

January 11, 2018

Mr. Peri Manns, ASLA, Deputy Director
Engineering & Environmental Services
Durham County
120 East Parrish Street
Durham, NC 27701

Re: **Durham County Administration Building Renovations – Architectural / Engineering Services**

Dear Mr. Peri:

Thank you for requesting our services for the renovations of the Durham County Administration Building. Our understanding of the scope of work is to be as described in our recent analysis and report on the facility.

Our proposed design team for the project is as follows:

- DTW Architects & Planners, Ltd. (Architect)
- Edmondson Engineers, P.A. (PME Engineering Consultants)
- CHA Companies (Security Consultants)
- J&A Engineering Consultants (A/V Consultants)

We have attached the proposals for each of our consultants.

DTW, Edmondson and CHA Companies worked on the report and analysis of the facility and J&A Engineering worked on the current renovation of the Durham County Office Facility.

We understand that the facility would be ready for renovations to start in the fall of 2018 and that it would be a multi-phased construction project.

Our proposal includes design, permit drawings, bidding, construction administration and project closeout. We are familiar with the Durham County Standard Owner and Architect contract and understand the scope of services and phases outlined in the contract.

Our Fee Proposal would be as follows:

• DTW Architects & Planners, Ltd. (MBE)	\$298,500.00	41.4%
• Edmondson Engineers, PA	\$290,000.00	
• CHA Companies	\$ 63,000.00	
• J&A Engineering Consultants (MBE)	\$ 39,500.00	5.4%
• Reimbursable costs (printing, Consultants, etc.)	\$ 30,000.00	+ 2% Assumes \$15,000 WBE
Note a majority of the printing would be Document Imaging (WBE)		
Total:	\$721,000.00	+ 48.8% MBE + WBE

We are excited to be chosen to work on this important project. Please contact me if you have any questions concerning this proposal.

Sincerely,

Robert Sotolongo

Robert Sotolongo, AIA
President



ATTACHMENT

MWBE Compliance Review Form - Agenda Action Form (AAF)

Department: EngineeringProject Name: Architectural/Engineering Services for the Administration Bldg Renovations

Durham County hereby establishes the following aspirational goals, which may be adjusted from time to time as deemed necessary by the County Manager or designee.

Categories	Construction	Architect/ Engineer	Services	Goods	MWBE Availability % (Median Availability)
Black American	14.6	9.8	10.9	2.8	10.4%
Asian American	1.3	3.0	1.1	.43	1.3%
Hispanic American	4.2	1.8	1.1	.43	1.5%
American Indian	.65	.75	1.0	.5	.70%
White Female	13.8	11.0	9.5	7.1	10.3%
Overall MWBE Participation Goal =					25.0%

Comments (To be completed by Purchasing):

In review of the MWBE compliance for the Architectural/Engineering Services for the Administration Building Renovations from RFQ 17-027 Architectural Services for the Administration Building Renovations, DTW Architects & Planners, Ltd is a MWBE certified Hispanic-American business and is expected to achieve up to 41.40% MWBE participation on this project. This project will also be utilizing 5.48% MWBE certified Hispanic-American business and 2.08% MWBE certified Women-Owned business to be used as subcontracting MWBE participation on this project.

MWBE Compliance reviewed by the Durham County MWBE Management Team:

Rick Greene
Rick Greene, Asst. Procurement Manager

1/22/18
Date