



Agenda Action Form Overview

The Board is requested to approve an amendment to increase the current contracts with RND Architects and Progressive Contracting Inc. in the amounts of \$16,800.00 and \$341,550.00, respectively. This is for additional design services and construction related to the Detention Center Elevator Upgrade project. The additional fee of \$16,800.00 would be added to the previously approved contract amount of \$161,100.00, for a new total of \$177,900.00. While the additional construction cost of \$341,550.00 would be added to the previously approved contract amount of \$1,632,500.00, for a new total of \$1,974,050.00.

Background/Justification

RND is currently under contract to design the modernization of all 6 elevators within the Durham County Detention Facility, while Progressive Contracting is currently contracted to complete the construction of the modernization. In reviewing upcoming projects that the County is preparing for, 2 of them (Replace Automatic Transfer Switch for generators and replace HVAC systems to elevator equipment room and elevator control center), directly relate to the elevators of this facility. In order to minimize impact to the operations of the Detention Facility, we would like to incorporate these 2 projects into RND's design contract and Progressive's construction contract. Performing these projects simultaneously will save money in mobilization costs and minimize interruptions to daily operations of the detention facility.

Policy Impact

The agenda item is consistent with current Durham County and Board of County Commissioner policy's. The overall project is part of the Durham County Capital Improvement Plan (CIP) allocated to modernize the elevator systems within County owned facilities.

Procurement Background

Type of purchase

- ☐ Goods
- ☐ Services
- ☒ Architect, Engineer or Surveyor Services
- ☒ Construction and Repair

Did this request for purchase go through a bid process? Yes ☐ No ☒

Goods: Bids required if \geq \$30,000, BOCC approval if \geq \$90,000

Services: Bids required if \geq \$30,000, BOCC approval if $>$ \$40,000

Construction/Repair work: Bids required if \geq \$30,000, BOCC approval if \geq \$500,000

If yes, attach a copy of bid tab and the minority and women business enterprise (MWBE) compliance review form provided by the Purchasing Division.

If no, why?



- ☐ Sole source exemption
- ☐ Cooperative purchasing program exemption
- ☐ State and federal contract exemption
- ☒ Contract is an amendment to an existing contract
- ☐ Other (please explain)

If exempted from bidding, has this request been reviewed and approved by the Purchasing Division in the agenda Legistar system? Yes ☒ No ☐

If no, why?

Fiscal Impact

The amendment is supported by the capital funds that were allocated in FY 2016-2017. The design work by RND will, in turn, create a need to amend the construction contract with Progressive Contracting. Progressive is currently under contract to complete the elevator modernization in the detention facility. The estimated construction cost from RND for the added work is \$341,550.00. All the monies required to complete this work is already budgeted in the CIP program. No additional funding will need to be allocated to the Elevator CIP budget for these amendments.

Recommendation

The Board is requested to approve an amendment to increase the current contract with RND Architects in the amount of \$16,800.00 for additional design services related to the detention center elevator upgrade project and increase the current contract with Progressive Contracting in the amount of \$341,550.00, for additional construction costs of the added design.