

## SCOPE OF SERVICES

This Scope of Services is an integral part of the contract between the County of Durham (hereinafter referred to as "County"), and Nehemiah Christian Center (hereinafter referred to as "Contractor"), which contract is dated July 1, 2018.

CONTRACTOR hereby agrees to provide services and/or materials to the County pursuant to the provisions set forth below.

- I. Upon execution of this contract, Contractor agrees to operate a day center in their community room open to all members of the public Monday-Friday from 9:00am to 5:00pm. Upon advanced mutual agreement with the County, the Contractor may close the center for a temporary basis. Additionally, the Contractor may close the center during times the County is closed.
- II. The Contractor shall have a staff member present during all hours of operation of the day center to manage the center.
- III. The Contractor shall provide patrons with access to restrooms that are in clean and working order.
- IV. The Contractor shall provide patrons with access to wireless internet.
- V. The Contractor agrees to not proactively engage in any proselytizing with patrons using the day center during hours of operation.
- VI. The Contractor will continue to report numbers of unique visitors at the center on a weekly basis.
- VII. The contractor will continue hosting monthly lunch and learns on 4<sup>th</sup> Tuesdays featuring different service providers.

County hereby agrees to provide services and/or materials to the Contractor pursuant to the provisions set forth below.

- I. The County agrees to provide the Contractor with the payment agreed to in the contract by the 15<sup>th</sup> of each month by electronic funds transfer.
- II. The County agrees to provide security personnel to the day center during all hours of operation of the day center.