545 and Family Reunification Revenue of \$33,857

Agenda Text: The Board is requested to approve the Department of Social Services request to recognize additional revenue subsequent to the adoption of the FY2018-2019 Budget.

Subsidized Child Care Services Support Funds: The Subsidized Child Care Program allocates a portion of its funding to service support (administrative cost) each year. Durham County received an increase of \$166,545 for FY2018-2019. Attached is the SFY18-19 Subsidized Child Care Allocation Funding Allocation Form dated March 1, 2019.

Family Reunification Services Funds: Family Reunification funds are intended to provide services to a child who is removed from his/her home and placed in a foster home or a child care institution. These funds also provide services to the parents or primary caregivers to facilitate the safe and appropriate reunification of the family. The department recognizes \$33,857 which is the difference between the adopted budget and the allocation. Attached is the SFY18-19 Family Reunification Funding Authorization.

Alignment with Strategic Plan: Goal 2: Health and Well-being for All & Goal 3: Safe Community

Resource Persons: William Rose, Director; Rhonda Stevens, Assistant Director; Candice Leathers, Child Care Program Manager, and Jovetta Whitfield, Assistant Director

County Manager's Recommendation: The County Manager recommends that the Board of County Commissioners approve Budget Ordinance Amendment No. 19BCC000053 recognizing Subsidized Child Care Program Funds of \$166,545 and Family Reunification Services Funds of \$33,857.

Attachments: [6. CC Service Support \\$166,545 & Family Reunif \\$33,857 AAF Suppl Doc](#)
[AAF-53 Legal Form DSS Recognize additional Child Care Support Admin. Reve](#)

19-0216

Restaurant Lease for Admin Building II, Suite 140

Agenda Text: The Board is requested to approve and authorize execution of a Lease Agreement with Neighbor's LLC to operate a restaurant in the County Administration Building II

located at 201 E Main Street, in accordance with the terms and conditions as set forth in the Lease Agreement attached to this Agenda Item. This lease is for 3291 square feet of restaurant space located in the County Administrative Building II, Suite #140. The lease term is 10 years with options for two 5-year renewals. The starting lease rate for the first 10 years is \$52,656 per year for the first two years, increasing to \$65,820 for years 9 and 10. The lease agreement requires that Neighbor's complete all upfit construction within 180 days at their cost, with the County contributing \$100,000 toward the total cost for all tenant improvements which will be provided in the form of a rental offset. We anticipate the restaurant will be open in the 4th quarter of 2019. Neighbor's will be a diner style restaurant, serving breakfast, lunch and dinner. The owners also intend to seek an ABC permit to sell beer and wine.

Renovation of the Durham County Administration Building II included two unfinished spaces on the first floor designed and constructed to be leased restaurant space, based on the Board's direction in 2015 to have ground floor commercial in the renovated building. In June 2018, staff presented to the Board a set of Guiding Principles that outlined the County's objectives for the new restaurant spaces. The Board sought a process and tenants that would activate East Main Street, offer strong business plans and solid financials, encourage diverse and small business participation, provide quality menu options at moderate prices, and offer something unique in the market.

Neighbor's LLC responded to the County's Request for Proposals in January 2019. Their proposal was evaluated, found to be in alignment with the standards of the RFP, and a Letter of Intent and Lease Agreement were subsequently negotiated.

Alignment with Strategic Plan: The attached Lease Agreement supports Goal 1 "Community Empowerment and Enrichment," and Goal 5 "Accountable, Efficient and Visionary Government"

Resource Persons: Jane Korest, Open Space & Real Estate Manager; Nancy Mitchell, Senior Real Estate Officer; Peri Manns, Deputy Director of Engineering and Environmental Services.

County Manager's Recommendation: The County Manager recommends that the Board approve and authorize execution of a Lease Agreement with Neighbor's LLC to operate a restaurant in the County Administration Building II located at 201 E Main Street, in accordance with the terms and conditions as set forth in the Lease Agreement attached to this Agenda Item.

Attachments:

[AAF Supplemental Form Admin II retail 5-6-19 WS r](#)

[Attachment1 LEASE Summary Admin Retail 5-6-19 r](#)

[Attachment 2 Admin II Lease for Work Session 050619](#)

19-0217

Lease Agreement with the State of North Carolina Department of

Agriculture & Consumer Services (Forest Service)**Agenda Text:**

The Board is requested to approve a new Lease Agreement with the State of North Carolina, through the North Carolina Department of Agriculture & Consumer Services (NCDA&CS), for the NC Forest Service, and authorize the County Manager to execute the lease. The lease is for approximately 1254 square feet of office space in the fifth floor of the County Administrative Building II.

Durham County has a cooperative agreement with the North Carolina Department of Agriculture and Consumer Services to provide for the protection, development, and management of forest land within the County. The staff costs to provide this service are shared between the County and the State, with the County paying 40% and the State paying 60%. The NC Forest Service is a division within the NCDA&CS. NCDA&CS requires a lease for the space that the Forest Service staff occupies. All communities that have a Forest Service agreement in place provide office space at a nominal rate of \$1/yr.

This lease essentially replaces the prior lease to reflect that the Forest Service's location has been moved to the County Administrative II Building. The Forest Service staff were previously located in the Cooperative Extension building at 721 Foster Street. They occupied that space for at least two decades before being relocated to the County Administrative II Building in September 2018. The decision was made to move the Forest Service to provide them with the office and storage space they needed, and to relieve the cramped office conditions for the Cooperative Extension. This is a one-year lease, with 4 additional one-year renewal periods. The lease also includes two surface parking spaces for Forest Service vehicles. The lease amount is \$1/year.

Alignment with Strategic Plan: The attached Lease Agreement with the state of North Carolina Department of Agriculture and Consumer Services (Forest Service) supports Goal 3 "Safe Community", and Goal 4 "Environmental Stewardship and Community Prosperity".

Resource Persons: Jane Korest, Open Space and Real Estate Division Manager; Nancy Mitchell, Sr. Real Estate Officer

County Manager's Recommendation: The County Manager recommends that the Board approve a new Lease Agreement with the State of North Carolina, through the North Carolina Department of Agriculture & Consumer Services, for the NC Forest Service, and authorize the County Manager to execute the lease.

Attachments:

[AAF Supplemental Forest Service Lease Agreement 2019-2020](#)

[Attachment 1 LEASE Summary Forest Service 201 East Main](#)

[Attachment 2 Draft Lease for Forest Service in Admin II 5-6-19 WS](#)

19-0218

Conservation Easement Amendment for the Van Ellis Farm

Agenda Text:

The Board is requested to approve an amendment to the county's existing conservation easement on the Van Ellis farm. The Ellis farm was protected with a conservation easement on 69.1 acres that was completed in December 2013. The farm easement was acquired with the grant assistance from the USDA NRCS's federal farm and ranchland protection program. The Ellis's are interested in permitting Wildlands Engineering (Wildlands) to perform a restoration on two stream sections of Dry Creek, totaling 3,818 linear feet and upstream from Lake Michie. The stream restoration would have a long-term positive impact on the water quality on the farm and downstream by reducing stream bank erosion, improving the floodplain function, and providing additional vegetation enhancements. The stream restoration would be undertaken by Wildlands under a contract with the State of North Carolina Division of Mitigation Services and the US Army Corps of Engineers to provide compensatory mitigation credits by restoring streams on the Ellis farm and four other downstream properties.

The stream restoration project requires that an additional easement be conveyed for the stream restoration area totaling 10 acres. The State of NC requires a stream restoration conservation easement to permanently protect the improvements/enhancement on the 10-acre area. The county's conservation easement explicitly permits additional easements so long as the new easement is compatible with the conservation purposes the underlying farm easement. OSRE staff have reviewed the detailed request and determined that the proposed additional easement is compatible with, and supportive of, the overall conservation values of the property and county-held agricultural easement. The additional easement along the stream would be subordinate to the County's conservation easement.

The State and the Army Corps of Engineers require that additional language be added to the County's existing easement in Section 3.8 Water Rights (additional language is underlined): "3.8. *Water Rights. Except for the water rights given to the State of NC in the Deed of Conservation Easement and Right of Access recorded in the Durham County Register of Deeds at Book Page , Grantor shall retain and reserve the right to use any appurtenant water rights sufficient to maintain the agricultural productivity of the Protected Property. Grantor shall not transfer, encumber, lease, sell or otherwise separate such water rights from title to the Protected Property itself.*"

The county's conservation easement requires any amendments also be reviewed and approved by the State NRCS office, and that they be a signatory to the document. The State NRCS office has reviewed the Ellis amendment request and concurred with the County that the request is consistent with the easement. The State NRCS Office forwarded the request to the USDA national office, which also approved the requested amendment. With national approval Wildlands has completed their design work, secured required permits, and are ready to proceed with the physical restoration work which will take place in the fall of 2019.

Alignment with Strategic Plan: The support of a stream restoration easement on the Ellis farm directly supports the County's Strategic Plan Goal 4, Environmental Stewardship, Strategy 4.1A "Water Quality - Maintain, protect, and improve water quality" by permitting a stream restoration project on the Ellis farm which is upstream from Lake Michie.

Resource Persons: Jane Korest, Open Space & Real Estate Manager; Celeste Burns, Open Space and RE Coordinator, Peri Manns, Deputy Director of Engineering and Environmental Services

County Manager's Recommendation: The County Manager recommends that the Board approve the additional conservation easement for limited portions of the Van Ellis Farm, approve the amended language to Section 3.8 of the easement, and authorize the Manager to sign the amendment.

Attachments: [AAF Supplemental Document - Ellis Easement Amendment 5-6-19](#)
[Attachment 1 - Dry Creek Restoration Project Area MAP](#)
[Attachment 2 Ellis Conservation Easement 2013](#)
[Attach 4 Van Ellis Easement Amendment DRAFT 5-6-19](#)

19-0219 **Durham County Juvenile Crime Prevention Council Local Funding Recommendation FY 2019-2020**

Agenda Text: The Board is requested to receive and approve the Durham County Juvenile Crime Prevention Council's (JCPC) local funding recommendation for FY 2019-2020. At their regular scheduled meeting on April 24, 2019, with a quorum present, the JCPC members voted to recommend the attached local funding plan for the allocation of \$536,666 in state funding for FY 2019-2020.

These funds are anticipated to be included in the State of North Carolina's FY 2019-2020 budget and allocated to Durham County by the Department of Public Safety Division of Juvenile Justice based on a formula. The funding is available only for programs serving youth who are delinquent, undisciplined, or at risk of court involvement and is restricted to services providing intermediate and community sanctions to the courts. Programs are required to offer treatment, rehabilitation and/or educational enrichment as prioritized in the publicly advertised Request for Proposals (RFP). This year, JCPC received applications requesting a total of \$672,982.

The Durham County JCPC conducted the funding allocation process in accordance with the relevant North Carolina General Statutes and the Division of Juvenile Justice's procedures and guidelines. Council members were assisted in the process by JCPC Area Consultant Walter Crews.

Alignment with Strategic Plan: This item aligns with Goal 3 of Durham County's Strategic Plan: Safe Community.

Resource Persons: Nisha Williams, JCPC Chair, and Drew Cummings, JCPC Treasurer

County Manager's Recommendation: The County Manager recommends that the Board receive and approve the Durham County Juvenile Crime Prevention Council's (JCPC) local funding recommendation for FY 2019-2020.

Attachments: [JCPC Funding Recommendations to the Board of County Commissioners](#)
[Durham 19-20 Final RFP](#)

19-0221 **Capital Project Amendment No. 19CPA000020 - Move Funds from the Ongoing Roof Replacement Project 4190DC073 to the (L) Convenience Center Site Upgrades 4190DC079 in the amount of \$200,000.**

Agenda Text: The Board is requested to approve Capital Project Amendment No. 19BCC000020 to move funds from the Ongoing Roof Replacement Project 4190DC073 to the (L) Convenience Center Site Upgrades 4190DC079 in the amount of \$200,000. The funds are to be utilized to purchase the Convenience Site land.

Alignment with Strategic Plan: This action is in accordance with Durham County Strategic Plan Goal 4: "Environmental Stewardship and Community Prosperity," as this project will ensure the affordable and reliable collection and removal of solid waste trash/recycling from these convenience sites.

Resource Persons: Motiryo Keambiroiro, Department Director; James Faress, Senior Project Manager; Chrissie Koroivui, Solid Waste Program Manager; Josh Edwards, Goal 5 Budget and Management Analyst

County Manager's Recommendation: The County Manager recommends the Board approve Capital Project Amendment No. 19CPA000020 to move funds from the Ongoing Roof Replacement Project 4190DC073 to the (L) Convenience Center Site Upgrades 4190DC079 in the amount of \$200,000. The funds are to be utilized to purchase the Convenience Site land.

Attachments: [CPA-20 Supplemental Form Move funds Project 4190DC073 To 4190DC079 \(\\$ CPA-20 Legal Form Leased Convenience Center Site Upgrade \(\\$200,000\)](#)

19-0227 **Approval of the July - December 2019 Board of County Commissioners' Meeting Calendar**

Agenda Text: The Board is requested to review and approve the July - December 2019 BOCC meeting calendar.

During the December 2018 Work Session there was a directive to approve the meeting calendar through August 2019 and at that time, the remaining dates would be reviewed and approved. Due to upcoming meeting and events, the Board is being asked to approve the meeting schedule from July - December 2019.

Alignment with Strategic Plan: This item aligns with Goal 5: Accountable, Efficient and Visionary Government

Resource Persons: Monica W. Toomer, Interim Clerk to the Board

County Manager's Recommendation: The County Manager recommends that the Board review and approve the July - December 2019 Board of County Commissioners' Meeting Calendar.

Attachments: [2019 July - December BOCC Meeting Calendar](#)

19-0242

Approval for Change in Health Plan

Agenda Text:

The Board is requested to approve a change in the health plan vendors for F19-20 from Aetna to Cigna.

An extensive comparison of Cigna's options and Aetna's options show Cigna's to be the most robust when it comes to outcome-based health results, care coordination and lower employee cost. Specifically, Cigna's broad network of providers allows our employees to choose providers from various networks nationwide and locally from Duke, Wake Med, UNC, Moses-Cone and others with no pay differential or penalty.

Cigna also offers the County, at no additional cost, their Premium Concierge Service (Cigna One Guide - valued at \$3.50 PEPM - savings \$82,698 annually) that provides our employees a 24-hour, 7 day a week personal customer service advocate to advise on how to integrate County benefits offerings while connecting them with the appropriate services based on their needs.

Cigna provides Telehealth services through the Cigna App, which allows employees to connect with Board Certified providers without leaving their home or office through video chat or telephonic communications. This service reduces the cost and the delays in service associated with normal office visits. Furthermore, this service is available for behavioral health visits (ex. Mental health and substance abuse conditions), which allows for easier and quicker access to behavioral health professionals than what is typically allowed when attempting to schedule an in-person appointment.

By selecting Cigna as the health plan vendor instead of Aetna (who had a projected administration fee increase of 26% for FY 19-20) there is an estimated fixed cost savings projection of \$1,653,085 over 3 years.

Alignment with Strategic Plan: This action aligns with Goal 5 of accountable, efficient visionary government as it will enhance employee health through better care coordination while making most efficient use of employee and taxpayer dollars.

Resource Persons: Kathy Everett-Perry, CHRO/Chief Employment Counsel and Deidre Gonzales, Human Resources Benefits Manager.

County Manager's Recommendation: The County Manager recommends that

the Board approve Cigna as the FY19-20 health plan vendor and authorize him to enter into a service agreement establishing the duties and obligations of each party in the contracting relationship.

19-0247**Contract Amendment to Resurface the Javelin Runway at Durham County Memorial Stadium****Agenda Text:**

The Board is requested to authorize the County Manager to execute a service contract amendment with Beynon Sports Surfaces Inc. in the amount of \$48,039.00 to increase the existing service contract for the Track Resurfacing at Durham County Memorial Stadium (RFP 19-019). If approved, the revised contract total for track resurfacing will increase to a total amount of \$417,039.00.

During preliminary power washing of the track surfaces as part of the track resurfacing project, Beynon Sport Surfaces performed a courtesy inspection of the javelin runway while they were onsite for the track resurfacing project. Upon inspection of the runway, defects were found in the surface which consisted of areas that were “bubbling” and not properly adhering to the concrete base layer. This is perceived to be caused by moisture permeating through the surface between the concrete and polyurethane layers of the javelin runway. The correction process includes the removal/disposal of the existing surface, treatment of the concrete including the installation of a moisture mitigation system, installation of 13mm of Encapsulated Track Surfacing (same as the stadium track) and striping of the runway. A performance bond (.5%) is also included in the cost to resolve any workmanship/project delivery issues. To ensure a safe and properly functioning javelin runway, resurfacing is the appropriate action for the stadium.

This request is due to the condensed time line for the UST&F event that will be using the javelin runway surface on June 24th, 2019 as part of the Youth Championships.

Alignment with Strategic Plan: Goal 1-Community and Family Prosperity and Enrichment: Provide access to educational, vocational, economic and cultural opportunities. Empower citizens to select strategies that improve their quality of life.

Resource Persons: Motiryo Keambiroiro, Director of General Services, Zachary Pritchard, Stadium Manager, Eli McCutcheon Quality Control & Contract Specialist

County Manager’s Recommendation: The County Manager recommends that the Board authorize the County Manager to execute a service contract amendment with Beynon Sports Surfaces Inc. to resurface the javelin runway in the amount of \$48,039.00 which increases the total contract amount to \$417,039.00.

Attachments:

[Supplemental Document](#)

[Quote Durham County Javelin V3](#)

[Contract Amendment Beynon, Javelin Runway Surface](#)

[MWBE Compliance Review Form-AAF for RFP 19-019 Amendment 050819](#)

19-0248**Revision to the Procedures for Citizen Appointments****Agenda Text:**

The Board is requested to approve the recommended changes to the Procedures for Citizen Appointments.

At the March 25, 2019 Regular Session meeting the Board suggested changes to reflect boards, commissions and committee voting. An update was made to the policy to show the addition of a voting rule (line 11).

During a department review of the procedures, it was noted that the expiration of terms (line 10) needed additional wording to support partial and full terms. We have recommended wording to reflect that change.

Alignment with Strategic Plan: This item aligns with Goal 5: Accountable, Efficient and Visionary Government

Resource Persons: Lowell Siler, County Attorney; Macio Carlton, Senior Administrative Assistant and Monica Toomer, Interim Clerk to the Board.

County Manager's Recommendation: The County Manager recommends that the Board approve the recommended changes to the Procedures for Citizen Appointments.

Attachments:

[Procedures for Citizen Appointments \(Rev September 2018\)](#)

8. ITEMS PULLED FROM CONSENT AGENDA (20 min)**9. Closed Session****19-0243****Closed Session****Agenda Text:**

The Board is requested to adjourn into Closed Session to consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee; or to hear or investigate a complaint, charge, or grievance by or against an individual public officer or employee, pursuant to G.S. 143-318.11(a)(6).

Alignment with Strategic Plan: This item aligns with Goal 5: Accountable, Efficient and Visionary Government.

Resource Persons: Claudia Hager, General Manager

County Manager's Recommendation: The County Manager recommends that the Board adjourn into Closed Session and provide direction to staff.

10. Adjournment