

Security Contract Amendment

March 8, 2018





Security Contract Amendment

- **Human Services Complex Proposed Security Screening**
 - \$83,687.90
- **Address Span of Control (position realignment)**
 - \$4,453.33
- **Insurance adjustment (pass-through expense)**
 - \$23,000.00
- **Total adjustment \$111,356.38**



Human Services Complex

Department of Social Services

- Average 483 daily appointments. *During the energy assistance program, daily appointments average increase to 1,000/day.*
- *111,992 appointments in FY 2017*

Public Health and Alliance Behavioral Healthcare

- Over 340 appointments/per day. Est. 73,000 appts/year

Veteran Services

- 2,213 appointments in 2017



Human Services Complex Proposed Security Screening

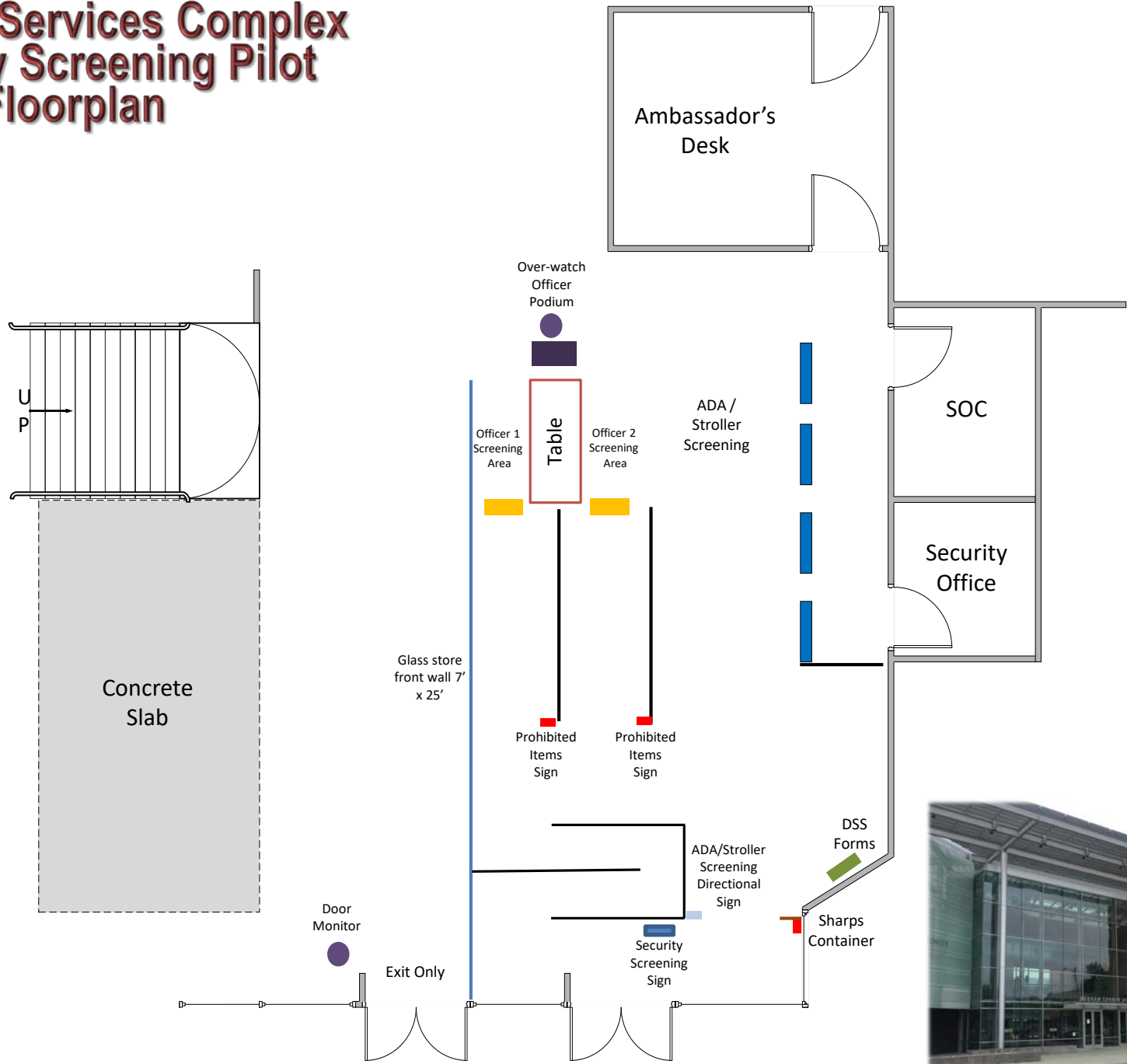
- Fall 2017, the DSS Board asked that security screening be implemented at the Human Services Complex lobby.
- Staff from the Public Health Department, the Alliance and Veteran Services provided input on proposed security screening.
- Six-month security screening pilot recommended for the Human Services Complex lobby.
- Screening pilot will began April 16, 2018.

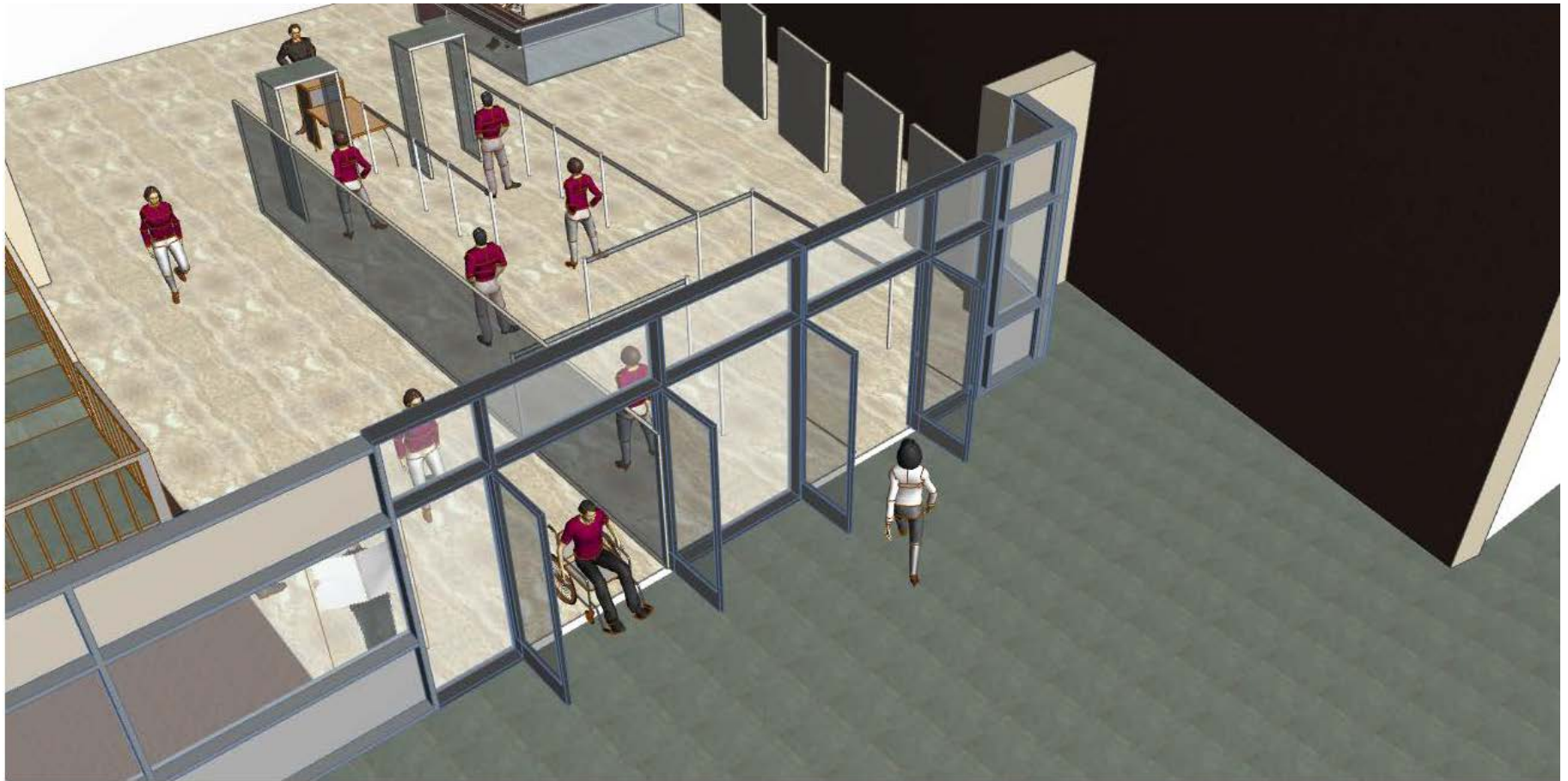


Human Services Complex Proposed Security Screening Pilot

- The security screening pilot will evaluate safety issues mitigated due to increased security levels.
- Provide insight on short and long-term strategies for improved security measures in the Human Services Complex and other county building locations.
- Pilot to occur April 16, 2018 – October 2018.

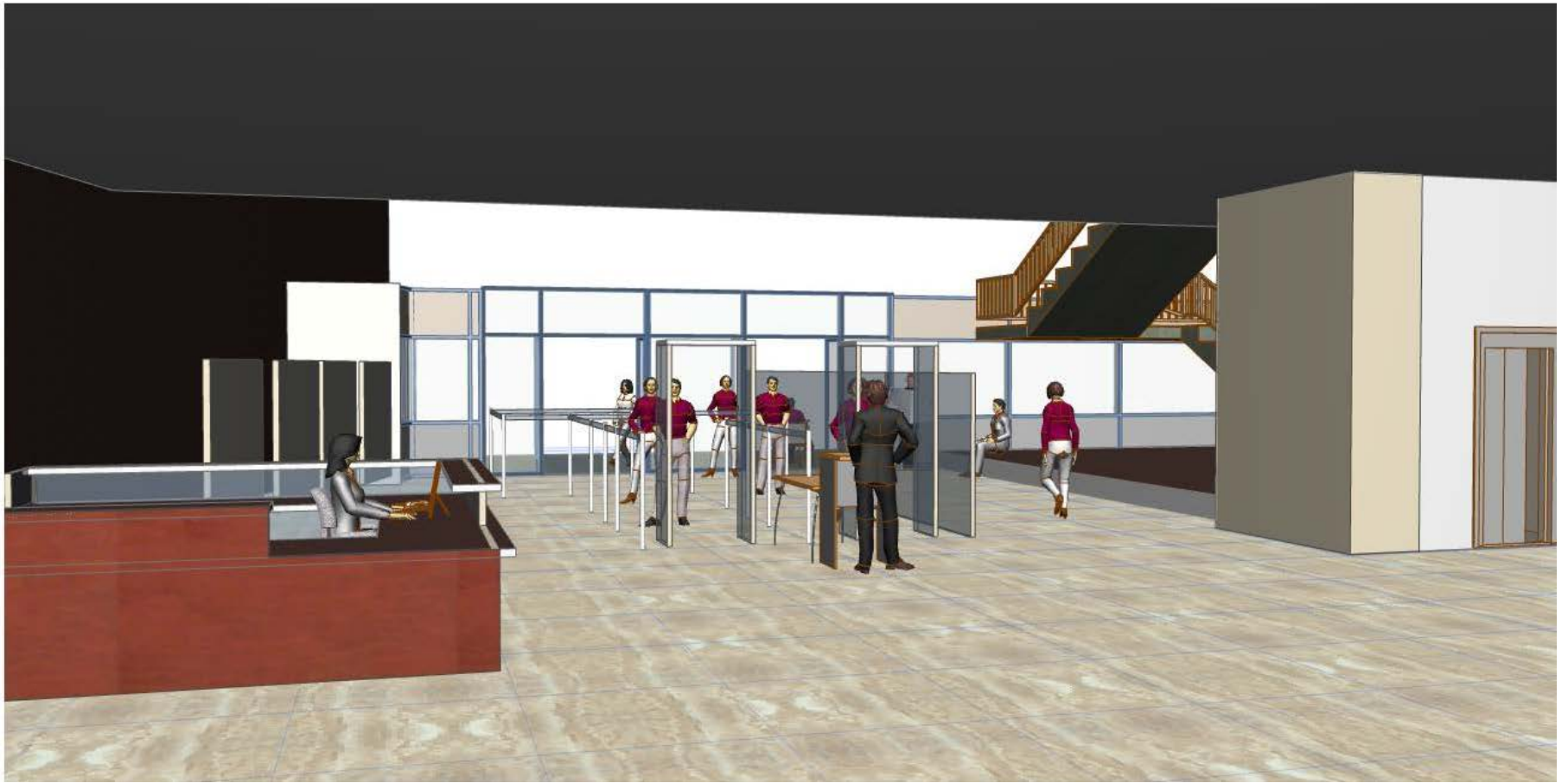
Human Services Complex Security Screening Pilot Lobby Floorplan





Human Services Complex Security Screening Pilot 3-D Lobby Floorplan





Human Services Complex Security Screening Pilot 3-D Lobby Floorplan





Human Services Complex Proposed Security Screening

Implementation Steps:

- Public awareness campaign to inform public and Durham County employees.
 - Press Releases, Social Media, Written and Oral Communications with primary HHS Complex customers
- Add five (5) full-time and two (2) part-time security officers. FY 2017-18 cost equals \$83,687.90. Funding to occur through budget realignments.
- Install two walk-through metal detectors



Pilot Screening Approach

- All guests and staff entering main entrance including employees will be screened.
- Screening approach similar to the technique used at the Durham County Courthouse
- Employee entrances will continue badge access entry and security officer monitoring.





Span of Control & Insurance Adjustment Security Contract Amendments



Span of Control

Contract Amendment

- **Best Practice: Industry recommended security staffing for supervisor to employee ratio range between 1:5 to 1:12**

Source: Effective Security Management, Author: Charles Sennewald, CPP, 4th Edition

- **Recommending a Span of Control range 1:10 to 1:15**
 - Allows for additional oversight, improved communication and operational efficiencies
- **Achieved through position realignment. Contract increase \$4,453.33**



Insurance Adjustment Contract Amendment

- **Nighthawk Security insurance cost for employees
(pass-through expense, no overhead)**
 - \$23,000.00

