



**Agenda Action Form Overview**

Approval of the Purchase of Goods contract(s) with various vendors for the Private Office, Conference, Seating, Tables, File Storage, Outdoor Seating and miscellaneous furnishings from the U.S. Communities/GSA and/or NC State Buying Programs for the Administrative II Building Renovation (former Judicial Building) Project No.: DC073

**Background/Justification**

The execution of these contracts will allow the procurement for the private office, conference seating and tables, side chairs, file/storage, recycle and waste containers, wastebaskets, wall clocks, outdoor seating and other miscellaneous furnishings for the Administrative Building II Renovation. The project team is reusing more recently purchased furnishings from EMS Administration and the Register of Deeds office in particular. However, the majority of the departments going into the facility have dated, well used furnishings that will be replaced as part of the project. The old furnishings will be repurposed through our GOV-Deals process following the relocation/occupancy of the newly renovated building. Many of the new furnishings have extensive lead times due to upholstery and fabrication which requires us to bring these contracts for approval timely in order to meet the anticipated occupancy schedule for the project.

**Policy Impact**

On August 22, 2016, the BOCC authorized the County Manager to into a contract with Whiting-Turner/Holt Brothers, Inc. for the renovation and the issuance of Limited Obligation Bonds to fund the renovation and other approved projects. Funding for this procurement is available in the Judicial Building Renovation capital project account.

**Procurement Background**

The furnishings for the Administrative Building II Renovation was selected for purchase through the utilization of the U.S. Communities/GSA and/or NC State Buying Programs to provide the deepest discount possible to Federal, State and Local Governments. G.S. 143-129(e) allows local governments to be exempted from the competitive bidding requirements and purchase furnishings/equipment through group purchasing programs. The Engineering Department has reviewed the recommendations with O'Brien/Atkins and Associates, P.A. and the Purchasing Department and recommends that the County proceed with the procurement of the items referenced in the attached proposal.

**Type of purchase**

- ☒ Goods
- ☐ Services
- ☐ Architect, Engineer or Surveyor Services
- ☐ Construction and Repair

**Did this request for purchase go through a bid process? Yes ☐ No ☒**

*Goods: Bids required if  $\geq$  \$30,000, BOCC approval if  $\geq$  \$90,000*

*Services: Bids required if  $\geq$  \$30,000, BOCC approval if  $>$  \$40,000*

*Construction/Repair work: Bids required if  $\geq$  \$30,000, BOCC approval if  $\geq$  \$500,000*



## Durham County Government

### Agenda Action Form Supplemental Document – Contract Approval

---

If yes, attach a copy of bid tab and the minority and women business enterprise (MWBE) compliance review form provided by the Purchasing Division.

If no, why?

- ☐ Sole source exemption
- ☒ Cooperative purchasing program exemption
- ☒ State and federal contract exemption
- ☐ Contract is an amendment to an existing contract
- ☐ Other (please explain)

**If exempted from bidding, has this request been reviewed and approved by the Purchasing Division in the agenda Legistar system? Yes ☒ No ☐**

If no, why? U.S. Communities/ GSA and/or NC State Buying Program exemption as allowed by G.S. 143-129(e)

#### **Fiscal Impact**

Funding for this service contract is available in the Judicial Building Renovation Capital Project Account.

#### **Recommendation**

The County Manager recommends that the Board authorize the execution of a Purchase of Goods Contract with Carolina Business Interiors, Corporate Interiors and Sales, Inc., Price Modern Carolinas, Alfred Williams and Company and Edge Office in the amount of \$1,483,891.70 and to execute any other related contracts, if necessary, not to exceed the budget of \$1,558,086.20.