



# Durham County

200 E. Main Street  
Durham, NC 27701  
(919) 560-0025

## Meeting Agenda Board of County Commissioners

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Monday, July 13, 2020

7:00 PM

Commissioners' Chambers

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### Regular Session

### “Public Charge”

The Board of Commissioners asks its members and citizens to conduct themselves in a respectful, courteous manner, both with the Board and fellow citizens. At any time, should any member of the Board or any citizen fail to observe this public charge, the Chair will ask the offending person to leave the meeting until that individual regains personal control. Should decorum fail to be restored, the Chair will recess the meeting until such time that a genuine commitment to the public charge is observed.

As a courtesy to others, please turn off cell phones during the meeting.

### 7:00 pm Regular Session

1. Opening of Regular Session - Pledge of Allegiance (5 min)
2. Agenda Adjustments (5 min)
3. Announcements (5 min)

#### 20-0316 Announcements

##### Agenda Text:

1. **Nonprofit Mask Distribution** - Durham County Government is asking any interested nonprofit based in and serving the Durham community to complete a short form online to request reusable cloth face masks. Masks are to be used primarily for nonprofit staff and volunteers. Once mask requests are received and reviewed, County staff will contact nonprofit representatives with further instructions on scheduling a pickup appointment.

Contactless, drive-through mask distribution events will take place at the Durham Convention Center on select dates through July. Masks will be available while supplies last. Submit an interest form at

<http://www.dconc.gov/nonprofitmasks>

2. **I Voted Sticker Contest** - Round 1 of voting for the 2nd “I Voted” Sticker

Contest is now open for Durham County residents. Voting will end on Wednesday, July 15th at 5 p.m. To view the 27 submissions and to vote, please visit [www.dconc.gov](http://www.dconc.gov) <<http://www.dconc.gov>>.

**3. Pledge to Complete the 2020 Census** - Now is your chance to inspire others. Please visit [www.2020census.gov/](http://www.2020census.gov/) <<http://www.2020census.gov/>> to complete your census today.

#### 4. Minutes (5 min)

[20-0344](#) Minutes

Attachments: [Regular Session - May 26, 2020](#)

#### 5. Citizen Comments (30 min)

[20-0328](#) Citizen Comments

Agenda Text:

The Board of County Commissioners will provide a 30-minute comment period at a meeting once a month. Any citizen of Durham County wishing to speak shall have an opportunity to do so. The Board may direct staff to research and reply to the concerns, if appropriate. Speakers must sign in prior to the start of the meeting providing a mail/email address and telephone number so that staff may reply to comments and/or questions. Citizens who request an immediate response from the Board are encouraged to submit a brief description of the issue to the Clerk to the Board two weeks prior to the meeting to allow an opportunity for research prior to the meeting. All speakers shall have three minutes to speak and are requested to refrain from addressing issues related to personnel matters.

**Alignment with Strategic Plan:** Citizen engagement aligns with all five of the strategic goals by allowing the Board to receive comments and concerns from the community related to important issues in Durham County.

**Resource Persons:** Monica W. Toomer, Clerk to the Board

**County Manager's Recommendation:** The County Manager recommends that the Board receive citizen comments and direct staff to respond, as deemed appropriate.

#### 6. Consent Agenda (15 min)

[20-0297](#) **Capital Project Amendment No. 20CPA000004 - Appropriate \$750,000 of Collection System Rehabilitation Fund Fund Balance and Transfer to the Collection System Rehabilitation Capital Project (SE051) for a Total Project Budget of \$3,841,705.67**

Agenda Text:

The Board is requested to approve Capital Project Amendment No. 20CPA000004 appropriating \$750,000 from the Collection System Rehabilitation Fund

(6006690000) fund balance and transferring to the Collection System Rehabilitation Capital Project (SE051).

The Collection System Rehabilitation Project is used primarily for critical collection system projects that reduce the risk of sanitary sewer overflows and decrease ongoing maintenance costs for the Utilities Division. These projects include raising manholes to be above the 100-year flood plain, repairing or replacing damaged sewer pipes due to age, annual manhole labeling and inspections, and for the repair of existing pump stations as required to maintain reliability. Contractor costs associated with emergency responses to sewer spills also comes from this project. Additional work planned for the next twelve months include the rehabilitation of several thousand feet of vitrified clay pipe gravity sewer. Durham County's wastewater collection system consist of thirteen (13) pump stations and one hundred and fifteen (115) miles of piping.

#### **Collection System Rehabilitation Capital Project Budget**

Current Budget: \$3,091,705.67

Project Amendment: \$750,000.00

Revised Budget: \$3,841,705.67

**Alignment with Strategic Plan:** This action is in accordance with Durham County Strategic Plan Goal 4: "Environmental Stewardship and Community Prosperity". These funds ensure rehabilitation projects can be completed which reduce sanitary sewer overflows, inflow and infiltration, pipe failure, etc.

**Resource Persons:** Jay Gibson, PE, General Manager; Stephanie Brixey, Deputy Director; Vince Chirichella, PE, Senior Project Manager; and Keith Lane, Budget Director.

**County Manager's Recommendation:** The County Manager recommends that the Board approve Capital Project Amendment No. 20CPA00004 appropriating \$750,000 from the Collection System Rehabilitation Fund (6006690000) fund balance and transferring to the Collection System Rehabilitation Capital Project (SE051).

**Attachments:** [Supplemental Form Appropriating Fund Balance to Project SE051 \(\\$750,000\)](#)  
[CPA Legal Form Appropriating Fund Balance to Project SE051 \(\\$750,000\)](#)

#### **20-0298**

#### **Execution of a Contract Amendment to the Project Management Services Contract for the Snow Hill Road Pump Station and Force Main Project**

**Agenda Text:** The Board is requested to authorize the County Manager to enter into a contract amendment to increase the Freese and Nichols Project Management Services (FR# 20-398) for the Snow Hill Road Pump Station Project (RFQ 19-040) in the amount of \$297,660, bringing the total contract amount from \$74,715 to \$372,375, and to execute any related contracts, including amendments, not to exceed \$405,000.

The Snow Hill Road Pump Station (SHRPS) was identified as a limiting factor in growth in the Treyburn business district in 2013. Although the SHRPS was upgraded in 2015, the pump station is no longer capable of being upgraded to sufficiently convey wastewater from the Treyburn business district and must be replaced with a larger station and separate force main. Multiple industries within the Treyburn area are in design or construction for expansions of their current facilities; therefore, economic development and job creation will be halted until the SHRPS is complete.

Due to staffing constraints and the time sensitivity for completion of this utility, this contract has retained a Project Manager to serve as County Representative for the duration of the Snow Hill Road Pump Station project. With the pump station design nearly complete, the Project Manager services will transition to construction contract administration and construction observation. Construction services will include becoming the primary contact with the design-build team, managing and maintaining a document control system, reviewing payment requests and supporting documentation, perform construction observation with documented field reports, and attend progress meetings. These services will help County staff monitor the quality of work and ensure the project is delivered in a timely manner.

**Alignment with Strategic Plan:** This action is in accordance with Durham County Strategic Plan Goal 4: “Environmental Stewardship and Community Prosperity,” as this project will ensure a quality delivery of the Snow Hill Road Pump Station to promote economic development.

**Resource Persons:** Jay Gibson, P.E. General Manager, Peri Manns, ASLA, LEED GA, Deputy Director Engineering & Environmental Services, Vincent Chirichella, P.E., Sr. Project Manager

**County Manager’s Recommendation:** The County Manager recommends the Board to authorize the County Manager to enter into a contract amendment to increase the Freese and Nichols Project Management Services (FR# 20-398) for the Snow Hill Road Pump Station Project (RFQ 19-040) in the amount of \$297,660, bringing the total contract amount from \$74,715 to \$372,375 and to execute any related contracts, including amendments, not to exceed \$405,000.

**Attachments:** [200619 Supplemental Document - SHRPS Project Management - Contract Ame](#)  
[200604 F&N Durham Co SHRPS CACO Proposal rev](#)  
[190924 F&N Project Management Original Contract](#)  
[5-29-20 F&N FR20-398 SnowHill Consulting Amendment #1 Add \\$15680](#)

**20-0303** **Tax Bill Printing Services for Durham County Tax Administration, Request for Proposal (RFP) 20-022**

**Agenda Text:** The Board is requested to approve a standard service contract with Quality PrintPro, Inc. in the amount of \$74,445.13 for design and printing of annual property tax notices, including but not limited to property tax bills, change of value notices and

property tax listing forms.

Durham County issued the Request for Proposals (RFP 20-022) on February 23, 2020 through April 23, 2020. Four proposals were received. Based on review of the four proposals, Quality PrintPro, Inc. was chosen based on their experience in providing this type of service, their proven ability to meet the RFP requirements and their history of performing comparable projects for similar counties. The proposal bid tabulation is attached.

In review of the MWBE participation, Quality PrintPro, Inc. was found to be a MWBE Certified Woman-Owned business and will be utilizing their own workforce to perform design and print services.

**Alignment with Strategic Plan:** Goal 5, Accountable, Efficient, Visionary Government as most tax notices distributed from the tax department are in accordance with North Carolina General Statutes.

**Resource Persons:** T. Dwane Brinson, Tax Administrator; Teresa Hairston, Deputy Tax Administrator

**County Manager's Recommendation:** The County Manager recommends that the Board approve the standard service contract with Quality PrintPro, Inc. in the amount of \$74,445.13 for design and printing of annual property tax notices, including but not limited to property tax bills, change of value notices and property tax listing forms.

**Attachments:** [Tax Bill Printing Services for Durham County Tax Administration, Request for Pr](#)  
[RFP 20-022 Bid Tabulation - Tax Bill Printing Services](#)  
[MWBE Compliance Review Form-AAF for 20-022 RFP 060120](#)

### **20-0308** **Lease Agreement - Durham Crisis Response Center at 101 E Morgan Street**

**Agenda Text:** The Board is requested to approve the attached Lease Agreement between Durham County and the Durham Crisis Response Center at 101 E. Morgan St., Durham, NC 27701, and to authorize the County Manager to execute the Lease Agreement. This is a 5-year lease at the lease rate of \$1.00 per year.

Durham Crisis Response Center (DCRC) is the sole provider of comprehensive shelter and support services for those in need of help in the aftermath of domestic, sexual and family violence and human trafficking. DCRC has adopted the Family Justice Center (FLC) model for bringing needed social and legal services to their clients rather than having to send them to services providers in various locations around the community. DCRC discussed the breadth of the need for these services in Durham County, and asked for the County's support of their plans to expand their current capacity for service delivery at the Joint City County Committee meeting on December 10, 2019. Specifically, they requested the provision of lease space in a

City or County owned building, provided at a nominal rate.

At the follow-up meeting on March 10, 2020, Peri Manns, Interim Director of Engineering and Environmental Services, was tasked with evaluating DCRC's needs and whether they could be accommodated at the former DCVB Building at 101 E Morgan St.. Kent Wallace-Meggs, Executive Director of DCRC stated that the DCVB Building would accommodate their needs, and that they would seek grant funding for a portion of the costs to up-fit the space. Since that time, County staff have met with Mr. Wallace-Meggs and his team to identify the priority needs for upfit of the space (i.e. carpet, paint, furnishings, security). DCRC has been awarded a \$75,000 grant to pay for a portion of these costs, primarily related to security, IT, and telephony design and installation. The deadline to spend these grant funds is October 1, 2020.

Cost estimates are being prepared for the full scope of work needed to open the facility, and staff will present the plans to the JCCC at their regular meeting on August 11, 2020.

Durham City and County staffs met with Mr. Wallace-Meggs and his staff in January 2020 to help us understand their space needs, and to discuss options. It was determined that the City did not have any available space that would meet DCRC's needs. While the total square footage of the DCVB Building is less than desired, the layout, location, and availability of parking make this building very suitable for the purpose intended.

**Alignment with Strategic Plan:** This agenda item supports Goal 2: Health and Well-being for All.

**Resource Persons:** Peri Manns, Interim Director - Engineering and Environmental Services; Nancy Mitchell, Sr. Real Estate Officer

**County Manager's Recommendation:** The County Manager recommends that the Board approve the attached Lease Agreement between Durham County and the Durham Crisis Response Center at 101 E. Morgan St., Durham, NC 27701, and to authorize the County Manager to execute the lease agreement.

**Attachments:** [AAF Supplemental](#)

[DCRC Lease Agreement - Final](#)

**20-0309**

**Budget Ordinance Amendment No. 21BCC000001- Administrative Change to Stormwater Fund Revenue Category for the New Fee**

**Agenda Text:**

The Board is requested to approve Budget Ordinance Amendment No. 21BCC000001 amending the Stormwater Fund budget for FY 2020-21 to reflect a different revenue category for the new Stormwater Service Fee. When the budget

was developed the specific line item and revenue categories were not finalized for this new fee. After review by Finance staff the determination has been made that the new fee for Stormwater should be classified as an Enterprise Charge (the Budget Ordinance had it under Licenses and Permits).

There is no net effect on the budget; this is an administrative transaction.

**Alignment with Strategic Plan:** Goal 5 Efficient Government

**Resource Persons:** Zac Anderson, Assistant Chief Financial Officer; David Ades, Assistant Director of Budget and Management Services.

**County Manager's Recommendation:** The County Manager recommends that the Board approve Budget Ordinance Amendment No. 21BCC000001 amending the Stormwater Fund budget for FY 2020-21 to reflect a different revenue category for the new Stormwater Service Fee.

**Attachments:** [AAF-01 Legal Form Amending Stormwater Fund to allocate revenue](#)

**20-0310**

**Administration II Facility - Permanent and Temporary Construction Easement Dedication(s) necessary for Light Pole Replacement with Crown Castle Wireless Communication Equipment Company and Duke Energy for 5G Implementation**

**Agenda Text:**

The Board is requested to approve the attached survey/plat for a **permanent 3'x3' Crown Castle Equipment Easement** to allow the replacement of a light pole along Roxboro St. at the Durham County Administration II Facility located at 201 E. Main Street (See Easement Exhibit - LE1) and a **5' temporary construction easement with Duke Energy** (See Easement Exhibit - EE1) to allow construction access for the installation.

The replacement light pole will accommodate wireless communication equipment provided by Crown Castle and is necessary for the implementation of new 5G technology throughout the downtown Durham area (See Attachment 1 - pages 1-15). It is important to note that this type of replacement pole has already been installed in other locations in the downtown area to support this implementation.

**Alignment with Strategic Plan:** This aligns with Goal 5 - Accountable, Efficient and Visionary Government - The installation of the new pole and Crown Castle equipment is necessary to provide 5G technology services to customers, businesses, and citizens in the downtown area.

**Resource Persons:** Peri Manns, ASLA, LEED GA, Deputy Director of E, E & S; Mark Odom, Duke Energy Design Engineer

**County Manager's Recommendation:** The County Manager recommends that the Board approve the attached survey/plat for the permanent 3'x3' Crown Castle Equipment Easement and a temporary 5' construction easement to Duke Energy to allow construction access for the light pole replacement to include the Crown Castle equipment at the Durham County Administration II facility located at 201 E. Main St.

**Attachments:** [AAF - Supplemental Document Form - Administration II Facility - Duke Energy E 2020053 N-0382 CROWN EASE](#)  
[2020053 N-0382 Duke EASE...Exhibit A](#)  
[NODE SC-NC 0382 - DRP3 - DUR - Rev 4 - Stamped](#)

**20-0311** **Capital Project Amendment No. 21CPA000001 - FY 2020-21 Appropriation of Approved County Contribution (PAYGO) Funds (\$4,708,155) for Multiple Capital Projects**

**Agenda Text:** The Board is requested to approve Capital Project Amendment No. 21CPA000001 appropriating County Contribution (PAYGO) funds of \$4,708,155 to five capital projects. This capital project amendment is a standard annual procedure that occurs at the beginning of each fiscal year. These funds were approved as part of the FY 2020-21 annual budget.

The projects are as follows:

Amount	Project	Status
Ongoing HVAC Replacement (4190DC076)	\$387,205	Existing
County Security Improvements (4190DC081)	\$474,809	Existing
EMS Equipment Replacement (4410DC001)	\$1,650,000	Existing
Stanford L. Warren Library Upgrade (6110DC097)	\$500,000	Existing
Detention Center Windows Replacement (4190DC084)	\$1,696,141	New
<b>TOTAL EXPENDITURES</b>	<b>\$4,708,155</b>	

**Alignment with Strategic Plan:** Consistent funding support for ongoing capital projects meets the Strategic Plan Goal 5 “Accountable, Efficient, and Visionary Government” by enabling the County to provide the timely upgrades and capital purchases necessary to most efficiently meet infrastructure demands.

**Resource Persons:** Keith Lane, Director, Budget & Management Services and David Ades, Assistant Director, Budget & Management Services.

**County Manager’s Recommendation:** Approve Capital Project Amendment No. 21CPA000001 appropriating \$4,708,155 of budgeted County Contribution (PAYGO) funds for five capital projects.

**Attachments:** [CPA-01 Legal Form Annual County Contribution to Capital Projects](#)  
[CPA-01 Supplemental FY2020-21 County Contribution to Capital Projects](#)

**20-0312** **Approval of Interlocal Agreement between Durham County and Alliance Health and Authorize the Manager to Execute the Agreement**

**Agenda Text:** The Board is requested to approve the revised Interlocal Agreement between Durham County and Alliance Health and authorize the Manager to execute the agreement.

Alliance is the Local Management Entity/Managed Care Organization, or LME/MCO, for public behavioral healthcare for the citizens of Durham, Wake,



Cumberland and Johnston counties in North Carolina.

Through an Interlocal Cooperation Agreement, Durham County provides Alliance an annual allocation (FY 19-20 \$6,336,751). In the FY20-21 Interlocal Agreement, the funding allocation is \$6,336,751. Additional funded items included are: \$213,981 to support 3.0 FTEs for System of Care activities; \$208,400 to support the Permanent Supportive Housing program, including 2.0 FTEs; \$46,000 for El Futuro to use to develop capacity to provide more MH/SU services for the Durham County Latino community; and \$12,500 for Threshold. Alliance may use up to \$62,740 (1% of the allocation) to cover administrative costs associated with administering agreed upon obligations. The remainder of the funding shall be used exclusively for the provision of mental health, intellectual/developmental disability and substance abuse services to eligible Durham residents served b Alliance. Medicaid pays these services for Medicaid eligible beneficiaries.

**Alignment with Strategic Plan:** Goal 2 - Health and Well-Being for All

**Resource Persons:** S. Keith Lane, Budget Director

**County Manager's Recommendation:** The County Manager recommends that the Board approves the agreement and authorize the Manager to execute the agreement.

**Attachments:** [AAF-01 Supplemental Form - Interlocal Agreement with Alliance](#)  
[Durham County-FY20-21 Funding Agreement, \\$6,336,751 \(7.1.20-6.30.21\)Fina](#)

**20-0313** **Capital Project Amendment No. 21CPA000002 Closing Multiple Completed Capital Projects Allowing Closed Projects to Become Final Assets**

**Agenda Text:** The Board is requested to approve Capital Project Amendment No. 21CPA000002 officially closing thirty-four capital projects that are completed. All funds for these projects were either entirely expended or transferred (through previous Board action) to other projects; all balances are zero dollars. The closing of these completed projects is a technical issue as completed (final) capital projects cannot become a final asset (when County owned) and begin depreciation until they are officially closed by the Board.

Durham County Capital Projects	Increase/ Decrease	Project Status
W.G. Pearson/Student U Renovation (41201200DC101)		\$0 Closing
08 Telecommunication System Upgrade (42001910DC098)		\$0 Closing
Animal Control Office Building Project (47302635DC088)		\$0 Closing
DSS Building Demolition (47302635DC136)	\$0	Closing
07 Y.E. Smith Elementary (59105400SH146)	\$0	Closing
07 DPS Project Management (59105400SH151)	\$0	Closing
07 DPS Technology Upgrade (59105400SH156)	\$0	Closing
07 Go Eno Valley Elementary (59105400SH202)	\$0	Closing
07 Go Hillandale Elementary (59105400SH206)	\$0	Closing
07 Go New Elementary 'C' (59105400SH214)	\$0	Closing

07 Go Chewning Middle (59105400SH216)	\$0	Closing
07 Go W.G. Pearson Middle (59105400SH219)	\$0	Closing
07 Go Northern High (59105400SH222)	\$0	Closing
07 Go HVAC Controls (19 Schools) (59105400SH234)	\$0	Closing
07 Go HVAC Controls (15 Schools) (59105400SH235)	\$0	Closing
07 Go Middle School Gym Upgrades (59105400SH237)	\$0	Closing
07 Go Districtwide Backflow Prevention (59105400SH238)	\$0	Closing
16 Go Merrick-Moore Renovations (59105400SH242)	\$0	Closing
16 Go Middle School Gym Renovations (59105400SH244)	\$0	Closing
16 Go Rogers Herr Fire Alarm Replacement (59105400SH245)	\$0	Closing
16 Go Wg Pearson Center (59105400SH253)	\$0	Closing
16 Go Club Blvd. Roof Replacement (59105400SH254)	\$0	Closing
16 Go Forest View Roof Replacement (59105400SH255)	\$0	Closing
16 Go Harris Roof Replacement (59105400SH256)	\$0	Closing
16 Go Parkwood Roof Replacement (59105400SH259)	\$0	Closing
16 Go Spaulding Roof Replacement (59105400SH260)	\$0	Closing
16 Go Fuller Building Roof Replacement (59105400SH263)	\$0	Closing
16 Go 1817 Hamlin Roof Replacement (59105400SH264)	\$0	Closing
16 Go Holt Kitchen Renovations (59105400SH266)	\$0	Closing
16 Go Camera Upgrades (59105400SH269)	\$0	Closing
16 Go Lighting Upgrades (59105400SH270)	\$0	Closing
16 Go High School Track Repairs (59105400SH271)	\$0	Closing
18 Lf Riverside High School (59105400SH275)	\$0	Closing
DTCC-Campus Improvements (59205300CC007)	\$0	Closing

**Alignment with Strategic Plan:** This request relates to the following elements of the Durham County Strategic Plan: the effort aligns with Goal #5 (Accountable, Efficient, and Visionary Government).

**Resource Persons:** Susan Tezai, Chief Financial Officer; Keith Lane, Budget Director; David Ades, Assistant Budget Director

**County Manager's Recommendation:** The County Manager recommends that the Board approve Capital Project Amendment No. 21CPA000002 officially closing thirty-four capital projects that are completed.

**Attachments:** [CPA-02 Legal Form Closing Capital Projects](#)

**20-0326** **Budget Ordinance Amendment No. 21BCC000002 - Moving \$1,010,160 of General Fund COVID Reserve to Support a \$540,000 Contract with the Carolina Duke Inn for COVID Related Shelter and \$470,160 For Associated Expenses, And Approval of Contract Amendment with Carolina Duke Inn**

**Agenda Text:** The Board is requested to approve moving \$1,010,160 of General Fund COVID reserve to support a \$540,000 contract with the Carolina Duke Inn for COVID related shelter and \$470,160 for associated expenses and authorize the County Manager to execute the contract amendment with the Carolina Duke Inn.

In early April, the County Commissioners approved approximately \$1.7 million to relocate the population of Urban Ministries of Durham (UMD) to the Marriott RTP hotel as a safer, non-congregate housing option to reduce the likelihood of the spread

of COVID among our homeless population in the short-term. That contract expired on July 9th, and on July 8th UMD moved its residents out of the hotel. As part of the medium-term solution for the population UMD is helping to shelter, non-medically fragile residents were moved back to the downtown shelter in numbers that allow for appropriate social distancing, and several dozen medically fragile individuals were moved to the Carolina Duke Inn on Guess Rd.

The plan to move these individuals to the Carolina Duke Inn is outlined in the attached memo and was approved by the Multi-Agency Coordination (MAC) group on July 1. With this board action, a total of \$1,010,160 will be moved from the funds set aside in the FY20-21 budget for COVID-related expenses to Emergency Management's COVID fund center. \$540,000 will be added to the County's contract with the Carolina Duke Inn to cover the cost of up to forty (40) hotel rooms through the end of the calendar year for medically fragile homeless individuals.

The remaining \$470,160 is for associated expenses noted in the attached memo, and much or all of these funds will flow through Urban Ministries of Durham. For now, the funds will be moved to Emergency Management's COVID fund center but will not be encumbered until the appropriate contracts are ready for execution.

County staff continue to evaluate a number of other sources of funding which might offset some of the above anticipated costs. Staff also continue to evaluate several longer-term housing proposals received in response to the homeless housing RFP from earlier in June. It is possible that one or more of those options could be put into place before the end of the calendar year and might have the effect of reducing hotel expenditures by shifting funding towards increasing permanent homeless system capacity.

**Alignment with Strategic Plan:** Maintaining safe housing options for Durham's homeless population is critical to Goal 2 of the Durham County Strategic Plan (Health and Well-Being for All)

**Resource Persons:** Drew Cummings, Chief of Staff and Human Services Branch Director (Emergency Operations Center) ; Jim Groves, Emergency Services Director

**County Manager's Recommendation:** The County Manager recommends that the Board approve moving \$1,010,160 of General Fund COVID reserve to support a \$540,000 contract with the Carolina Duke Inn for COVID related shelter and \$470,160 for associated expenses and authorize the County Manager to execute the contract amendment with the Carolina Duke Inn.

**Attachments:**

[AAF-02 Legal Form Moving COVID Reserve to ES for Carolina Duke Inn Suppo](#)

[UMD Resident Transition Plan](#)

[Carolina Duke original contract](#)

[SERVICE CONTRACT AMENDMENT #2 \(CAROLINA DUKE INN\)](#)

**20-0330****Service Contract with Velasquez Digital Media Communications, LLC****Agenda Text:**

The Board is requested to authorize the County Manager to execute the attached contract with Velasquez Digital Media Communications, LLC in an amount not to exceed \$67,200.00.

Velasquez Digital Media Communications, LLC has provided reliable and innovative broadcast services to Durham County Government as all operations were impacted by the COVID-19 pandemic and our meetings became virtual. Velasquez continued ensuring that residents received board meetings as usual via live broadcast and live stream, and worked with staff to provide special service related videos to help keep the public informed during this unusual time.

**Alignment with Strategic Plan:** This request aligns with Goal 5: Accountable, Efficient and Visionary Government.

**Resource Persons:** Deborah Craig-Ray, General Manager for Strategic Planning and Innovation

**County Manager's Recommendation:** The County Manager recommends that the Board approve the request and authorize the County Manager to execute a contract for broadcasting services with Velasquez Digital Media Communications, LLC for an amount not to exceed \$67,200.00.

**Attachments:**

[Attachment 1 - Scope of Services FY2021 Velasquez](#)

[CERTIFICATE OF INSURANCE \(COI\) Velasquez](#)

[Service Contract Template FY2021 Velasquez Media](#)

**20-0331****Approve Fiscal Year 2020-2021 Contract with Downtown Durham, Inc. for Identified Downtown Economic Development and Business Support Services****Agenda Text:**

The Board is requested to authorize the County Manager to execute the attached agreement in the amount of \$160,000 with Downtown Durham Inc. (DDI) for services that support business and economic development in FY 2020-2021.

The agreement and Scope of Services will continue to seek service delivery that has assisted in the ongoing redevelopment of downtown Durham and concurrent tax base growth. The attached Scope of Services outlines DDI's responsibilities and metrics that align with the County's Strategic Plan as well as the schedule for reporting documents. Funds for this agreement were included as part of the FY 2020-2021 Approved Budget.

**Alignment with Strategic Plan:** This item aligns with Goal 4: Environmental Stewardship and Community Prosperity to promote and support the community and economic vitality for all residents.

**Resource Persons:** Andrew Miracle, Economic Development Officer; Jay Gibson, General Manager; Nicole Thompson, CEO, Downtown Durham, Inc.

**County Manager's Recommendation:** The County Manager recommends that the Board authorize the County Manager to execute the attached agreement in the amount of \$160,000 with Downtown Durham, Inc. (DDI) for services that support business and economic development in FY 2020-2021.

**Attachments:** [DDI Contract FY2021](#)  
[DDI Scope of Services FY 2021](#)

**20-0332** **Approve Fiscal Year 2020-2021 Contract with Greater Durham Chamber of Commerce for Services Related to Industrial Recruitment and Economic Development**

**Agenda Text:** The Board is requested to authorize the County Manager to execute the attached contract with the Greater Durham Chamber of Commerce for services related to industrial recruitment and economic development in the amount of \$265,000.

The Scope of Services reflects the economic development responsibilities carried out by the Chamber and defines outcome metrics that are in alignment with the County's Strategic Plan. Additionally, the Scope of Services outlines reporting and communication to occur between the agencies in fulfillment of the services described within the scope. Funds for this agreement were included as part of the FY 2020-2021 Approved Budget.

**Alignment with Strategic Plan:** This item aligns with Goal 4: Environmental Stewardship and Community Prosperity to promote and support the community and economic vitality for all residents.

**Resource Persons:** Andrew Miracle, Economic Development Officer; Jay Gibson, General Manager; Geoff Durham, President, Greater Durham Chamber of Commerce

**County Manager's Recommendation:** The County Manager recommends that the Board authorize the County Manager to execute the attached contract with the Greater Durham Chamber of Commerce for services related to industrial recruitment and economic development in the amount of \$265,000.

**Attachments:** [Chamber Contract FY2021](#)  
[Chamber Scope of Services FY 2021](#)

**20-0335** **Resolution to Approve a Tax-Exempt Loan to Refinance Bahama VFD Fire Station 1 Loan**

**Agenda Text:** The Board is requested to approve the attached resolution approving a tax-exempt loan to Bahama Volunteer Fire Rescue EMS Company, Inc., to refinance their current fire station loan to obtain a lower rate, saving the fire district approximately \$200,000 over the life of the loan.

The resolution will authorize Roxboro Savings Bank to extend a Tax-Exempt loan to

Bahama VFD in accordance with the public approval requirements for tax-exempt financing applicable to volunteer fire departments in of Section 150(e)(3) and Section 147(f) of the Internal Revenue Code of 1986, as amended. The requested approval does not obligate the County to the repayment of the refinanced loan. Tax-exempt loans to fire departments that provide service to Durham County lowers the interest expense and reduces the cost of operations to the fire district.

**Alignment with Strategic Plan:** This request aligns with County's Strategic Goal 3: Safe Community and Goal 5: Accountable, Efficient and Visionary Government.

**Resource Persons:** Mark W. Schell, Chief Fire Marshal, Jim Groves Emergency Services Director

**County Manager's Recommendation:** The County Manager recommends that the Board approve the attached resolution supporting refinancing to a tax-exempt loan for the Bahama Volunteer Fire Rescue EMS Company, Inc.

**Attachments:** [Bahama Bank Letter](#)  
[Roxboro Savings Bank Email](#)

## **20-0337**

### **Board of Elections SouthData Contract Amendment**

**Agenda Text:**

The Board is requested to approve the Durham County Board of Elections request to increase our service contract with SouthData for printing services to \$81,075. This amendment request is being made to accommodate the renewal of services being rendered by the vendor in FY 21. These services include the printing of voter information cards, custom absentee-by-mail envelopes, the production of election official procedural materials, voter notifications, emergency supplies and other required printing. This contract amendment will ensure the Board of Elections is able to maintain a high level of operational efficiency by outsourcing a time intensive process, reduce overall operating expenses related to performing these actions internally, and allow increased focus on critical election administration functions.

**Alignment with Strategic Plan:** Amending this contract is consistent with Goal 5 of the Durham County strategic plan.

**Resource Persons:** Derek L. Bowens, Director of Elections and Brenda Baker, Deputy Director of Elections

**County Manager's Recommendation:** The County Manager recommends that the Board approve the Board of Elections to enter into a contract amendment, in the amount of \$81,075, with SouthData to continue providing critical election services to the residents of Durham County and ensure optimal organizational efficiency.

**Attachments:** [2020\\_07\\_08\\_SouthData\\_Contract\(BOCC\).pdf](#)  
[2020\\_07\\_08\\_SouthData\\_AAF.docx](#)

## **7. Public Hearings (95min)**

[20-0317](#)**Royals Extension Zoning Map Change (Z1900013) (20min)****Agenda Text:**

The Board is requested to conduct a public hearing and consider the following motions:

- 1) Adopt a Consistency Statement as required by NCGS 153A-341; and
- 2) Adopt an ordinance amending the Unified Development Ordinance by taking property out of the Industrial Light (IL), Commercial Neighborhood (CN), Residential Suburban-20 (RS-20) zoning districts and establishing the same as Industrial Light (IL).

**Summary:** This is a request to change the zoning atlas for property located at 2622 South Miami Boulevard and 2120 Brunson Road from Industrial Light (IL), Commercial Neighborhood (CN), and Residential Suburban-20 (RS-20) to Industrial Light (IL). Staff determines that this request is consistent with the *Comprehensive Plan* and applicable policies and ordinances.

**Alignment with Strategic Plan:** Review of applications for amendments to the official zoning map is aligned with Goal 5 of the County Strategic Plan: Accountable, Efficient, and Visionary Government by creating a sustainable land use pattern that supports the use of properties as provided by the Comprehensive Plan and other adopted ordinances.

**Resource Persons:** Jamie Sunyak, Senior Planner

**County Manager's Recommendation:** The County Manager recommends that the Board conduct a public hearing and consider the two motions.

**Attachments:**

[Attachment 01 - Context](#)

[Attachment 02 - Aerial](#)

[Attachment 03 - FLUM](#)

[Attachment 04 - Application](#)

[Attachment 05 - Comp Plan Consistency Analysis](#)

[Attachment 06 - Summary of Development Impacts](#)

[Attachment 07 - List of Permitted Uses](#)

[Attachment 08 - PC Written Comments](#)

[Attachment 09 - Consistency Statement](#)

[Attachment 10 - Zoning Ordinance](#)

[Z1900013 Staff Report](#)

[Royals Extension - Z1900013 Presentation](#)

[20-0318](#)**Unified Development Ordinance Text Amendment, Neighborhood Protection Overlay Revisions (TC1800010) (20min)****Agenda Text:**

The Board is requested to conduct a public hearing and receive public comments on the *Unified Development Ordinance* Text Amendment, Neighborhood Protection

Overlay Revisions (TC1800010); and

**First Motion:** To adopt the appropriate Statement of Consistency pursuant to NCGS §153A-341; and

**Second Motion:** To adopt an ordinance amending the *Unified Development Ordinance*, incorporating revisions to amend Article 2, Review Authority; and Article 4, Zoning Districts.

**Summary.** Text amendment TC1800010 includes revisions to the Neighborhood Protection Overlay (NPO) process, primarily focusing on revisions to NPO process initiation. The proposed changes are intended to clarify the NPO request initiation process, codify existing guidelines, and streamline the process for the governing body to determine whether or not a request for a NPO should be initiated.

Attachments:

**Attachment A:** Statement of Consistency Pursuant to NCGS § 153A-341

**Attachment B:** An Ordinance to Amend the Unified Development Ordinance Regarding the Neighborhood Protection Overlay (TC1800010)

**Attachment C:** Planning Commission comments

**Alignment with Strategic Plan:** The text amendment emphasizes Goal 4 (Community Prosperity) by offering fair and reasonable regulations for the citizens and business community of Durham while adhering to Goal 5 (Accountable, Efficient, and Visionary Government) by maintaining a transparent government and welcoming public input.

**Resource Persons:** Michael Stock, AICP, Senior Planner, and Patrick Young, AICP, Planning Director

**County Manager's Recommendation:** The County Manager recommends that the Board conduct a public hearing on the proposed *Unified Development Ordinance* text amendment and, if appropriate based on the comments received during the hearing, adopt the appropriate Statement of Consistency and approve the amendment.

**Attachments:**

[BOCMemo TC1800010 final](#)

[Attachment A TC1800010 BOC Consistency statement](#)

[Attachment B TC1800010 BOC Ordinance final 7-13-20](#)

[Attachment C Planning Commission Comments TC1800010](#)

**20-0319**

**Unified Development Ordinance Text Amendment, Affordable Housing Dwelling Unit Definition (TC1900005) (15min)**

**Agenda Text:**

The Board is requested to conduct a public hearing and receive public comments on the *Unified Development Ordinance* Text Amendment, Affordable Housing



Dwelling Unit Definition (TC1900005); and

**First Motion:** To adopt the appropriate Statement of Consistency pursuant to NCGS §153A-341; and

**Second Motion:** To adopt an ordinance amending the *Unified Development Ordinance*, incorporating revisions to amend Article 17, Definitions.

**Summary.** Text amendment TC1900005 would amend the current definition of an “affordable housing dwelling unit” within Sec. 17.3, Defined Terms, of the *Unified Development Ordinance* (UDO). The purpose of the amendment is to reflect differences between rental and for-sale units and allow for residents to remain in units as their income increases, while keeping the definition consistent with the federal definition of low-to-moderate income housing. The amendment will also coincide with new rules and procedures, developed by the City Community Development Department, which are to be adopted by City Council, for tracking affordable housing units built under the UDO’s Affordable Housing Bonus Program (Sec. 6.6) and other incentives within the UDO.

Attachments:

**Attachment A:** Statement of Consistency Pursuant to NCGS § 153A-341

**Attachment B:** An Ordinance to Amend the *Unified Development Ordinance* Regarding the Definition for Affordable Housing Dwelling Unit (TC1900005)

**Attachment C:** Planning Commission comments

**Attachment D:** City of Durham Community Development Department Rules and Procedures

**Alignment with Strategic Plan:** The text amendment emphasizes Goal 4 (Community Prosperity) by offering fair and reasonable regulations for the citizens and business community of Durham while adhering to Goal 5 (Accountable, Efficient, and Visionary Government) by maintaining a transparent government and welcoming public input.

**Resource Persons:** Michael Stock, AICP, Senior Planner, and Patrick Young, AICP, Planning Director

**County Manager’s Recommendation:** The County Manager recommends that the Board conduct a public hearing on the proposed Unified Development Ordinance text amendment and, if appropriate based on the comments received during the hearing, adopt the appropriate Statement of Consistency and approve the amendment.

**Attachments:**      [BOC Memo TC1900005 final](#)  
[Attachment A TC1900005 BOC Consistency statement](#)  
[Attachment B TC1900005 BOC Ordinance final 7-13-20](#)  
[Attachment C Planning Commission Comments TC1900005](#)  
[Attachment D Affordable Housing Bonus Rules and Procedures 4-21-20 \(for ref\)](#)

**20-0320**      **Unified Development Ordinance Text Amendment, Omnibus Changes 14 (TC1900006) (20min)**

**Agenda Text:**      The Board is requested to conduct a public hearing and receive public comments on the *Unified Development Ordinance* Text Amendment, Omnibus Changes 14 (TC1900006); and

**First Motion:** To adopt the appropriate Statement of Consistency pursuant to NCGS §153A-341; and

**Second Motion:** To adopt an ordinance amending the *Unified Development Ordinance*, incorporating revisions to Article 1, General; Article 2, Review Authority; Article 3, Applications and Permits; Article 4, Zoning Districts; Article 5, Use Regulations; Article 6, District Intensity Standards; Article 7, Design Standards; Article 8, Environmental Protection; Article 9, Landscaping and Buffering; Article 10, Parking and Loading;; Article 12, Infrastructure and Public Improvements; Article 14, Nonconformities; Article 15, Enforcement; Article 16, Design Districts, and Article 17, Definitions.

**Summary.**

Text amendment TC1900006 includes technical revisions and minor policy changes to various provisions of the Unified Development Ordinance (UDO). The amendments are identified as necessary corrections, clarifications, re-organization, or other minor changes to clarify the intent of the regulations or codify interpretations of regulations, or reflect minor policy changes, some of which are not solely technical in nature. Additionally, amendments are proposed to specifically address recent state legislation enacted during the 2019 General Assembly session.

**Attachments:**

**Attachment A:** Statement of Consistency Pursuant to NCGS § 153A-341

**Attachment B:** An Ordinance to Amend the Unified Development Ordinance Regarding Various Provisions of the Unified Development Ordinance (TC1900006)

**Attachment C:** Planning Commission comments

**Alignment with Strategic Plan:** The text amendment emphasizes Goal 4 (Community Prosperity) by offering fair and reasonable regulations for the citizens and business community of Durham while adhering to Goal 5 (Accountable, Efficient, and

Visionary Government) by maintaining a transparent government and welcoming public input.

**Resource Persons:** Michael Stock, AICP, Senior Planner, and Patrick Young, AICP, Planning Director

**County Manager's Recommendation:** The County Manager recommends that the Board conduct a public hearing on the proposed *Unified Development Ordinance* text amendment and, if appropriate based on the comments received during the hearing, adopt the appropriate Statement of Consistency and approve the amendment.

**Attachments:**

[BOCMemo TC1900006 final](#)

[Attachment A TC1900006 BOC Consistency statement](#)

[Attachment B TC1900006 BOC Ordinance\\_final 7-13-20](#)

[Attachment C Planning Commission Comments TC1900006](#)

**20-0327**

**Revised Historic Properties Local Review Criteria (20min)**

**Agenda Text:**

The Board is requested to conduct a public hearing and receive public comments on the updated Historic Preservation Local Review Criteria, as amended by the City Council. The Interlocal Agreement between the City of Durham and Durham County requires that this document, which guides the Certificate of Appropriateness process of the Historic Preservation Commission (HPC), be approved by both governing bodies.

**Motion:** To adopt the revised Historic Properties Local Review Criteria

**Summary.** The HPC recommended approval by an 8-0 vote on March 3, 2020. The City Council approved by a 6-0 vote on June 15, 2020, on the condition that a criteria amendment permitting tree removal without a COA for the purpose of installing solar panels be reversed. The City Council is willing to revisit the proposed amendment once local advocacy groups, in coordination with the Environmental Affairs Board (EAB), reach an agreement over the merits of tree coverage versus solar panels. Targeted discussions on this topic began at the EAB's subsequent meeting on July 8, 2020.

Attachments:

**Attachment 1:** Revised Historic Properties Local Review Criteria

**Attachment 2:** Revised HPC Rules of Procedure

**Attachment 3:** Extracts from revised Criteria relating to solar panels

**Alignment with Strategic Plan:** The updated Historic Properties Local Review Criteria emphasize Goal 4 (Community Prosperity) by offering fair and reasonable regulations for both residential and commercial property owners within local historic districts and local landmarks in Durham while adhering to Goal 5 (Accountable,

Efficient, and Visionary Government) by maintaining a transparent government and welcoming public input. This updated document also addresses Goal 4 (Environmental Stewardship and Community Prosperity) through environmentally focused revisions around solar panels and driveways

**Resource Persons:** Karla Rosenberg, AICP, Senior Planner, and Sara Young, AICP, Interim Planning Director

**County Manager's Recommendation:** The County Manager recommends that the Board conduct a public hearing on the proposed *Revised Historic Properties Local Review Criteria* and, if appropriate based on the comments received during the hearing, approve the proposed revisions.

**Attachments:** [BOCC Att 1 Review Criteria \(as revised by CC\) marked up](#)  
[BOCC Att 1 Review Criteria \(as revised by CC\)](#)  
[BOCC Att 2 HPC Rules of Procedure](#)  
[BOCC Att 3 Solar panels extracts](#)  
[BOCC Criteria memo - draft](#)

## 8. Other Business (80min)

### [20-0290](#) **Durham County Public Health Focused Update on the COVID-19 Crisis (10min)**

**Agenda Text:** The Board has requested a public health focused update from County staff on the COVID-19 response and efforts.

**Alignment with Strategic Plan:** This item aligns with Goal 2: Health and Well-Being for All

**Resource Persons:** Rodney Jenkins, Public Health Director; Joanne Pierce, General Manager

**County Manager's Recommendation:** The County Manager recommends that the Board receive an update from County staff on the COVID-19 response and efforts

### [20-0304](#) **Update on County Food Security Coordinator Position (10min)**

**Agenda Text:** The Board is requested to receive this informational report and status update on the planned County Food Security Coordinator position as requested, including a brief position overview, identification of a vacant position, and organizational position placement. A research brief is provided that includes foundational information on the plans, goals, and work of similar types of positions and food plans in other local governments, including Wake County and Washington D.C.

**Alignment with Strategic Plan:** The creation of a County Food Security Coordinator, through its involvement at every level of the food system, food access, food policy and collaborative community planning, is aligned with the Durham County

Strategic Plan across multiple goals including Strategic Plan Goal 1: Community and Family Prosperity; Goal 2: Health and Well Being; Goal 4: Environmental Stewardship and Community Prosperity; and Goal 5: Accountable, Efficient and Visionary Government.

**Resource Persons:** Donna Rewalt, Cooperative Extension; Michael Davis, Strategic Initiatives; Kelly Warnock, Public Health; Joanne Pierce, General Manager.

**County Manager's Recommendation:** The County Manager recommends that the Board receive the update and continue their support of this important food security work.

**Attachments:** [DCo Food Security Coordinator Position Update](#)

### **20-0325** Review of BOCC Directives (10min)

**Agenda Text:** The Board is requested to review staff feedback on their directives and ask any questions they wish.

Board directives from previous meetings as well as staff follow-up are reviewed at monthly work sessions. Staff strive to have all directives input into the system as accurately as possible as soon after they are issued as possible and to follow-up with the board and/or with other relevant parties in an appropriate time frame.

**Alignment with Strategic Plan:** Timely follow-up for board directives aligns clearly with Goal 5 of the Durham County Strategic Plan - Accountable, Efficient, and Visionary Government.

**Resource Persons:** Drew Cummings, Chief of Staff

**County Manager's Recommendation:** The County Manager recommends that the Board review staff feedback on their directives and ask any questions they wish.

### **20-0288** Stormwater Utility Outreach Update (30min)

**Agenda Text:** The Board is requested to receive an update on the outreach efforts of staff and its consultant team to educate and elicit feedback on the County Stormwater Utility Fee adopted in the FY2021 Budget. Additionally, the Board is requested to adopt the Stormwater Utility Ordinance.

As directed during the June 2nd Budget Work Session, staff and its consultant team have worked diligently through multiple mediums to conduct educational opportunities and outreach events to educate citizens and elicit feedback on the adopted stormwater utility fee. Staff have updated the County website ([www.dconc.gov/stormwaterutility](http://www.dconc.gov/stormwaterutility) <<http://www.dconc.gov/stormwaterutility>>) and recorded an on-demand presentation available online. A survey is also included on the website as a source of feedback.

Prior to this meeting the team has conducted virtual meetings with the following groups:

- Farmland Protection Board,
- Soil and Water Conservation District Board,
- Environmental Affairs Board, and
- Environment@RTP (including members of the RTP Owners and Tenants Association).

The team also conducted a Live Q&A Session via Zoom on the evening of July 1st. A recording of that session is available on the website as well. Other targeted outreach - for example, over 40 churches were contacted prior to the Q&A session - has been conducted to broaden the reach of our materials. Finally, a press release was developed in conjunction with the Public Information Office. Outreach will continue throughout the fall in order to prepare the public for the new fee on their tax bills and then to answer questions upon their receipt.

Upon adoption of the FY2021 Budget, the Board approved the rates for the Stormwater Utility Fee. As allowed by law, the public hearing on the adoption of the budget at the June 8th Regular Session concurrently serves as the public hearing associated with establishment of the stormwater utility fee. Additionally, the 24-hour period required for virtual meetings between public hearing and adoption has long passed. The Board must now codify the stormwater utility fee by adoption of the Stormwater Utility Fee Ordinance. Adoption of this ordinance will codify the structure of the stormwater utility and includes the following: Purpose, Definitions, Jurisdiction, Rate Structure, Schedule of Fees and Charges, and Billing and Collection. This ordinance has been reviewed and approved by the County Attorney's Office.

**Alignment with Strategic Plan:** This agenda item supports Strategic Plan Goal 4: Environmental Stewardship and Community Prosperity. More specifically it supports the objective of improving water quality

**Resource Persons:** Ryan D. Eaves, PE, Stormwater and Erosion Control Division Manager; McKenzie Gentry, PE, Stormwater Manager; Tom Murray, PE, WK Dickson; Keith Readling, PE, Raftelis; Inga Kennedy, PEQ; Peri Manns, ASLA, Deputy Director - EES; Jay Gibson, PE, General Manager

**County Manager's Recommendation:** The County Manager recommends that the Board receive the update on the stormwater utility outreach efforts and enact the accompanying Stormwater Utility Ordinance.

**Attachments:**

[200713\\_BOCC SW Utility Outreach Update](#)

[Revised Stormwater Utility Ordinance Final Clean 20200708.docx](#)

**20-0296**

**Discussion on the Joint Durham Community Safety & Wellness Task Force (30min)**

**Agenda Text:**

The Board is requested to discuss the bylaws for the Joint Durham Community Safety & Wellness Task Force. A task force which consists of partnership with the City of Durham and Durham Public Schools.

In the Spring of 2019, during conversations about the Durham Police Department's budget, community members requested that the City of Durham create a task force to explore and recommend community-based public safety models and interventions. City council members and staff believe that this effort will be best served by the participation of both Durham County, which administers and funds public health initiatives, and Durham County Public Schools. As a result, this proposal will create a joint task force with the City of Durham, Durham County, and Durham County Public Schools as partners. This joint community-led task force will be charged with examining the public safety & wellness needs of Durham residents and communities, educating residents on existing safety and wellness resources, and providing recommendations for additional programs to enhance public safety and wellness by focusing on community-based prevention, intervention, and re-entry services.

After multiple discussions, the City Council approved the bylaws at their March 2, 2020 meeting. Mayor Pro Tempore Jillian Johnson stated the Council agreed to commit \$1 million dollars towards investments that the task force recommends that would fall under the City's purview.

**Alignment with Strategic Plan:** This item aligns with Strategic Goal 2: Health and Well Being for All and Goal 3: Safe Community

**Resource Persons:** Wendy Jacobs, Chair, Board of County Commissioners

**County Manager's Recommendation:** The County Manager recommends that the Board discuss the bylaws for the Joint Durham Community Safety & Wellness Task Force and provide direction to staff.

**Attachments:**

[Final-Published Attachment - 13824 - MEMO - MEMO - 3-2-2020 \(003\)](#)

[Final-Published Attachment - 13824 - OTHER - DURHAM COMMUNITY S](#)

[Feedback on Safety and Wellness Task Force](#)

[Revised Safety and Wellness Taskforce Bylaws.doc](#)

**9. Board and Commission Appointments (10 min)****20-0333****Board and Commission Appointments (10min)****Agenda Text:**

Monica Toomer, Clerk to the Board, will distribute ballots to the Board to make appointments to the following boards:

- Alcoholic Beverage Control Board
- Board of Adjustment
- Criminal Justice Advisory Committee
- Department of Social Services Board

- Durham Convention Center Authority
- Durham County Women's Commission

The Board of Commissioners recognizes the need to have a representative sample of the citizens of Durham County serve on boards, commissions, committees and authorities. No citizen may serve more than four consecutive terms for 2-year term boards; three consecutive terms for 3-year term boards; two consecutive terms for 4-year term boards; and one consecutive term for 5 and 6-year term boards in any one position, unless otherwise stated by statute; or there are no other applicants who meet the eligibility requirements. The Equalization and Review Board shall be exempt from these term limits.

**Alignment with Strategic Plan:** This item aligns with Goal 5 Accountable, Efficient and Visionary Government. When citizens are engaged and partners on our Boards and Commissions, the vision of our Strategic Plan is achieved - a thriving, vibrant diverse community with abundant opportunity for all residents to live, work, learn, play and grow.

**Resource Persons:** Monica Toomer, Clerk to the Board

**County Manager's Recommendation:** The County Manager recommends that the Board of County Commissioners vote to appoint a member to the aforementioned Boards and Commissions.

**Attachments:** [7.13.2020 BC Legistar](#)

## 10. Items Pulled from the Consent Agenda (20 min)

## 11. Closed Session

### [20-0315](#) Closed Session

**Agenda Text:** The Board is requested to adjourn into Closed Session for the following:

- To consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body, which privilege is hereby acknowledged pursuant to G.S 143-318.11(a)(3)

**Alignment with Strategic Plan:** This item aligns with the Strategic Goals of Durham County Government

**Resource Persons:** Lowell Siler, County Attorney

**County Manager's Recommendation:** The County Manager recommends that the Board adjourn into Closed Session and provide direction to staff.

## 12. Adjournment



