



Durham County

200 E. Main Street
Durham, NC 27701
(919) 560-0025

Meeting Agenda Board of County Commissioners

Monday, January 13, 2020

7:00 PM

Commissioners' Chambers

Regular Session

Closed Session (To be held at: 6:00 pm)

20-0029

Closed Session

Agenda Text:

The Board is requested to adjourn into Closed Session for the following:

- To discuss matters relating to the location or expansion of industries or other businesses in the area served by the public body, including agreement on a tentative list of economic development incentives that may be offered by the public body in negotiations pursuant to G.S. 143-318.11(a)(4).

Alignment with Strategic Plan: This item aligns with Strategic Goal 4: Accountable, Efficient and Visionary Government

Resource Persons: Andy Miracle, Economic Development Officer;

County Manager's Recommendation: The County Manager recommends that the Board adjourn into Closed Session and provide direct to staff.

"Public Charge"

The Board of Commissioners asks its members and citizens to conduct themselves in a respectful, courteous manner, both with the Board and fellow citizens. At any time, should any member of the Board or any citizen fail to observe this public charge, the Chair will ask the offending person to leave the meeting until that individual regains personal control. Should decorum fail to be restored, the Chair will recess the meeting until such time that a genuine commitment to the public charge is observed.

As a courtesy to others, please turn off cell phones during the meeting.

7:00 pm Regular Session

1. Opening of Regular Session - Pledge of Allegiance (5 min)
2. Agenda Adjustments (5 min)
3. Announcements (5 min)

20-0024**Announcements****Agenda Text:**

1. **Durham City-County Martin Luther King Jr. Employee Observance Program** - Join the City and County Staff on January 15, 2020 from 12:00 p.m. - 1:00p.m. as they celebrate the 15th jointly hosted Life of Martin Luther King Jr. Celebration. The program will be held at First Presbyterian Church located at 305 N. Main Street.

Made in Durham Executive Director Casey Steinbacher is the keynote speaker and this event is **FREE** and open to the public.

2. **The Low-Income Energy Assistance Program (LIEAP) is now available to Durham Residents** - Durham residents in need of heating bill assistance can now apply for help through the Department of Social Services. Applications are being accepted Monday - Friday from 7:30 a.m. - 5:30 p.m. in Lobby #27 of the Health and Human Services Building located at 414 E. Main St.

Walk ins are welcome but appointments are preferred. Please call 919-560-8000 for additional information and assistance.

3. **Durham One Fund Supporting Displaced McDougald Terrace Residents** - The Durham One Fund is now accepting donations to support the McDougald Terrace residents impacted by the high carbon monoxide levels and mold conditions reported last week.

For those interested in donating, please visit:

<https://unitedwaytriangle.org/durham-one-fund/> and for more information please visit <https://unitedwaytriangle.org/durham-one-fund-now-accepting/>

4. **City of Durham's E-Waste and Textile Recycling, Paper Shredding Event** - The City's Solid Waste Management Department is hosting a FREE event to collect old electronics, papers for shredding, live Christmas trees, old clothes and textiles on Saturday, January 18th from 8 a.m. - 2 p.m. at the Durham County Memorial Stadium on the Home Side Parking Lot.

For additional details about items eligible for this event, please visit www.durhamnc.gov/calendar <http://www.durhamnc.gov/calendar>

5. **The Durham Universal Pre-Kindergarten Applications are now open** - Applications for the 2020-2021 school year is now open. To be eligible, you must be a Durham County resident and your child must be four (4) years old

by August 31, 2020.

Please call 1-833-PREK-EDU or visit www.durhamprek.org
<<http://www.durhamprek.org>> for more information.

6. Important Voting Information for the March 3, 2020 Primary Election is as follows:

- Absentee-by-mail Voting begins on January 13th
- Voter registration deadline for the March 3rd primary election is February 7th
- Early voting for the upcoming Primary Election will begin on Thursday, February 13th and ends on Saturday, February 29th

For full details on early voting and other important information, please visit www.dcovotes.com <<http://www.dcovotes.com>>

4. Minutes (5 min)

20-0022

Minutes

Attachments: [Regular Session - November 25, 2019](#)
 [Regular Session - December 9, 2019](#)

5. Ceremonial Items (30 min)

20-0027

Proclamation - Durham Technical Community College 35th Anniversary Celebrating the Legacy of Dr. Martin Luther King, Jr. (10min)

Agenda Text: The Board is requested to proclaim January 17, 2020 as a day of celebration for Durham Technical Community College 35th Anniversary Celebrating the Legacy of Dr. Martin Luther King, Jr.

In 1985 Durham Technical Community College staff and faculty came together to celebrate the life and legacy of Dr. Martin Luther King, Jr. exactly one year before it became a national holiday. Since then it became an annual event for employees to fellowship, volunteer, educate, learn, and congratulate student recipients of the I Have a Dream Award. For the past 35 years Durham Tech employees has conducted an annual program that has included many notable North Carolina citizens all who came to share their memories, talents, knowledge, and experiences that uplifted and encouraged all. On January 17, 2020 Durham Technical Community College

celebrates its 35th year celebrating the legacy of Dr. Martin Luther King, Jr.

Alignment with Strategic Plan: This item aligns with Goal 3: Community Empowerment and Enrichment

Resource Persons: Jacqueline Mitchell, Director of Business and Entrepreneurship Career Pathways at DTCC.

County Manager's Recommendation: The County Manager recommends that the Board proclaim January 17, 2020 as a day of celebration for Durham Technical Community College 35th Anniversary Celebrating the Legacy of Dr. Martin Luther King, Jr.

Attachments: [Proclamation - DTCC 35th Anniversary Celebrating MLK](#)

20-0025

Proclamation - National Mentoring Month (10min)

Agenda Text:

The Board is requested to issue a proclamation declaring January 2020 as National Mentoring Month in Durham County. The goal of the proclamation is to urge all residents of Durham County to rededicate ourselves to preventing youth from entering the juvenile and criminal justice systems and recommit to building a community where all our youth can grow, flourish, and take Durham County to new and greater heights through effective mentoring relationships.

Created in 2002 by the Harvard School of Public Health and MENTOR: The National Mentoring Partnership, National Mentoring Month (NMM) focuses national attention on the need for mentors, as well as how each of us - individuals, businesses, government agencies, schools, faith communities and nonprofits - can work together to increase the number of mentors to assure positive outcomes for our young people.

NMM celebrates mentoring and the positive effect it can have on young lives. Its goals are to raise awareness of mentoring in its various forms, recruit individuals to mentor, especially in programs that have waiting lists of young people and promote the rapid growth of mentoring by recruiting organizations to engage their constituents in mentoring.

Alignment with Strategic Plan: Goal 1: Community & Family Prosperity and Enrichment; Goal 3: Safe & Secure Community; and Goal 5: Accountable, Efficient and Visionary Government

Resource Persons: DeWarren K. Langley, JD, MPA, Executive Director, Charles Hamilton Houston Foundation, Inc.

County Manager's Recommendation: The County Manager recommends that the Board issue a proclamation declaring January 2020 as National Mentoring Month in Durham County.

Attachments: [Proclamation - National Mentor Month - January 2020](#)

20-0026

Resolution - Celebrating and Honoring the Life and Service of Dr. Martin Luther King, Jr. (10min)

Agenda Text:

The Board is requested to issue a resolution celebrating & honoring the Life & Service of Dr. Martin Luther King, Jr. The purpose of the resolution is to recognize and honor the life and work of Dr. Martin Luther King, Jr. and his commitment to a free and just world; in addition to calling on the residents of Durham County to join the Durham Community Martin Luther King, Jr. Steering Committee, Inc. in reflecting on and advancing Dr. King's life and fulfilling his dream.

Dr. Martin Luther King, Jr. devoted his life to equality, social justice, economic advancement, and opportunity for all. Dr. King used his gift of oratory to awaken America to the realities of life for African Americans and to make life better for all by encouraging change through nonviolent means. The 2020 King Holiday Celebration will include the Interfaith Prayer Breakfast, Day-of-Service, Unity March & Rally, and Annual Religious Service.

Each year, the Durham Community Martin Luther King, Jr. Steering Committee, Inc. plans appropriate ceremonies and programs in recognition of the King Holiday to preserve the legacy and example of Dr. Martin Luther King, Jr.

Alignment with Strategic Plan: Goal 1: Community & Family Prosperity and Enrichment; Goal 3: Safe & Secure Community; and Goal 5: Accountable, Efficient and Visionary Government

Resource Persons: DeWarren K. Langley, JD, MPA, Secretary, Durham Community Martin Luther King, Jr. Steering Committee, Inc.

County Manager's Recommendation: The County Manager recommends that the Board issue a resolution celebrating & honoring the Life & Service of Dr. Martin Luther King, Jr.

Attachments:

[Resolution - Celebrating Honoring the Life Service of Dr. Martin Luther King Jr.](#)

6. Consent Agenda (15 min)

19-0621**Construction Services to Durham County Memorial Stadium South Grandstand Renovations****Agenda Text:**

The Board is requested to approve a contract with ASJ Wilson Construction in the amount of \$650,000 for the renovation of the South grandstand. This project is part of the previously approved funding of \$1.4M for projects last year to make necessary repairs and additions for US Track and Field event. This project was delayed allowing the event to occur since it had no impact on the event. In this project, disintegrating block walls will be demolished and replaced, drainage system will be installed. Moisture damaged sheetrock in storage areas will be replaced, lastly flaking paint on the bleacher support structure will be removed and steel will be seal coated. The new block walls and vomitory walls will be capped with metal flashing to eliminate the walls from disintegrating and causing the paint to bubble and peel off the walls, as is currently happening.

Alignment with Strategic Plan: This project aligns with Goal 5- Accountable, Efficient and Visionary Government. It will allow us to make the needed repairs and to properly present a County facility with the aesthetics and function that a highly visible stadium should reflect.

Resource Persons: Motiryo Keambiroiro, Director General Services, Zach Pritchard, Memorial Stadium Manager, David Alpaugh, Project Facilitator General Services, Shawn Swiatocha, Assistant Director of Operations, Robert Sotolongo, AIA, DTW Architects & Planners, Ltd.

County Manager's Recommendation: The County Manager recommends that the Board authorize the County Manager to execute the proposed contract with ASJ Wilson Construction, LLC., in the amount of \$650,000 for the renovation of the South Grandstand at Durham County Memorial Stadium and be given the authority to execute any change orders/amendments, as long as said change orders or amendments do not exceed the remaining funds from the original \$1.4M multi-projects budget.

Attachments:

[IFB 20-004 - DCMS South Grandstand Renovations](#)

[IFB 20-004 DCMS South Grandstand RenoBid Tabulation](#)

[Bid forms ASJ](#)

[AAF Supplemental Document](#)

[Construction Contract South Grand stand Renovation](#)

[MWBE Compliance Review Form-AAF for 20-004 IFB 121219](#)

19-0625

Contract Amendment between the County of Durham and Diana Phillips Consulting

Agenda Text:

The Board is requested to amend the contract between Diana Phillips Consulting and the County of Durham. The County entered into a contract on October 10, 2018 and extended the contract period to June 30, 2020 on July 1, 2019. The purpose of this contract is to provide Professional Consulting Services associated with the Cott Real Estate Conversion project. This project converts our old telephone system index into a searchable electronic index. The contract was extended by \$10,000 to \$40,000.00 but the contract terms remained the same.

The County, on behalf of the Register of Deeds, now desires amend the terms of the original agreement to include additional professional services estimated to \$30,000.00 not to exceed \$70,000. Quality is being performed on our records which are in cursive therefore additional time is necessary to review the index for correctness.

The funds utilized for this amendment portion of this Appropriation for were granted in the 2020 budget from the Automation/Restoration Fund (N.C.G.S.161-11.3) and approved by the board in July of 2019.

Alignment With Strategic Plan: (Goal 4-Accountable, efficient and visionary government.

Resource Persons: Sharon A. Davis, Register of Deeds.

County Manager's Recommendation: The County Manager recommends that the Board entering into the contract amendment with Diana Phillips Consulting to include the additional professional services and to increase the contract to a amount not to exceed \$70,000.

Attachments: [DianaContractAmendment](#)

20-0002 Budget Ordinance Amendment No. 20BCC000041 - Appropriate General Fund fund balance for a Contract Amendment to add \$100,000 for Instructional Services to Durham Pre-K Contract with Child Care Services Association, Inc.

Agenda Text: The Board is requested to approve the attached contract amendment.

The Board of County Commissioners discussed and gave verbal approval for this contract amendment at their December 2, 2019 Work Session.

At that Work Session, representatives from Child Care Services Association were present and explained the many variables contributing to the expenditure rate for Durham Pre-K, Durham County's growing universal pre-K program. Those variables make it very difficult to maintain regular spending rates or to accurately project future, total spending. Our current spending rate would lead us to spend more than is currently budgeted. This means the County is serving more children, but it also means that either spending needed to be cut back or that the County needed to add more money into the instructional services portion of CCSA's contract. Staff's recommendation at the December 2, 2019 Work Session was to do the latter, and Commissioners agreed.

Alignment with Strategic Plan: A strong, universal pre-k program will strengthen important outcomes across all goal areas of the Durham County Strategic Plan, but particularly Goal 1 (Community and Family Enrichment).

Resource Persons: Drew Cummings, Chief of Staff

County Manager's Recommendation: The County Manager recommends that the Board approve Budget Ordinance Amendment No. 20BCC000041 to appropriate General Fund fund balance for a Contract Amendment to add \$100,000 for Instructional Services to Durham Pre-K Contract with Child Care Services Association, Inc.

Attachments: [CONTRACT AMENDMENT #2](#)
[AAF-41 Legal Form GF fund balance for contract amendment for pre-K \(\\$100,000\)](#)

20-0005 Approval of Contract Amendment Adding \$58,000 to Annual Service Contract with Urban Ministries of Durham

Agenda Text: The Board is requested to approve the attached contract amendment to the FY19-20 annual service contract between Durham County and Urban Ministries of Durham.

As part of the FY19-20 budget process, Durham County received the attached request for \$58,000 from Urban Ministries of Durham (UMD). The requested contribution was for a number of upgrades to the UMD's café space which would enable UMD to serve its clients more efficiently and in a more pleasant, functional space. The Commissioners reserved this amount of funding in the FY19-20 budget and indicated they would award the funding upon satisfactory completion of conversations relating to additional day services needed now and in the future by those experiencing or at risk of homelessness in Durham. Those conversations are ongoing, but Commissioners have indicated a willingness to release the funding.

Alignment with Strategic Plan: A well-functioning homeless system of care is critical to Goals 1, 2, and 3 of the Durham County Strategic Plan

Resource Persons: Drew Cummings, Chief of Staff

County Manager's Recommendation: The County Manager recommends that the Board approve the attached contract amendment to the FY19-20 annual service contract between Durham County and Urban Ministries of Durham.

Attachments:

[CONTRACT AMENDMENT for \\$58k](#)

[Proposal to Durham County - Cafe Renovation](#)

20-0011

Budget Ordinance Amendment No. 20BCC000039- Recognize Funding from NC Department of Public Safety for the Local Reentry Council

Agenda Text:

The Board is requested to approve Budget Ordinance Amendment No. 20BCC000039 in the amount of \$53,400 from the North Carolina Department of Public Safety (NC DPS) for the Local Reentry Council and continue a 1 FTE provisional position.

The Durham County Criminal Justice Resource Center has served as the Intermediary Agency for the Local Reentry Council (LRC) since December 2016. The LRC is designed to coordinate services and resources at the local level supporting justice involved individuals to reduce recidivism. After an RFP process, NC DPS awarded a new contract to Durham County to maintain Local Reentry Council services effective December 21, 2019. An Employment Case Manager position is required in the contract and will need to be re-authorized as part of the Budget Amendment.

Alignment with Strategic Plan: This agenda item aligns with Durham County's Strategic Plan Goal 3: Safe Community.

Resource Persons: Roshanna Parker, Assistant Director, CJRC; Gudrun Parmer, Director, CJRC

County Manager's Recommendation: The County Manager recommends that the Board approve Budget Ordinance Amendment No. 20BCC000039 in the amount of \$53,400 from the NC Department of Public Safety for the Local Reentry

Council and approve continuation of 1 FTE provisional position.

Attachments:

[AAF Supplemental Document - Local Reentry Council](#)

[AAF-39 Legal Form CJRC Recognize Additional Revenue from NCDPS for the L](#)

[BOCC 20-0011, CJRC, LRC Contract](#)

20-0012

Authorize the County Manager to execute the (1) Memorandum of Understanding for 300 East Main Street - Affordable Housing Project; (2) Memorandum of Understanding 500 East Main Street - Market Rate Project; and (3) Memorandum of Understanding for 500 East Main Street - Affordable Housing Project (collectively, the “MOUs” and the “Project”); and the (4) Option to Lease Real Estate for 300 East Main Street; and (5) Option to Lease Real Estate for 500 East Main Street (collectively, the “Options”)

Agenda Text:

The Board is requesting to authorize the County Manager to execute the MOUs and Options in connection with the Project. (See Attachments 1, 2 &3)

The MOUs are non-binding agreements between the County and each development partner outlining each parties’ requirements and responsibilities. The MOUs will establish developer and County milestones that must be reached before the execution of the Master Development Agreement. Furthermore, the MOUs provide the developer(s) exclusivity to develop the Project and must be executed prior to the submission of the bond volume cap and tax credit application deadline of January 24, 2020.

The Options are required to demonstrate stakeholder commitment to the Project and provide appropriate documentation to satisfy the bond volume cap for the tax credit application.

Alignment with Strategic Plan: The Project is in accordance with Strategic Plan Goal 4 - Environmental Stewardship and Community Prosperity particularly Strategy 4.2.C - Regional Planning: Participate in smart growth practices and support regional planning partnerships to promote a high quality of life for all.

Resource Persons: Anthony Fox, Partner, Parker Poe Adams & Bernstein LLP; Lowell Siler, County Attorney; Ronn Stewart, Senior Vice President, Laurel Street Residential; Lee Cochran, Vice President, Laurel Street Residential; Dionne Nelson, President and CEO, Laurel Street Residential; Darryl Hemminger, Senior Vice President, ZOM Living; Sarah Odio, Project Manager, DFI; Jay Gibson, P.E. General Manager - Goal 4; and Peri Manns, ASLA, LEED GA, Deputy Director of Engineering and Environmental Services

County Manager’s Recommendation: The County Manager recommends that the Board authorize the County Manager to execute the MOU’s, and extend the terms of the MOU’s (if necessary) and Options for the project.

Attachments:

[12-20-19 Memorandum of Understanding - 500 East Main Street - Market Rate](#)

[MOU 300 Block \(revised draft from County 12-20-19\)](#)

[Memorandum of Understanding-500 E Main Project - Affordable Housing Project](#)

20-0014**Approve the Contract for Creation of a Durham County Early Childhood Action Plan****Agenda Text:**

The Board is requested to approve the attached contract proposal.

The Board discussed the prospect of creating a Durham County Early Childhood Action Plan (ECAP) and the steps that would be necessary to make that happen at their October and December Work Sessions. Since the October discussion, County staff have been engaged in further discussions with the East Durham Children's Initiative (EDCI), Child Care Services Association (CCSA), Durham's Partnership for Children (DPfC), and others about the most appropriate and effective shape for this early childhood action planning process to take. At the December Work Session Commissioners directed staff to bring back a contract and scope of work reflecting the necessary tasks, processes, and funding for EDCI to assist the County by being our lead partner in the creation of the Durham County ECAP over the next 12-18 months. EDCI, anticipating the necessary hire of a full-time project manager, expressed a strong desire for a process that could extend through the next 18 months (through the end of FY20-21).

Staff continue to believe that the East Durham Children's Initiative (EDCI) should play a leading role in this effort. EDCI has been working for the better part of a decade to create a high-functioning pipeline of community partners serving young children in East Durham. In recent years they have repeatedly expressed interest in, and energy for, the idea of leading community-wide efforts to deepen and improve our early childhood service continuum and are also in the process in dropping the "E" from their name and becoming the Durham Children's Initiative. EDCI's experience leading collective action and in private fundraising will be critical for this effort.

The October discussion centered around a proposal for EDCI to receive significant funding over 2.5 years to complete and begin implementation of this plan. Staff now believe that a shorter, one-year process is both advisable and feasible. Staff also believe that some funding for other partners would be appropriate given the level of effort several of them are likely to put into this effort.

Finally, staff continue to believe that the timing is right to launch this effort. The County will soon have more bandwidth through the hiring of an early childhood systems coordinator. The recently announced \$4 million SAMHSA grant which funds the Center for Child and Family Health and numerous other agencies to improve social and emotional wellness of Durham children ages 0-8. The County has now been invited to apply for a Pritzker Foundation grant later this fall which would help fund better coordinated strategies for children 0-3. The County's Pre-K investments continue to grow. Boston Basics may be launched this coming year as a community-wide early childhood communication platform. The opportunity *and* need to understand and coordinate all these related efforts as much as possible is critical.

Staff do not believe the County has the internal capacity to do that; but believes that (E)DCI and other local partners have both the energy and capacity to do it for us.

Alignment with Strategic Plan: A comprehensive Durham County Early Childhood Action Plan will provide a roadmap for funding and action strategies for improving outcomes in goal areas 1-3 of the Durham County Strategic Plan. A clear, specific early childhood action plan mirroring the State of North Carolina's plan will also help coordinate Durham's future steps in this arena, help align them with the state's, and will make Durham County's early childhood activities more attractive for private and philanthropic funding.

Resource Persons: Drew Cummings, Chief of Staff

County Manager's Recommendation: The County Manager recommends that the Board approves the attached contract proposal.

Attachments:

[EDCI Durham County ECAP Contract draft 12-20-19](#)

[Memo to BOCC on Durham County ECAP](#)

[ECAP PowerPoint FINAL](#)

[ECAP Budget final](#)

[ECAP Reporting Document final](#)

[ECAP SoW final](#)

20-0023

Budget Ordinance Amendment No. 20BCC000040 - Appropriate Funds from the Risk Management Fund Unassigned Fund Balance to Risk Management Insurance and Services Budget

Agenda Text:

The Board is requested to approve the appropriation of \$700,000 from the Risk Management Fund unassigned fund balance to the Risk Management Insurance and Services budget for payment of the claim in *Rodriguez v. Andrews, et al.* The Board previously approved this settlement amount regarding this matter.

Alignment With Strategic Plan: Goal 5 - Accountable, Efficient and Visionary Government

Resource Persons: Lowell L. Siler, County Attorney

County Manager's Recommendation: The County Manager recommends that the Board approve Budget Ordinance Amendment No. 20BCC000040 to appropriate \$700,000 from the Risk Management Fund unassigned fund balance to the Risk Management Insurance and Services budget for payment of the claim in *Rodriguez v. Andrews, et al.*

20-0028

Prohibit the Use of County Funds to Purchase Bottled Water

Agenda Text:

The Board is requested to adopt the proposed policy to prohibit the use of county funds to purchase bottled water.

Single-use plastic water bottles pose problems for the environment and human health,

as well as being an expensive way to stay hydrated. Bottled water requires up to 2,000 times the energy used to produce tap water and it takes at least 450 years for a plastic bottle to degrade. While plastic bottles are recyclable, only about 30% of them are recycled in the US. Those that are not recycled end up either in the landfill or out in the environment as litter. Studies of water quality in plastic bottles have shown significant contamination of microplastics and chemical. In addition, water in single-use bottles costs more than \$7.50/gallon or about 3,700 times more than tap water.

Cost effective alternatives to single-use plastic water bottles are readily available, including using water dispensers or pitchers and cups. While reusable cups are best, paper cups are an acceptable alternative when reusables are not practical because paper cups will at least degrade if they are released into the environment.

The proposed policy allows exemptions in the case of public health or other emergencies and for occupational health and safety, where providing safe tap water in cups or reusable water bottles is not a feasible option.

Alignment with Strategic Plan: This item aligns with Strategic Plan Goal 4 (Environmental Stewardship and Community Prosperity), and Goal 5 (Accountable, Efficient, and Visionary Government).

Resource Persons: Tobin L. Freid, Sustainability Manager; Peri Manns, Interim Director of Engineering and Environmental Services

County Manager's Recommendation: The County Manager recommends that the Board adopt the proposed policy to prohibit the use of County funds to purchase bottled water.

Attachments: [Durham County Bottled Water Policy](#)

7. Public Hearings (30min)

19-0622

Public Hearing and Award of Franchise to Provide Non-Emergency Ambulance Service in Durham County (10min)

Agenda Text:

The Board is requested to conduct a public hearing, as required by ordinance, in order to grant an ambulance franchise for Jan Care of McDowell County, Inc. to provide the following services within Durham County: non-emergency and inter-facility transportation at the basic and advanced life support level, back-up emergency ambulance service at the request of the County, and special events coverage at the request of the County. Jan Care of McDowell County, Inc. has fulfilled the requirements for an ambulance franchise set forth in Chapter 12, Article 2, Division 2 of the Durham County Code of Ordinances.

The franchise application and a copy of the public hearing advertisement are provided. The public hearing was advertised in The Herald-Sun newspaper

December 23, 2019-January 6, 2020. This is a renewal franchise request. Jan Care was approved for a franchise in 2018.

Alignment with Strategic Plan: This request aligns with the County's Strategic Goal #2: Health and Well-being for All, Strategic Goal #3: Safe Community, and Strategic Goal #5: Accountable, Efficient, and Visionary Government.

Resource Persons: Kevin Underhill, Interim EMS Director, David McNulty, Assistant Chief Finance and Administration

County Manager's Recommendation: The County Manager recommends that the Board conduct a public hearing and if appropriate based on the comments received during the hearing, award an ambulance franchise to Jan Care of McDowell County, Inc.

Attachments: [JanCare 2020 Application](#)
[Jan-Care Notice of Public Hearing](#)

19-0623 **Public Hearing and Award of Franchise to Provide Non-Emergency Ambulance Service in Durham County (10min)**

Agenda Text: The Board is requested to conduct a public hearing, as required by ordinance, in order to grant an ambulance franchise for LifeStar Emergency Services, LLC. to provide the following services within Durham County: non-emergency and inter-facility transportation at the basic and advanced life support level, back-up emergency ambulance service at the request of the County, and special events coverage at the request of the County. LifeStar Emergency Services, LLC. has fulfilled the requirements for an ambulance franchise set forth in Chapter 12, Article 2, Division 2 of the Durham County Code of Ordinances.

The franchise application and a copy of the public hearing advertisement are provided. The public hearing was advertised in The Herald-Sun newspaper December 23, 2019-January 6, 2020. This is a renewal franchise. LifeStar Emergency Services was approved for a franchise with the County in 2017.

Alignment with Strategic Plan: This request aligns with the County's Strategic Goal #2: Health and Well-being for All, Strategic Goal #3: Safe Community, and Strategic Goal #5: Accountable, Efficient, and Visionary Government.

Resource Persons: Kevin Underhill, Interim EMS Director, David McNulty, Assistant Chief Finance and Administration

County Manager's Recommendation: The County Manager recommends that the Board conduct a public hearing and if appropriate based on the comments received during the hearing, award an ambulance franchise to LifeStar Emergency Services, LLC.

Attachments: [LIFESTAR FRANCHISE APP](#)
[LifeStar Notice of Public Hearing](#)

20-0008 Public Hearing and Award of Franchise to Provide Non-Emergency Ambulance Service in Durham County (10min)

Agenda Text:

The Board is requested to conduct a public hearing, as required by ordinance, in order to grant an ambulance franchise for North State Medical Transport to provide the following services within Durham County: non-emergency and inter-facility transportation at the basic and advanced life support level, back-up emergency ambulance service at the request of the County, and special events coverage at the request of the County. North State Medical Transport has fulfilled the requirements for an ambulance franchise set forth in Chapter 12, Article 2, Division 2 of the Durham County Code of Ordinances. This request is to renew North State Medical Transport's franchise with the County. The original franchise was approved in 2017.

The franchise application and a copy of the public hearing advertisement are provided. The public hearing was advertised in The Herald-Sun newspaper December 23, 2019-January 7, 2020.

Alignment with Strategic Plan: This request aligns with the County's Strategic Goal #2: Health and Well-being for All, Strategic Goal #3: Safe Community, and Strategic Goal #5: Accountable, Efficient, and Visionary Government.

Resource Persons: Kevin Underhill, Interim EMS Director

County Manager's Recommendation: The County Manager recommends that the Board conduct a public hearing and if appropriate based on the comments received during the hearing, award an ambulance franchise to North State Medical Transport.

Attachments:

[North State Application](#)

[North State Notice of Public Hearing](#)

8. Other Business (15 min)

20-0009 Presentation of the Fiscal Year (FY) 2019 Annual Financial Audit and Comprehensive Annual Financial Report (CAFR) and the FY 2019 Annual Single Audit and Compliance Report (15min)

Agenda Text:

The Board is requested to receive a review of the FY 2019 annual financial audit and CAFR and the FY 2019 annual single audit and Compliance Report. The review will be presented by Scott Duda, Managing Partner for Cherry Bekaert LLP, Durham County's external auditors for the annual financial audit and single audit.

A copy of the FY 2019 CAFR, the FY 2019 Compliance Report and the Statement on Auditing Standard (SAS) 114 letter, which is a communication letter for those charged with governance, has been provided to the Commissioners for their review prior to this presentation. The Board is encouraged to bring these documents to this meeting.

Alignment with Strategic Plan: Goal 5: Accountable, Efficient and Visionary Government

Resource Persons: Susan Tezai, Chief Financial Officer

County Manager's Recommendation: The County Manager recommends that the Board receive the review of the FY2019 annual financial audit and CAFR and the FY 2019 annual single audit and Compliance Report.

Attachments: [AAF Supplemental Doc - FY19 Audit, CAFR, Single Audit & Compliance Report](#)
[FY19 Durham County CAFR](#)
[Durham County - 6-30-19 - Compliance](#)
[Durham County Final Audit Presentation FY19 Jan 13 2020](#)

9. Items Pulled from the Consent Agenda (20 min)

10. Adjournment