



# Durham County

200 E. Main Street  
Durham, NC 27701  
(919) 560-0025

## Meeting Agenda Board of County Commissioners

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Tuesday, May 26, 2020

7:00 PM

Commissioners' Chambers

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### Regular Session

### “Public Charge”

The Board of Commissioners asks its members and citizens to conduct themselves in a respectful, courteous manner, both with the Board and fellow citizens. At any time, should any member of the Board or any citizen fail to observe this public charge, the Chair will ask the offending person to leave the meeting until that individual regains personal control. Should decorum fail to be restored, the Chair will recess the meeting until such time that a genuine commitment to the public charge is observed.

As a courtesy to others, please turn off cell phones during the meeting.

### 7:00 pm Regular Session

1. Opening of Regular Session - Pledge of Allegiance (5 min)
2. Agenda Adjustments (5 min)
3. Announcements (5 min)

#### 20-0230 Announcements

##### Agenda Text:

1. **Serving the Durham Community: COVID-19 Volunteer Opportunities**  
- If you are looking for ways to give back in your community; please check the list below for volunteer opportunities.
  - Feed Durham by volunteering with a food relief agency or assist seniors through the Triangle Nonprofit & Volunteer Leadership Center (formerly the Volunteer Center of Durham):  
<https://tinyurl.com/feeddarham>
  - Support Durham FEAST, a child and adult feeding collaboration between Durham Public Schools and other partners:  
<https://www.durhamfeast.org/volunteer>
  - Assist another area nonprofit seeking volunteers by searching the Durham County Public Health website: [www.dcopublichealth.org](http://www.dcopublichealth.org)

<http://www.dcopublichealth.org>

2. **There is Still time for Census 2020** - For the first time ever, the Census can be completed by phone, email, or online. Due to health concerns, the time to complete the Census has been extended to October 31, 2020. Please visit <https://2020census.gov/> to complete the Census today!
3. **Emergency Operations Center, the Heartbeat for COVID-19 in Durham** - To stay abreast of the COVID-19 situation in Durham and to learn more about how to help reduce the potential spread of this virus, residents are encouraged to visit <https://www.dcopublichealth.org/> or follow the DCoPH's Facebook, Twitter, and Instagram pages.
4. **Did you Know that you can Vote from Home?** - Vote from the convenience of your home for the 2020 General Election! Please visit [www.dcovotes.com](http://www.dcovotes.com) <http://www.dcovotes.com> for more information absentee ballots and how to request a form.

#### 4. Minutes (5 min)

[20-0227](#) Minutes

Attachments: [Regular Session - April 13 2020](#)

#### 5. Ceremonial Items (30min)

[20-0208](#) Introduction of Durham County's First Racial Equity Officer, Kweli Rashied-Henry (10min)

Agenda Text: The Board is requested to welcome Durham County's first Racial Equity Officer, Kweli Rashied-Henry.

Ms. Kweli Rashied-Henry is excited to join Durham County Government as its inaugural Racial Equity Officer. Ms. Rashied-Henry has more than 20 years of experience focused on serving communities and developing and implementing equity solutions towards improving outcomes. Ms. Rashied-Henry most recently served as the Director of Health Equity for March of Dimes, a leading non-profit organization committed to improving the health of all moms and babies. During this time, she co-facilitated the Health Equity Workgroup of March of Dimes' National Prematurity Collaborative funded by the W.K. Kellogg Foundation and guided many other collaborative projects and initiatives.

Previously she served as Policy Analyst for the Brooklyn Health Disparities Center, a partnership between SUNY Downstate Medical Center, the Arthur Ashe Institute for Urban Health, and the Brooklyn Borough President's Office. She served as Director of a state-wide infant mortality reduction initiative in New Jersey, and as Deputy

Director for the Alzheimer's & Caregiver Resource Center at the New York City Department for the Aging. She has worked with several community, government, academic and healthcare programs, including the Association of Black Cardiologists, Columbus Regional Healthcare System's Community Healthcare Network, Centers for Disease Control & Prevention, and Clark Atlanta University.

Ms. Rashied-Henry was the 2017 recipient of the Paul Q. Peterson Award and the 2013 recipient of the Loretta Pratt Lacey Award both presented by the University of Illinois at Chicago (UIC). Ms. Rashied-Henry holds a Bachelor of Arts in Psychology from Bennet College, a Master of Public Health from Emory University and is a candidate for the Doctor of Public Health from UIC. Kweli grew up in Atlanta, Georgia and currently resides in Durham County.

**Alignment with Strategic Plan:** This item aligns with Strategic Goal 2 (Health and Well-Being for All)

**Resource Persons:** Joanne Pierce, General Manager

**County Manager's Recommendation:** The County Manager recommends that the Board welcome Kweli Rashied-Henry to the position of Durham County Racial Equity Officer.

**20-0232**

**Introduction of Durham County's Early Childhood Coordinator, Cate Elander (10min)**

**Agenda Text:**

The Board is requested to welcome Cate Elander, the County's new Early Childhood Coordinator.

Durham County has always been an important community partner and investor in early childhood. Our Department of Social Services delivers over \$20 million in childcare subsidy annually in Durham and serves and protects young children in many other ways as well. Our Cooperative Extension Department assists parents of young children in a variety of ways, including through the Welcome Baby program. Our library system offers enrichment to children (and adults) of all ages. Our Public Health Department helps ensure the health of our children. In 2011, Commissioners proposed and residents approved a ¼ cent sales tax to support education, including funds for pre-K. In the fall of 2017, Durham's County began its substantially increased investments in universal pre-K, called Durham Pre-K. For 2018 and beyond, the County contracted with Child Care Services Association to manager further expansion of Durham Pre-K, and in the current fiscal year, aggregate annual investments in this program exceed \$5 million.

For a number of years, interest has grown in having a County employee whose job it would be to help further coordinate and strengthen these County programs and align them more effectively with other early childhood programs and efforts and institutions throughout the community. Funding for this countywide position was approved in the

FY19-20 budget and the person hired began work in April based at Cooperative Extension. Cate brings 13 years of community development experience with child and family-serving nonprofits to the position. For the past 8 years, Cate Elander has worked first at EDCI and then, more recently, for MDC. While based in Durham, Cate's work with MDC concluded with her work as the Director of Great Expectations in Forsyth County, where she served as a key adviser to the Kate B. Reynold's Charitable Trust's early childhood initiative and to other early childhood systems building efforts in the county.

**Alignment with Strategic Plan:** A robust and well-coordinated early education system may be most strongly associated with Goal 1 of the Durham County Strategic Plan, but ultimately contributes to all the goals.

**Resource Persons:** Donna Rewalt, Director, Durham County Cooperative Extension; Drew Cummings, Chief of Staff

**County Manager's Recommendation:** The County Manager recommends that the Board welcome Cate Elander, the County's new Early Childhood Coordinator.

#### **20-0231**

#### **Older Americans Month Proclamation 2020 (10min)**

**Agenda Text:**

The Board is requested to proclaim May 2020 Older Americans Month.

**Alignment with Strategic Plan:** This item aligns with Strategic Goals 2 and 3

**Resource Persons:** Janeen Gordon, Assistant Director Aging & Adult Services, Department of Social Services.

**County Manager's Recommendation:** The County Manager recommends that the Board declare May 2020 Older Americans Month in Durham, North Carolina.

**Attachments:**

[Proclamation - Older American Month - May 2020](#)

#### **20-0235**

#### **Children's Mental Health Awareness Month 2020 (10min)**

**Agenda Text:**

The Board is requested to proclaim May 2020 as Children's Mental Health Awareness Month.

Children's Mental Health Awareness Month is recognized on a national level. Many components of the Durham County Government Strategic Plan speak to how Durham values the well being of the citizens living with mental health and their families.

**Alignment With Strategic Plan:** This item aligns with Strategic Goal 2 - Health and Well-Being for All.

**Resource Persons:** Teka Dempson, Family Coordinator at Alliance Health.

**County Manager's Recommendation:** The County Manager recommends that the Board proclaim May 2020 as Children's Mental Health Awareness Month.

**Attachments:** [Proclamation - Childrens Mental Health Awareness 2020 - 26May20](#)

## 6. Consent Agenda (15 min)

### **20-0174** Enter Contract with Insight Global

**Agenda Text:**

The Board is requested to authorize the County Manager to enter into a collaborative agreement and pay Insight Global \$72,800 for the contracted services for a Technical Support Analyst to work with the IS&T Client Services team and give the County Manager authority to sign subsequent renewals. This contracted position will assist in several capital improvement projects and will also serve to fill the Technical Support Analyst position that was transitioned to a new role within the IS&T department. The approved funding for this action is from the fiscal year 2020-2021 operational budget.

The IS&T Client Services team is responsible for all first and second level IT support, and responsible for managing capital improvement projects for all Life Cycle Replacement of client systems (desktop, laptops, phones, tablets) and Audio Video equipment. Monthly the IS&T Client Services team of five Technical Support Analyst receive over 1,000 requests for incident repair or services. The need for additional support is being requested because the amount of tickets have increase significantly due to the cyber-attack crisis and COVID-19 pandemic.

**Alignment With Strategic Plan:** This item aligns with Strategic Goal 5 - Accountable, efficient, and visionary government

**Resource Persons:** Bertrand White; Greg Marrow

**County Manager's Recommendation:** The County Manager recommends that the Board authorize the County Manager to extend a contract with Insight Global for up to \$72,800 for the contracted services for a Technical Support Analyst to work with the IS&T Client Services from the IS&T 2020-2021 Operational Budget.

**Attachments:** [completed insight global contract](#)  
[AAF Supplemental Document - 20-174.docx](#)  
[AAF Supplemental Document - 20-174.docx](#)

### **20-0179** Extend Contract Phoenix Business Incorporated

**Agenda Text:**

The Board is requested to authorize the County Manager to enter into a collaborative agreement and pay Phoenix Business Incorporated (PBC) to Contract amount: \$ 71,080.00 (original) + \$ 39,999.00 (increase) for a contract total of \$ 111,079.00 for the contracted services for SAP expert consultants to work with the IS&T SAP team and give the County Manager authority to sign subsequent renewals and amendments. This contract will assist with several improvement projects and will also serve to supplement resource needs that we currently do not have within County. The approved funding for this action is from the fiscal year 2019-2020 operational

budget.

The IS&T SAP team is responsible for first, second and third level support within IS&T, and accountable for managing the SAP Enterprise Resource solution. The IS&T SAP team consists of six SAP specialists who are consistently improving the SAP ERP solution by deploying ERP improvements and new features. This fiscal year the SAP has focused on improving and correcting features within the Financial Applications such as Open Text, availability controls, as well as implementing online W2s. Extending this contract will continue to provide SAP expert resources to supplement the dedicated IS&T SAP personnel to improve collaboration with the SAP business teams team who support employees throughout Durham County.

**Alignment with Strategic Plan:** Goal 5 - Accountable, efficient, and visionary government

**Resource Persons:** Barbara Torian; David Nicolaysen; Greg Marrow

**County Manager's Recommendation:** The County Manager recommends that the Board authorize the County Manager to extend a contract with Phoenix Business Incorporated, for the Contract amount: \$ 71,080.00 (original) + \$ 39,999.00 (increase) for a contract total of \$ 111,079.00 for the contracted services for expert SAP consultants to work with the IS&T SAP Team from the IS&T 2019-2020 Operational Budget.

**Attachments:** [AAF Supplemental Document - Contract Approval PBC MAR2020 v2 \(1\)](#)  
[PHOENIX CONTRACT AMENDMENT](#)  
[AAF Supplemental Document - Contract Approval PBC MAR2020.docx](#)  
[AAF Supplemental Document - Contract Approval PBC MAR2020.docx](#)  
[AAF Supplemental Document - Contract Approval PBC MAR2020.docx](#)

## **20-0180**

### **Enter into Contract with SAP, Inc. for Cloud Services Support and Staff Augmentation**

**Agenda Text:**

The Board is requested to authorize the County Manager to: enter into a collaborative agreement and pay SAP, Inc. \$88,160 for the SAP Cloud consulting support services to work with the County's internal SAP Support team on the final phase of the Cloud Portal project and any subsequent requests for SAP applications support, such as Success Factors, Analytics Cloud, and the Cloud Platform portal, as well as on-premise that is the result of the SAP, Inc. Online Support Services determination that consulting support is required. The approved funding for this action is from the fiscal year 2019-2020 operational budget.

The County's SAP Support team is responsible for all SAP support. The SAP Cloud Services platforms are expanding rapidly, resulting in an increased need for in-house personnel to develop the required skills to successfully support the SAP cloud platform environments. Creating this contract will provide in-house personnel the

support and the resources to gain the required knowledge to support the SAP cloud platform as well resources to resolve incidents that SAP support services has determined require consulting support.

**Alignment with Strategic Plan:** This item aligns with Strategic Goal 5 - Accountable, Efficient, and Visionary Government

**Resource Persons:** David Nicolaysen; Greg Marrow

**County Manager's Recommendation:** The Board is requested to authorize the County Manager to: enter into a collaborative agreement and pay SAP, Inc. \$88,160 for the SAP Cloud consulting support services to work with the County's internal SAP Support team on the final phase of the Cloud Portal project and any subsequent requests for SAP applications support, such as Success Factors, Analytics Cloud, and the Cloud Platform portal, as well as on-premise that is the result of the SAP, Inc.

**Attachments:** [SAP AAF supplemental February 2020 v5](#)  
[CONTRACT FOR BOCC REVIEW](#)

**20-0185**

**Microsoft Detection and Response Team (DART) service contract \$73,800.**

**Agenda Text:**

The Board is requested to authorize the County Manager to execute a service contract to Microsoft Detection and Response Team (DART) in the amount of \$73,800. IS&T received investigative services from Microsoft to ensure the Office 365 environment was free of malicious software and provide guidance to recovering files that may have been encrypted from the cyberattack.

Information Services and Technology (IS&T) is requesting funds to support the expense.

This was a one-time service and will be funded out of the IS&T Operational budget. However, due to the nature of the service, all or a portion of the cost may be reimbursable from the county's Cyber Insurance Policy.

These expenses will be reimbursed due to cyber insurance.

**Alignment with Strategic Plan:** Goal 5 - accountable, efficient, and visionary government

**Resource Persons:** Greg Marrow, CIO and Lyvon Garth, IS&T Manager

**County Manager's Recommendation:** The County Manager recommends that the Board authorize the County Manager to execute a service contract to Microsoft Detection and Response Team (DART) in the amount of \$73,800.

**Attachments:**      [DART MICROSOFT UNIFIED SUPPORT](#)  
[AAF Supplemental - DART Team.docx](#)

**20-0186**      **Budget Ordinance Amendment No. 20BCC000061 appropriating General Fund Balance (\$190,562.46) to fund a third-party cyber security monitoring service contract per National IPA/Omni Partners 2018011-02 public sector agreement**

**Agenda Text:**      On March 6th, Durham County experienced its first ransomware attack. During the investigation, it was determined the attack was difficult to discover with tools alone. It is recognized the tools require individuals to continuously monitor the county computing environment for malicious activities. The constant awareness of the environment will greatly improve the Mean-Time-to-Detect (MTTD) and the Mean-Time-to-Respond (MTTR) to malicious activities. Therefore, IS&T is looking to have a third-party to monitor the computing environment 24x7.

The security monitoring service will also continuously monitor our security posture and look for improvements to reduce the likelihood of incidents like the one in March from happening in the future. In addition, the service will assist, in the event of something occurs again, with investigations of security events and identify the root cause.

Per National IPA/Omni Partners 2018011-02 public sector agreement, Service contract for 24x7 security monitoring in the amount of \$190,562.46 is funded through the General Fund Balance.

The Board is requested to authorize the County Manager to enter into a collaborative agreement with for security monitoring in the amount of \$190,562.46 per National IPA/Omni Partners 2018011-02 public sector agreement for the IS&T Services team and give the County Manager authority to sign subsequent renewals.

**Alignment with Strategic Plan:** Strategic Goal 5 - accountable, efficient, and visionary government

**Resource Persons:** Greg Marrow, Chief Information Officer; Lyvon Garth

**County Manager's Recommendation:** The County Manager recommends that the Board approve Budget Ordinance Amendment No. 20BCC000061 appropriating General Fund Balance (\$190,562.46) to fund a third-party cyber security service contract per\_National IPA/Omni Partners 2018011-02 public sector agreement.

**Attachments:**      [AAF Supplemental Document - Security Monitoring](#)  
[AAF-61 Legal form Budget Ordinance Amendment No. 20BCC000061 appropri](#)

**20-0191**      **Property Tax Releases and Refunds for March 2020**



**Agenda Text:** The Board is requested to approve the Releases & Refunds for the month of March 2020. Due to property valuation adjustments for over assessments, listing discrepancies, duplicate listings, and clerical errors, etc. the attached report details releases and refunds for the month of March 2020.

Releases and Refunds for 2019 total \$14,804.95. Prior year's (2014-2018) releases and refunds for March 2020 are in the amount of \$0.00. The current year and prior year's releases and refunds total \$14,804.95.

**Alignment With Strategic Plan:** Goal 5, Accountable, Efficient, Visionary Government. To ensure the county complies with North Carolina General Statutes ensures we are accountable to our citizens. The Board of E&R ensures that we are accountable and efficient as tax revenues are impacted by the actions of this Board. The actions of the tax department and this Board impact all strategic goals due to the revenues needed.

**Resource Persons:** T. Dwane Brinson, Tax Administrator

**County Manager's Recommendation:** The County Manager recommends that the Board accept the property tax release and refund report for March 2020 as presented and authorize the Tax Assessor to adjust the tax records as outlined by the report..

**Attachments:** [Releases and Refunds Backup Detail-March 2020-May 26, 2020](#)  
[Backup-Tax Release and Refunds-March 2020-May 26, 2020](#)  
[NCVTS February Refunds](#)

## **20-0192** Property Tax Releases and Refunds for April 2020

**Agenda Text:** The Board is requested to approve the Releases & Refunds for the month of April 2020. Due to property valuation adjustments for over assessments, listing discrepancies, duplicate listings, and clerical errors, etc. the attached report details releases and refunds for the month of April 2020.

Releases and Refunds for 2019 total \$4,429.47. Prior year's (2014-2018) releases and refunds for April 2020 are in the amount of \$0.00. The current year and prior year's releases and refunds total \$4,429.47.

**Alignment With Strategic Plan:** Goal 5, Accountable, Efficient, Visionary Government. To ensure the county complies with North Carolina General Statutes ensures we are accountable to our citizens. The Board of E&R ensures that we are accountable and efficient as tax revenues are impacted by the actions of this Board. The actions of the tax department and this Board impact all strategic goals due to the revenues needed.

**Resource Persons:** T. Dwane Brinson, Tax Administrator

**County Manager's Recommendation:** The County Manager recommends that

the Board accept the property tax release and refund report for April 2020 as presented and authorize the Tax Assessor to adjust the tax records as outlined by the report.

**Attachments:** [Releases and Refunds Backup Detail-April 2020-May 26, 2020](#)  
[Backup-Tax Release and Refunds-April 2020-May 26, 2020](#)  
[NCVTS\\_March\\_Refunds](#)

**20-0198**

**Increase for the Interlocal Agreement between the City of Durham and Durham County for the City to Provide Recycling Processing and Haul Services to Durham County for Target Recycling Materials.**

**Agenda Text:**

The Board is requested to authorize the County Manager to increase funding for the interlocal agreement with the City of Durham in the amount of \$35,000, for a total amount of \$210,000 for the City to provide recycling processing and hauling services to Durham County for target recycling materials.

This request will not amend the interlocal agreement with the City of Durham. All the terms and tonnage fees shall remain unchanged as approved by the Board of County Commissioners on September 23, 2019 and by the Durham City Council on August 19, 2019.

Due to larger than expected recycling tonnage from our convenience sites, the additional amount of \$35,000 will be needed for the current 2019-2020 fiscal year. Funding for this request will come from Solid Waste's contracted services line.

**Alignment with Strategic Plan:** Durham County Government is responsible for providing solid waste services to unincorporated residents in Durham County which includes curbside recycling, litter control and abatement, and the management of residential convenience sites. These responsibilities align with Strategic Plan Goal 4: Environmental Stewardship and Goal 5: Accountable, Efficient and Visionary Government.

**Resource Persons:** Motiryo Keambiroiro, Director of General Services, Chrissie Koroivui, Solid Waste Program Manager, Darius Allen, Waste Reduction Supervisor.

**County Manager's Recommendation:** The County Manager recommends that the Board authorize the County Manager to increase the interlocal agreement with the City of Durham in the amount of \$35,000, for a total interlocal agreement amount of \$210,000 for the City to provide recycling processing and haul services to Durham County for target recycling materials.

**Attachments:** [Supplemental -City of Durham Solid Waste](#)  
[City of Durham FY20 Solid Waste -Interlocal Amend](#)

**20-0207**

**Budget Ordinance Amendment No. 20BCC000059 appropriating General Fund Fund Balance (\$152,000) to support previously**

**approved contracts related to the Food Security Task Force and Durham County's response to COVID-19****Agenda Text:**

The Board is requested to approve Budget Ordinance Amendment No. 20BCC000059 appropriating General Fund Fund Balance (\$152,000) to support contracts related to the Food Security Task Force and Durham County's response to COVID-19. The contracts were approved at the Board of County Commissioner's Regular Session on May 11, 2020.

This item administratively supports the expenditure of these contract in the Public Safety Functional Area (Office of Emergency Services) and appropriates General Fund Fund Balance as the funding source.

**Alignment with Strategic Plan:** This grant aligns with Strategic Goal 5: Health and Well-being for All.

**Resource Persons:** Drew Cummings, Chief of Staff, David Ades Assistant Director of Budget and Management Services

**County Manager's Recommendation:** The County Manager recommends that the Board approve Budget Ordinance Amendment No. 20BC000059 appropriating General Fund Fund Balance (\$152,000) to support contracts related to the Food Security Task Force and Durham County's response to COVID-19. The contracts were approved at the Board of County Commissioner's Regular Session on May 11, 2020.

**Attachments:**

[AAF-59 Legal Form Appropriating GF Fund Balance for Food Security Task For](#)

**20-0218****Interlocal Agreement between Orange County and Durham County Regarding the Disposition of Source Separated Glass****Agenda Text:**

The Board is requested to approve an interlocal agreement with Orange County for the disposition of source separated glass collected from unincorporated County residents.

Currently, Durham County's Solid Waste Division offers unincorporated residents the opportunity to recycle curbside and at the County's four Convenience Sites. Recycling is collected commingled, meaning all recyclable material can be mixed together. Unfortunately over the last several years, the cost to recycle has increased significantly. Tipping fees have increased from \$19/ton in FY19 to an average of \$76/ton in FY20 and a projected average of \$126 per ton in FY21. In order to address the rising costs, Durham County will ask residents to remove glass, the heaviest item in the recycling stream, from their commingled recycling. Residents will be able to recycle glass separately in "Glass Only" containers located at the Bahama, Parkwood, and Redwood Convenience Sites. Through this Interlocal Agreement, the separated glass will be taken to Orange County for processing with a \$0/ton tipping fee. Initial estimates indicate the separation of glass will avoid \$44,000 in commingled recycling tipping fees. Orange County will also retrofit up to 3 of the County's

commingled recycling contains for glass only collection at no cost to Durham County.

**Alignment With Strategic Plan:** The separation of glass for recycling aligns with Goal 4 - Environmental Stewardship and Goal 5 - Accountable, Efficient and Visionary Government.

**Resource Persons:** Motiryo Keambiroiro, General Services Director and Chrissie Koroivui, Solid Waste Program Manager

**County Manager's Recommendation:** The County Manager recommends that the Board authorize the County Manager to execute the attached Interlocal Agreement with Orange County for the disposition of source separated glass.

**Attachments:** [AAF Supplemental Document - Glass](#)  
[Durham Co. Glass ILA](#)

**20-0225** **Approval to use current Operating Funds for annual Microsoft Premier Support Agreement additional support hours payment of \$19,500**

**Agenda Text:**

The Board is requested to authorize the use of existing Operational funds in the amount of \$19,500 for this fiscal year for additional support hours for Microsoft Unified Support Agreement. Support hours and services will be purchased through Microsoft.

The Microsoft Premier Support agreement keeps Durham County in line with the shift to cloud services and best practices across the private and government sectors including the City of Durham, Mecklenburg County, Wake County, Guildford County and many other counties and municipalities in North Carolina.

**Alignment with Strategic Plan:** Efficient and effective operations of business applications supporting citizens across our County departments aligns with Goal 5 (Accountable, Efficient and Visionary Government) of the Strategic Plan

**Resource Persons:** Greg Marrow, Chief Information Officer

**County Manager's Recommendation:** The County Manager recommends that the Board authorize the use of existing Operational funds in the amount of \$19,500 for this fiscal year for additional support hours for Microsoft Premier Support Agreement.

**Attachments:** [MICROSOFT PROACTIVE CREDITS & SUPPORT SERVICES CONTRACT AM](#)  
[AAF Supplemental Document -Unified Support Add-on](#)

**20-0242** **Approval of Commissioner Funds in the Amount of \$21,525 for Face**

**Covering for High Risk Durham County Residents provided by the Cover Durham Project**

**Agenda Text:** The Board is requested to approve the County funding in the amount of \$21,525 for face coverings being provided by the Cover Durham Project.

In collaboration with the City of Durham and Durham Public Schools, the County has agreed to provide funds which would bring the total dollars for this project to \$67,000. The breakdown of those funds is provided below:

- City of Durham - \$35,475
- Durham Public Schools - \$10,000
- Durham County - \$21,525

As discussed, the Clerk identified \$17,602 of unspent travel and meal funds in the Clerk and Commissioners budget that can be used. This leaves a remainder of \$3,923 that would need to be appropriated from commissioner contingency fund.

**Alignment with Strategic Plan:** This item aligns with Strategic Goal 2

**Resource Persons:** Commissioners Brenda Howerton and Ellen Reckhow; Monica Toomer, Clerk to the Board

**County Manager's Recommendation:** The Manager recommends that the Board approve the County funding of \$21,525 for face coverings being provided by the Cover Durham Project.

**Attachments:** [Cover Durham - Phase 1 budget](#)

**7. Public Hearings (40min)****20-0210 Public Hearing on the FY 2020-21 County Manager's Recommended Budget (20min)**

**Agenda Text:** The Board is to conduct a public hearing to receive citizen input on the FY 2020-21 County Manager's Recommended Budget. To be able to hear from all interested citizens, the Commissioners usually set a time limit of three minutes for each speaker; however, the time limit may be adjusted at the discretion of Chair Jacobs.

**Alignment with Strategic Plan:** Public hearings align with Goal 5: Accountable, Efficient and Visionary Government. The objective of fostering informed public engagement.

**Resource Persons:** Claudia Hager, General Manager of Financial Affairs, Process Improvement and Government Efficiency and Keith Lane, Budget Director

**County Manager's Recommendation:** The County Manager recommends that the Board conduct a public hearing to receive citizen input on the FY 2020-21 County Manager's recommended budget and consider the received comments in the

deliberations prior to finalization of the budget.

**Sponsors:**

Lane

**20-0223**

**Public Hearing on the Resolution related to Not to Exceed \$75,000,000 Limited Obligation Bonds, Series 2020C & 2020D (20min)**

**Agenda Text:**

The Board is requested to hold a public hearing during the May 26, 2020 regular session regarding the financing of (1) the costs of additions and capital improvements to, or the acquisition, renewal or replacement of capital assets of, or purchasing and installing new equipment relating to, the operation and maintenance of sewer facilities located within the County's jurisdiction, (2) the construction, equipping and furnishing of certain public school facilities and equipment, (3) the capital costs of the acquisition, construction, and equipping of parking facilities, (4) a portion of the cost of the redevelopment of Park Center in the Research Triangle Park pursuant to an agreement between the Research Triangle Foundation of North Carolina and the County, (5) the acquisition of land for use by Durham Technical Community College, and (6) such additional projects as may be identified by the Chief Financial Officer of the County (collectively, the "2020 Projects"), pursuant to an amendment (the "Contract Amendment") to an installment financing contract (the "Contract") between the County and Durham Capital Financing Corporation in a principal amount not to exceed \$75,000,000; such Contract having been previously secured by a deed of trust, security agreement and fixture filing (the "Deed of Trust") on the real property on which the Health and Human Services Complex is located.

Subject to the COVID-19 Recovery Act, (See link below - Section 6.24.(a)(e) on page 47 of the document), "a public body may conduct any public hearing required or authorized by law during a remote meeting, and take action thereon, provided the public body allows for written comments on the subject of the public hearing to be submitted between the publication of any required notice and 24 hours after the public hearing."

In order to comply with the terms of this provision the Board must allow written comments to be received 24 hours after the public hearing. Therefore, the resolution approving the Contract Amendment to finance the 2020 Projects and other related documents, which would typically be adopted at the conclusion of the public hearing, cannot be adopted at the May 26, 2020 meeting and, at the work session scheduled for June 1, 2020, the Board will be requested to suspend the rules and approve the attached resolution at that time.

This timeline is necessary in order to allow the Local Government Commission to approve this financing at their June 2, 2020 meeting.

<https://www.ncleg.gov/Sessions/2019/Bills/Senate/PDF/S704v0.pdf>

**Alignment with Strategic Plan:** Goal 5: Accountable, Efficient and Visionary Government

**Resource Persons:** Susan F. Tezai, Chief Financial Officer

**County Manager's Recommendation:** The County Manager recommends that the Board hold the public hearing on the resolution related to the not to exceed \$75,000,000 Limited Obligation Bonds, Series 2020C and 2020D during the May 26, 2020 regular session with public comment to remain open for 24 hours after the public hearing as per the recently passed COVID-19 Recovery Act.

**Attachments:**

[AAF Supplemental Document - Hold Public Hearing on the Resolution](#)

[Approving Resolution - County of Durham 2020 Interim LOBs - v.1](#)

[Extract of Minutes of Public Hearing - County of Durham 2020 Interim LOBs - v. S704v0](#)

[LGC Financing - Project Summary](#)

## 8. Other Business (20min)

**20-0229**

### **Durham County Cybersecurity Malware Attack Recovery Update (10mins)**

**Agenda Text:**

On March 6th, 2020, Durham County Government experienced a ransomware attack. Ransomware is a form of malware (malicious software) that encrypts a victim's files. This malware attack was very similar to what hit the City of New Orleans in 2019 where their Mayor declared a State of Emergency due to the impact on the City there. Feedback from our external entities and partners have said, this was an extraordinarily complex cyber-attack on both the City and County of Durham.

The County enlisted resources from the private sector and received assistance from federal and state entities that specialize in complex cyber-attacks and restoration of those operations. This has been an all-hands on deck exercise working 24-hour shifts and weekends to restore IT services here in the County. Restoration of the public facing systems have been the highest priority.

As of today, staff is pleased to report Durham County has made significant progress since the March 6th date. We have now completed many of the IT prerequisites, like reimaging all 2000+ County laptops/desktops, to begin re-enabling public facing services. Further, nearly 300 servers, 800 data bases and over 2 million documents were scanned to ensure systems servers and data was clean. In addition, our communication vehicles are now back online, Email, Phones, Voicemail, and our employee portal, MyDCo. In addition, several critical business applications used by departments like Register of Deeds, Tax, Public Health, DSS, Budget, and Human Resources are back online.

We have made significant enhancements to our IT environment throughout the restoration process and plans are underway to address additional short-term and long-term investments needed to mitigate future attacks. While we cannot prevent such attacks from occurring, the IT security enhancements we are putting in place will help to mitigate and lessen our risk if such an attack happens again.

Staff will keep the Board and public aware of the progress as we work towards maintaining a secure technology infrastructure.

**Alignment with Strategic Plan:** Goal 5: Accountable, Efficient and Visionary Government.

**Resource Persons:** Greg Marrow, Chief Information Officer

**County Manager's Recommendation:** The County Manager recommends that the Board receive the update on the malware attack recovery process.

### **20-0228**

#### **Durham County Update on the COVID-19 Crisis (10min)**

**Agenda Text:**

The Board has requested a public health focused update from County staff on the COVID-19 response and efforts.

**Alignment with Strategic Plan:** This item aligns with Goal 2: Health and Well-Being for All

**Resource Persons:** Rodney Jenkins, Public Health Director; Joanne Pierce, General Manager

**County Manager's Recommendation:** The County Manager recommends that the Board receive an update from County staff on the COVID-19 response and efforts

## **9. Board and Commission Appointments (10 min)**

### **20-0206**

#### **Board and Commission Appointments (10min)**

**Agenda Text:**

Monica Toomer, Clerk to the Board, will distribute ballots to the Board to make appointments to the following boards:

- Alcoholic Beverage Control Board
- Animal Welfare Advisory Committee
- Board of Health
- Durham County Women's Commission
- Durham Cultural Advisory Board
- Farmland Protection Advisory Board
- Industrial Facilities/Pollution Control Financing Authority
- Nursing Home Community Advisory Committee

The Board of Commissioners recognizes the need to have a representative sample of



the citizens of Durham County serve on boards, commissions, committees and authorities. No citizen may serve more than four consecutive terms for 2-year term boards; three consecutive terms for 3-year term boards; two consecutive terms for 4-year term boards; and one consecutive term for 5 and 6-year term boards in any one position, unless otherwise stated by statute; or there are no other applicants who meet the eligibility requirements. The Equalization and Review Board shall be exempt from these term limits.

**Alignment with Strategic Plan:** This item aligns with Goal 5 Accountable, Efficient and Visionary Government. When citizens are engaged and partners on our Boards and Commissions, the vision of our Strategic Plan is achieved - a thriving, vibrant diverse community with abundant opportunity for all residents to live, work, learn, play and grow.

**Resource Persons:** Monica Toomer, Clerk to the Board

**County Manager's Recommendation:** The County Manager recommends that the Board of County Commissioners vote to appoint a member to the aforementioned Boards and Commissions.

**Attachments:** [5.26.2020 Boards and Commissions Appointments](#)

## 10. Items Pulled from the Consent Agenda (20 min)

## 11. Closed Session

### [20-0209](#) Closed Session

**Agenda Text:** The Board is requested to adjourn into Closed Session for the following:

- To establish, or to instruct the public body's staff or negotiating agents concerning the position to be taken by or on behalf of the public body in negotiating (i) the price and other material terms of a contract or proposed contract for the acquisition of real property by purchase, option, exchange, or lease; or (ii) the amount of compensation and other material terms of an employment contract or proposed employment contract pursuant to G.S.143-318.11(a)(5)

**Alignment with Strategic Plan:** This item aligns with the Strategic Goals of Durham County Government

**Resource Persons:** Peri Manns, Interim General Manager

**County Manager's Recommendation:** The County Manager recommends that the Board adjourn into Closed Session and provide direct to staff.

## 12. Adjournment

