



Agenda Action Form Overview

Contract Renewal with the City of Durham for the Repair and Maintenance of Fire Apparatus

Background/Justification

The Board is requested to authorize the encumbrance of an additional \$27,000 beyond the County Manager's approval level of \$40,000 for the current Interlocal contract with the City of Durham to repair DCFR fire apparatus. Due to unforeseen maintenance and repair of DCFR fire apparatus, the anticipated encumbrance will exceed the County Manager's authorized amount of \$40,000. This will make a total Interlocal contract encumbrance of \$67,000 through FY 18. Funds are currently available in the DCFR budget to cover the additional encumbrance amount.

The significant repair costs has continued for the older DCFR vehicles that were not on a regular maintenance schedule prior to becoming part of DCFR several years ago. Four (4) out of the five (5) first line ladder trucks or engines (pumpers) that DCFR operates were manufactured prior to 1991. The National Fire Protection Association 1911 (NFPA 1911) guideline states that apparatus manufactured prior to 1991 and over 25 years old should be placed in reserve status if properly maintained. NFPA 1911 further states that apparatus over 25 years old that were not manufactured to the applicable post-1991 standards should be removed from service.

Policy Impact

This request is consistent with other Board action in extending service agreements.

Procurement Background

Durham County entered into an Interlocal Cooperation Agreement with the City of Durham on or about January 6, 2014 (original agreement). The original agreement has previously been extended on July 1, 2014, July 1, 2015, on September 1, 2016, and most recently on June 12, 2017. The agreement provides for maintenance & repair services of DCFR apparatus via the City of Durham Fire Garage. The reason for the agreement is that many of the DCFR trucks are manufactured by Sutphen™ and the City of Durham Fire Garage has Sutphen™ certified mechanics. Parts are available, repairs are quicker, and mechanic rates are at a fair market value.

Type of purchase

- ☐ Goods
- ☒ Services
- ☐ Architect, Engineer or Surveyor Services
- ☐ Construction and Repair

Did this request for purchase go through a bid process? Yes ☐ No ☒

Goods: Bids required if \geq \$30,000, BOCC approval if \geq \$90,000

Services: Bids required if \geq \$30,000, BOCC approval if $>$ \$40,000

Construction/Repair work: Bids required if \geq \$30,000, BOCC approval if \geq \$500,000

If yes, attach a copy of bid tab and the minority and women business enterprise (MWBE) compliance review form provided by the Purchasing Division.

If no, why?



Durham County Government
Agenda Action Form Supplemental Document – Contract Approval

- ☐ Sole source exemption
- ☐ Cooperative purchasing program exemption
- ☐ State and federal contract exemption
- ☐ Contract is an amendment to an existing contract
- ☒ Other (please explain) – Interlocal agreement with the City does not requiring bidding

If exempted from bidding, has this request been reviewed and approved by the Purchasing Division in the agenda Legistar system? Yes ☒ No ☐

If no, why?

Fiscal Impact

Funds for the extended service agreement are from the DCFR service district, not the County's general fund. There is no impact to budget with the requested increase, funds are being reallocated within the existing operational budget to the repair & maintenance line item from other operational line items.

Recommendation

The Manager recommends the Board approve the additional encumbrance of \$27,000 for the current Interlocal contract with the City of Durham to repair DCFR fire apparatus, for a total encumbrance of \$67,000 for FY18.