

Proposed Position / Function Breakdown for Pre-K Expansion Management

Full Time (8)

- Coordinator PreK Payments (CCSA)
- Bi-lingual Pre-K Counselor (CCSA)
- TA Specialist (CCSA)
- Lead TA Specialist (CCSA)
- Preschool Program Manager (CCSA)
- Senior Administrative Assistant (CCSA)

- Durham Pre-K Manager (DPfC)
- Pre-K Enrollment Specialist (DPfC)
- Family Engagement Specialist (DPfC)

Avg. Salary \$44,019 + benefits (20%)

Part Time (14) (existing staff = expertise!)

- Senior Manager - .2 FTE (CCSA)
- Data and Provider Relations Manager - .1 FTE (CCSA)
- Family Support Director - .06 FTE (CCSA)
- Senior VP of Child Care Resource & Referral - .15 FTE (CCSA)
- Senior Administrative Assistant - .75 FTE (CCSA)
- TA Director - .06 FTE (CCSA)
- VP for Systems, Research, and Development - .15 FTE (CCSA)
- Database Developer (temporary) (not existing) - .5 FTE (CCSA)

- Executive Director - .15 FTE (DPfC)
- Director of Early Childhood Systems - .2 FTE (DPfC)
- Program Coordinator - .2 FTE (DPfC)
- Communications Manager - .2 FTE (DPfC)
- Finance Director - .05 FTE (DPfC)
- Finance Specialist (to be hired) - .25 FTE (DPfC)

Average Salary \$69,962 + (partial) benefits