



## Durham County Government

### Agenda Action Form Supplemental Document – Contract Amendment Approval

#### **Agenda Action Form Overview**

The Board is requested to approve an Amendment to the existing Architectural Design Service Agreement with O'Brien/Atkins and Associates, P.A. for the Durham County Detention Center Security Modifications Project DC088.

#### **Background/Justification**

This two-phase project addresses security issues within the facility. The existing design contract includes an eight-month construction administration phase for relocating the officers station in each of the (10) direct supervision housing units. The difficult logistics of this work will require a twelve-month construction duration, increasing the need for professional services by four months.

The Sheriff's Office requested additional design and engineering services for removal of the wall between their second floor Muster and Training Rooms, and installation of a new accordion divider in its place. Significant cost savings will result from adding this small area to the existing contract instead of conducting it as a separate project.

The proposed Amendment to the design consultant contract with O'Brien/Atkins and Associates, P.A., covers engineering and architectural services to accomplish the objectives discussed above, namely:

1. Increase Design Fees by \$19,600 for extension of the Construction Administration phase from eight months to twelve months
2. Add \$6,350.00 in professional design fees for generation of construction documents for removal and replacement of the second floor Muster Room/Training Room wall.

#### **Policy Impact**

On February 13, 2017, the Board authorized the County Manager to enter into a contract O'Brien/Atkins Associates, P.A. for the Detention Center Security Modifications project. Funding for this procurement is available in the Detention Center Security Modifications capital project account.

#### **Procurement Background**

An existing Architectural Design Service Agreement with O'Brien/Atkins and Associates, P.A. for the Durham County Detention Center Security Modifications is currently active. This request is an Amendment to that contract.

#### **Type of purchase**

- ☐ Goods
- ☐ Services
- ☒ Architect, Engineer or Surveyor Services
- ☐ Construction and Repair



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**Did this request for purchase go through a bid process?** Yes ☐ No ☒

*Goods: Bids required if  $\geq \$30,000$ , BOCC approval if  $\geq \$90,000$*

*Services: Bids required if  $\geq \$30,000$ , BOCC approval if  $> \$40,000$*

*Construction/Repair work: Bids required if  $\geq \$30,000$ , BOCC approval if  $\geq \$500,000$*

If yes, attach a copy of bid tab and the minority and women business enterprise (MWBE) compliance review form provided by the Purchasing Division.

If no, why?

- ☐ Sole source exemption
- ☐ Cooperative purchasing program exemption
- ☐ State and federal contract exemption
- ☐ Contract is an amendment to an existing contract
- ☒ Other (please explain) – **Architect of Record**

**If exempted from bidding, has this request been reviewed and approved by the Purchasing Division in the agenda Legistar system?** Yes ☒ No ☐

If no, why?

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#### **Fiscal Impact**

\$25,950.00 would be expended from the Detention Center Security Modifications Capital Projects Account.

#### **Recommendation**

The County Manager recommends that the Board authorize the County Manager to add \$25,950.00 in fees to the existing Architectural Design Service Agreement with O'Brien/Atkins and Associates, P.A. for the Durham County Detention Center Security Modifications Project, for a total Design Service Agreement amount of \$257,338.00.