

Overall Goal- Improve Quality and Access [August 2018 – July 2020]

1. Improve Classroom Instruction

- a. Curriculum
 - i. align and deepen instructional practices
- b. Professional development and coaching on teaching strategies
 - i. collaborate with teachers to create a vision for high quality instruction

2. Support Family Engagement

- a. Build demand for Prek
 - i. create a robust year round registration process
 - ii. build a community portal, incorporating online and in-person strategies, to improve access
 - iii. strong communication and marketing message
- b. Identify family supports available and gaps in service to support successful grade level reading
 - i. align messaging across agencies to improve access to family support activities

3. Build Local Early Childhood System's Capacity for High Quality

- a. Assess needs and evaluation
 - i. Scan community needs assessment and process input
- b. Expand public/private partnerships
 - i. Define governance and infrastructure of mixed-delivery system of DPS, NCPrek, and community based organizations
 - ii. Leverage partnerships to maximize resources
 - iii. Achieve parity in teacher salary and compensation
 - iv. Build strong linkages between community based and public school programs to support transition to kindergarten
- c. Increase high quality Prek in community based organizations
 - i. Support the degree pathway for teachers

FY19 & FY20 Durham PreK Proposed Deliverables and Timeline

| Component Area | Deliverables | Responsible Parties | Timeline |
|--------------------------------------|---|---|---|
| Children and Families | | | |
| Child & Family Enrollment | <ol style="list-style-type: none"> 1. Written plan and marketing materials for comprehensive and continuous outreach and recruitment of preschool children based on eligibility criteria and enrollment priorities 2. Written system of procedures and forms for <i>year-long rolling</i> application process, leveraging/incorporating NCPReK application process 3. Written system of procedures and forms for selection and enrollment of children, leveraging/incorporating NCPReK selection process 4. Selection and enrollment of approx. 90 children for 5 classrooms meeting Durham PreK quality standards (some will be additional to enrollment of children for existing NC Prekclassrooms; some will be from converted NCPrek classrooms) 5. Selection and enrollment of approx. 234 children for 13 classrooms meeting Durham PreK quality standards | <ol style="list-style-type: none"> 1. CCSA with marketing subcontractor 2. CCSA in collaboration with DPFC, DPS, CHTOP 3. CCSA with DPFC, DPS, CHTOP 4. CCSA 5. CCSA | <ol style="list-style-type: none"> 1. By Nov. 2018 2. By Nov. 2018 3. By Dec. 2018 4. By Jan. 2019 5. By Aug. 2019 |
| Family Engagement | <ol style="list-style-type: none"> 1. Written articulation of principles/standards, etc. for Family Engagement 2. RFP and subsequent engagement of sub-contractor to work with Durham PreK sites on implementation of Family Engagement strategies, starting with 2019-2020 school year | <ol style="list-style-type: none"> 1. Quality subcommittee with CCSA support 2. CCSA 3. Subcontractor, TBD | <ol style="list-style-type: none"> 1. By April 2019 2. By June 2019 3. Aug 2019-June 2020 |

| Component Area | Deliverables | Responsible Parties | Timeline |
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| | 3. Implementation of Family Engagement strategies and activities by sub-contractor, TBD | | |
| Preschool Providers | | | |
| PreK Center Development <i>(TA to Pipeline providers/classrooms)</i> | <ol style="list-style-type: none"> 1. Recruitment plan for pipeline of preschool providers to receive TA support services to build capacity of providers to meet and implement Durham PreK quality standards 2. Eligibility and selection rubric and application materials for providers 3. Develop protocol and procedures for allocating grants for classroom improvements to meet Durham PreK standards 4. TA contracts with 15 classrooms [identified in recruitment pipeline] for TA services to support opening for Fall 2019 5. An average of 24 on-site TA visits to 15 classroom teachers 6. An average of 12, on-site TA visits to 15 site-directors 7. TA contracts with 10 classrooms [identified in recruitment pipeline] for TA services to support opening for Fall 2020 8. An average of 24 on-site TA visits to 10 classroom teachers 9. An average of 12, on-site TA visits to 10 site-directors | <ol style="list-style-type: none"> 1. CCSA 2. CCSA 3. CCSA 4. CCSA 5. CCSA 6. CCSA 7. CCSA 8. CCSA 9. CCSA | <ol style="list-style-type: none"> 1. By Aug. 2018 2. By Aug. 2018 3. By Nov. 2018 4. By Nov. 2018 5. Nov 2018 – June 2019 6. Nov. 2018 – June 2019 7. By Sept. 2019 8. Sept. 2019 – June 2020 9. Sept. 2019 – June 2020 |
| PreK Center Identification | 1. Articulated plan for desired site/classroom expansion based on enrollment priorities and demographic and geographic gaps in | 1. Funding subcommittee with CCSA support | <ol style="list-style-type: none"> 1. By Oct. 2018 2. By Nov. 2018 |

| Component Area | Deliverables | Responsible Parties | Timeline |
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| | supply/location of services 2. Written plan and materials for comprehensive outreach to potential Durham PreK providers, leveraging/incorporating NCPReK process as appropriate | 2. CCSA with DPFC | |
| PreK Center Contracting | 1. Written system of procedures and forms for bi-annual application process, including provider RFP, leveraging/incorporating NCPReK process as appropriate 2. Written system of procedures and forms for selection of Durham PreK sites, leveraging/incorporating NCPReK process as appropriate 3. Contract with DPS for up to 144 children at Whitted 4. Contracts for 5 classrooms meeting Durham Prek Standards 5. Written system of procedures and forms for annual fiscal/administrative monitoring of sites to begin with 2019-2020 school year 6. School year 2019 contracts for 13 classrooms meeting Durham Prek standards (mix of new and converted from NC Prek) 7. Fiscal/administrative monitoring of first cohort of classrooms conducted | 1. CCSA with DPFC 2. CCSA with DPFC 3. CCSA 4. CCSA 5. CCSA 6. CCSA 7. CCSA | 1. By Nov. 2018 2. By Nov. 2018 3. By Nov. 2018 4. By Jan. 2019 5. By June 2019 6. By Aug. 2019 7. By June 2020 |
| PreK Center Data & Payment Processing | 1. Written system of procedures and forms for collecting, tracking, and processing child, family, site, classroom, staffing, enrollment, attendance and payment information 2. Completed database for tracking child enrollment | 1. CCSA 2. CCSA with Evaluation subcommittee input | 1. By Jan. 2019 2. By Jan. 2019 3. Nov. 2018- June 2019; and Aug 2019 – June 2020 |

| Component Area | Deliverables | Responsible Parties | Timeline |
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| | <p>and attendance, and site/classroom and staffing information, as well as processing and issuing payments</p> <ol style="list-style-type: none"> 3. Payments issued to DPS for up to 144 children at Whitted 4. Payments issued to contracted providers for 5 classrooms for up to 90 children. 5. Payments issued to approximately 13 classrooms for 234 children | <ol style="list-style-type: none"> 3. CCSA 4. CCSA 5. CCSA | <ol style="list-style-type: none"> 4. January 2019 – June 2019 5. Aug. 2019-June 2020 |
| <p>Teacher and Director Quality Support <i>(TA to contracted PreK classrooms)</i></p> | <ol style="list-style-type: none"> 1. An average of 24, on-site TA visits to 5 active Durham PreK classroom teachers 2. An average of 12, on-site TA visits to 5 active Durham PreK site-directors 3. Quality improvement plans outlining strategies to implement Durham PreK standards for 100% of classrooms 4. Quality improvement plans outlining strategies to improve administrative practices and instructional leadership for 100% of sites/directors 5. Classroom and administrative assessments with scores demonstrating improved knowledge and practices by 90% of participants 6. Weekly, on-site TA visits to 13 classroom teachers 7. Bi-weekly, on-site TA visits to 13 site-directors 8. Quality improvement plans outlining strategies to improve administrative practices and instructional leadership for 100% of sites/directors 9. Classroom and administrative assessments with scores demonstrating improved knowledge and practices by 90% of participants | <ol style="list-style-type: none"> 1. CCSA 2. CCSA 3. CCSA 4. CCSA 5. CCSA 6. CCSA 7. CCSA 8. CCSA 9. CCSA | <ol style="list-style-type: none"> 1. Nov. 2018-June 2019 2. Nov. 2018-June 2019 3. By Feb. 2019 4. By Feb. 2019 5. By June 2019 6. Aug 2019 – June 2020 7. Aug 2019 – June 2020 8. By Oct 2019 9. June 2020 |

| Component Area | Deliverables | Responsible Parties | Timeline |
|---------------------------------|---|---|---|
| Professional Development | <ol style="list-style-type: none"> 1. Professional Development/Education plans for 100% of active Durham PreK teachers and directors 2. Enrollment of 80% of teachers [from programs on TA contracts] without BK license in BK college coursework 3. Provide MMCI Course (10 sessions) to 10 PreK teachers 4. Provide Introduction to CLASS™, Program Assessment, and CLASS™ Observer training to 10 directors 5. Monthly Professional Learning Community meetings attended by 85% of teachers and directors from 5 active classrooms 6. Professional Development/Education plans for 100% of active Durham PreK teachers and directors 7. Provide MMCI Course (10 sessions) to 10 PreK teachers 8. Provide Introduction to CLASS™, Program Assessment, and CLASS™ Observer training to 10 directors 9. Monthly Professional Learning Community meetings attended by 85% of teachers and directors from 13 active classrooms | <ol style="list-style-type: none"> 1. CCSA 2. CCSA 3. CCSA 4. CCSA 5. CCSA 6. CCSA 7. CCSA 8. CCSA 9. CCSA | <ol style="list-style-type: none"> 1. By April 2019 2. By August 2019 3. By June 2019 4. By June 2019 5. Jan – June 2019 6. By October 2019 7. By January 2020 8. By December 2019 9. Aug 2019 – June 2020 |
| Systems Development | | | |
| Quality Standards | <ol style="list-style-type: none"> 1. Finalized rubric of quality standards and associated accountability measures 2. Written system of procedures and forms for | <ol style="list-style-type: none"> 1. Quality subcommittee with CCSA support | <ol style="list-style-type: none"> 1. By Sep. 2018 2. By June 2019 3. By June 2020 |

| Component Area | Deliverables | Responsible Parties | Timeline |
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| | annual program quality monitoring of sites to begin with 2019-2020 school year 3. Program quality monitoring of first cohort of new/upgraded classrooms conducted | 2. CCSA 3. CCSA | |
| Funding/Sustainability | 1. Reimbursement rate structure for Durham PreK sites, including guidelines and procedures for the braiding of other public funds for preschool (Head Start, Title I, and NCPReK) 2. Supplemental payment system for NCPReK classrooms implemented to establish parity and bring equity to NCPReK reimbursement system 3. Written guidelines and policies for eligibility criteria, enrollment priorities, and sliding fee scale for families informed by results of Supply and Demand study, Task Force recommendations and community partner input 4. MOU with Durham DSS (and other relevant partners) for information and data-sharing to facilitate families' access to services and maximize public funding 5. RFP for subcontractor to help develop and execute 5-year strategic plan for fund development 6. Implementation of Fund Development strategies and activities by sub-contractor | 1. Funding subcommittee with CCSA support 2. CCSA 3. Funding subcommittee with CCSA support 4. CCSA 5. Durham County 6. TBA | 1. By Aug. 2018 2. By Aug. 2018 3. By Nov. 2018 4. By April 2019 5. By June 2019 6. July 2019-June 2020 |
| Program Evaluation | 1. Review elements of child level evaluation plan with stakeholders 2. Whitepaper on evaluation goals/objectives and desired evaluation elements, including process variables and child, family and systems outcomes | 1. Durham County, Durham Children's Data Center with CCSA support 2. Evaluation | 1. By May 2019 2. By Dec 2019 3. By May 2019 4. July 2019-June 2020 |

| Component Area | Deliverables | Responsible Parties | Timeline |
|------------------------------|--|---|---|
| | to be assessed 3. Selection of subcontractor for longitudinal, 2-component, process and outcomes evaluation 4. Development and implementation of Evaluation plan by sub-contractor | subcommittee, CCSA, Durham County 3. Durham County 4. TBA | |
| Workforce Development | 1. 10 or more teachers receiving TEACH™ scholarships with 80% completing Spring 2019 semester courses with 2.5 GPA or better 2. 10 or more teachers receiving salary supplements with 80% completing Spring 2019 semester courses with 2.5 GPA or better 3. Establishment of a higher-education task-force comprised of Durham PreK principals and local/state universities and community colleges to develop institutional and systems strategies to further degree-completion and skill-building in the PreK workforce 4. 10 or more teachers receiving TEACH scholarships with 80% completing Fall 2019 semester courses with 2.5 GPA or better 5. 10 or more teachers receiving salary supplements with 80% completing Fall 2019 semester courses with 2.5 GPA or better 6. 10 or more teachers receiving TEACH scholarships with 80% completing Spring 2020 semester courses with 2.5 GPA or better 7. 10 or more teachers receiving salary supplements with 80% completing Spring 2020 semester courses with 2.5 GPA or better | 1. CCSA 2. CCSA 3. Workforce subcommittee with CCSA support 4. CCSA 5. CCSA 6. CCSA 7. CCSA | 1. By June 2019 2. By June 2019 3. By Feb. 2019 4. By Dec 2019 5. By Dec 2019 6. By June 2020 7. By June 2020 |
| Public Engagement | 1. RFP and selection of sub-contractor for Public | 1. Durham County | 1. By June 2019 |

| Component Area | Deliverables | Responsible Parties | Timeline |
|---------------------------------|---|--|---|
| | Engagement campaign 2. Implementation of Public Engagement strategies and activities by sub-contractor 3. Development of dedicated website with parent portal | and CCSA 2. TBA 3. CCSA, Durham County, partner agencies | 2. July 2019-June 2020 3. By May 2020 |
| Management and Oversight | | | |
| Management Functions | 1. Hiring of all relevant project staff 2. MOU's with principal implementation partners, including but not limited to DPFC, DPS DSS, and CHTOP 3. Contract agreements with sub-contractors, as outlined in specific Component Areas 4. Quarterly reports to Durham PreK Governing body with monthly process updates available | 1. CCSA 2. CCSA 3. CCSA 4. CCSA | 1. By Sept. 2018 2. By Dec. 2018 3. See above 4. July 2018-June 2020 |
| Governance | 1. Establishment of Durham PreK Governing body 2. Written by-laws for Governing body defining lines of authority and procedural norms 3. At least 10 meetings of Governing body (average of 5 per year) 4. Establishment of content-specific advisory committees to make policy and program recommendations to Governing body, including but not limited to: <ul style="list-style-type: none"> ○ Quality committee ○ Funding committee ○ Workforce committee ○ Evaluation committee ○ Public Engagement committee 5. At least 10 meetings of each subcommittee | 1. Durham County 2. Durham County 3. PreK Governing Body 4. CCSA and PreK Governing Body 5. PreK subcommittees | 1. By Sept. 2018 2. By Dec. 2018 3. By June 2020 4. By Sept. 2018 5. By June 2020 |