



SCOPE OF SERVICES FORM

This Scope of Services is an integral part of this contract between the **Sheriff of Durham County**, a constitutional officer of the State of North Carolina, (hereinafter referred to as “COUNTY”) doing business as the **County of Durham**, and **ePlus Technology, Inc.** a corporation duly authorized to do business in the state of North Carolina, (hereinafter referred to as “CONTRACTOR”). which contract is dated December 1, 2022. Contractor agrees to provide services and/or materials pursuant to the provisions set forth below.

I. Background/Purpose: *(Why - Provide a brief description of the services being procured.)*

The Varonis system is a data protection platform, that identifies security holes, and assists in mitigating those deficiencies.

II. References: *(Identify/attach additional documents relevant to this contract, i.e., quotes, proposals, etc.)*

The following documents are incorporated herein by reference to them:

- **Attachment 1:** Varonis Professional Services Scope of Work
- **Attachment 1A:** ePlus Technology quote # 22881041
- **Attachment 1B:** Varonis Term Master License Agreement

III. Work/Requirements: *(What/Where - Be as detailed as possible in describing the work.)*

Varonis will provide onsite Tier 2 professional services to assist Sheriff IT with installation and configuration of software. Professional services includes: an assigned project manager, provisioning and installation of the Varonis collection device, and end user training.

IV. Schedules/Timelines: *(When – Provide a timetable to complete the work and any phases and/or deadlines.)*

A member from Varonis will contact Sheriff IT staff no later than 30 days to discuss project scope and implementation. Once assigned, the Varonis Project Manager will coordinate with Sheriff IT staff to determine exact project timeline.

V. Transmittal/Delivery/Accessibility: *(How - Describe delivery methods for reports or deliverables. Include contact information of department procuring the services. Describe if County property is to be provided or access to the property, and how that will be handled, i.e. keys, holidays, security measures.)*

Vendor will supply the data collection device along with the professional services. Correspondence and deliverables will be completed via phone and/or email. Sheriff IT staff will be responsible for escorting all Varonis staff assisting with project install and implementation.

VI. Payment: *(Include Rate of payment, Time for payments and Methods of payment.)*

Please see Section 3 of service contract regarding payment.