



**COUNTY OF DURHAM**  
*Clerk to the Board*

*Terri Lea Hugie*  
*Clerk to the Board*

*Monica W. Toomer*  
*Deputy Clerk to the Board*

**MEMORANDUM**

TO: Durham Board of County Commissioners  
County Attorney

FROM: Macio Carlton, Senior Administrative Assistant

DATE: June 19, 2018

SUBJECT: Applicant Information for Appointments Scheduled for June 25, 2018

The current roster for Boards and Commissions can be found at the link below:  
<http://www.dconnc.gov/government/departments-a-e/board-of-commissioners/boards-and-commissions>.  
Under the Boards tab, select the desired Board and the next screen will show the Roster tab.

Ballots will be distributed to make appointments to the following authorities, boards, commissions and teams:

- Adult Care Home Community Advisory Committee
- Bicycle and Pedestrian Advisory Commission
- Board of Adjustment
- Citizens Advisory Committee
- City-County Appearance Commission
- Criminal Justice Advisory Committee
- Environmental Affairs Board
- Firefighter's Relief Fund Board of Trustees
- Juvenile Crime Prevention Council
- Memorial Stadium Authority
- Nursing Home Community Advisory Committee
- Public Health Board
- Sports Commission
- Women's Commission
- Workforce Development Board

Tax status has been verified by the Tax Collector's office and the incumbents are identified by (i). Applicants who received Board recommendation are underlined.

**Adult Care Home Community Advisory Committee:** (This committee develops community awareness of adult care home needs and ensures freedom of residents’ rights. Members cannot be employed by an adult care home and shall have no financial interest, directly or indirectly, in an adult care home. No immediate family of a resident can serve on the committee.)

Appoint citizens to fill two vacant positions – 2 “At-Large” Positions

- (i)Dean Fox
- (i)Suzanne Roth

**Bicycle and Pedestrian Advisory Commission:** (The purpose of this commission is to provide advice to the City Council and the Board of County Commissioners on questions relating to bicycle and pedestrian issues.)

**Special Language from Bylaws:** “Employees of the City and County shall not be eligible for appointment to the Commission.” “One member appointed to the Duke University liaison position shall be either a student or staff person at Duke.”

Appoint a citizen to fill one vacant position – 1 “Education”

- (i)Amanda De Hoedt

**Board of Adjustment:** (The board holds quasi-judicial public hearings to determine requests made by property owners in the City and County of Durham for minor and custodial care special use permits, variances and appeals of administrative interpretations or decision, as authorized by State law and local ordinance. The BOA is composed of ten members appointed by the Durham City Council and the Board of Commissioners.)

Appoint a citizen to fill one vacant position – 1 “At-Large” Position

- (i)Fredrick Davis

**Citizens Advisory Committee:** (The committee works to facilitate citizen participation in the planning and implementation of the Durham Community Development Block Grant Program (CDBG). The CDBG program works to ensure decent affordable housing, to provide services to the most vulnerable in our communities, and to create jobs through the expansion and retention of businesses. The CDBG is an important tool for helping our local government officials and administrators to tackle many serious challenges facing our community.)

Appoint a citizen to fill one vacant position – 1 “At-Large” Position

- Michelle Ketchum

**City-County Appearance Commission:** (The Durham City-County Appearance Commission (DCCAC) is tasked to promote the design and quality of public buildings through a system of design reviews. The commission review process involves two meetings: the Preliminary Meeting and the Project Review Meeting. The mission of the Durham City-County Appearance Commission is to cultivate excellence in design, preservation and stewardship of natural and built environment,

to communicate the economic, social, and aesthetic value of good design and planning, and to celebrate exemplary design within the community)

Appoint a citizen to fill one vacant position – 1 “At-Large” Position

- Anne Lebo

**Criminal Justice Advisory Committee:** (The purpose of the Criminal Justice Advisory Committee (CJAC) is to develop a comprehensive continuum of services for the adult criminal justice system, identify services gaps, and develop intervention strategies and comprehensive solutions. The CJAC is advisory in nature and has no authority over any public or private entity. The board was established in 1995 as a statutory requirement to participate in the state-local Criminal Justice Partnership Program grant process. The enabling legislation for the Criminal Justice Partnership Advisory Board, Article 6A of Chapter 143B of the General Statute, was repealed in June 2011 as part of HB 642, the Justice Reinvestment Act of 2011.

Appoint citizens to fill two vacant positions – 2 “At-Large” Positions

- (i)Clarence Birkhead
- Sarah Mye
- (i)Lao Rubert
- Sidney Thomas

**Environmental Affairs Board:** (The purpose of this board is to provide the City and County with expert and comprehensive advice on various environmental matters. It is also a mechanism for facilitating communication between the public and local government leaders. The board considers topics such as watershed protection, natural resource protection, air quality, environmental impacts of industrial development, environmental education, green building design, energy conservation, and global climate change.)

Appoint citizens to fill three vacant positions – 1 “Air Quality/Air Resources” Position, 1 “Education/Communication” Position and 1 “Public Health” Position

- (i)Donald Addu
- (i)Matthew Herman
- (i)Tyjuanna LaBennett

**Firefighter’s Relief Fund Board of Trustees:** (The Firefighter’s Relief Fund Board of Trustees provides financial assistance to firefighters that may have been injured while volunteering their service to their community. The Firefighters’ Relief Fund Board of Trustees is responsible for governing the disbursement of operating funds which are acquired through taxes paid by insurance companies.)

Appoint a citizen to fill 1 vacant position—1 “Redwood Township” Position

- (i)Marshall Ross

**Juvenile Crime Prevention Council:** (The council reviews the needs of Durham juveniles who are at risk of delinquency or who have been adjudicated, undisciplined, or delinquent, review and evaluate the resources available to address those needs, develop and implement a request for proposals process, and submit a written plan of action for the expenditure of juvenile sanction and prevention funds to the Durham Board of County Commissioners for its approval)

Appoint citizens to fill six vacant positions – 2 “At-Large” Positions and 1 “Member of Business” Position, 1 “Rep. of Parks and Rec.” Position, 1 “Substance Abuse Professional” Position and 1 “United Way or other Non-Profit Organization” Position

- Kevin Allen – At-Large
- (i)Anita Daniels – Substance Abuse Professional
- Doreen Johnson – At-Large
- DeWarren K. Langley – At-Large
- (i)Cameron Phillips – United Way Rep. or other Non-Profit Organization
- Dolly Reaves – At-Large
- (i)Solina Richards – Member of Business
- Shannon Teamer – Rep. of Parks and Rec.
- Dianne Thorne – At-Large

**Memorial Stadium Authority:** (The authority supervises and directs the general operation of Memorial Stadium. It establishes policies relative to maintenance, fees and use of the facility.)

Appoint a citizen to fill one vacant position – 1 “At-Large” Position

- (i)Pam Karriker

**Nursing Home Community Advisory Committee:** (This committee is responsive to the needs of nursing home residents and promotes community involvement and cooperation with nursing homes. Members must be County residents and have no financial interest (directly or indirectly) in a nursing home, and no immediate family of a resident can be on the committee)

Appoint a citizen to fill one vacant position – 1 “At-Large” Position

- Shirley Gentry

**Public Health Board:** (The Public Health Board formulates policies and procedures for the Durham County Department of Public Health. The Public Health Board is the policy making, rulemaking and adjudicatory body of the health department)

Appoint a citizen to fill one vacant position – 1 “Optometrist” Position

- Robert Rosenstein

**Sports Commission:** (The mission of the Durham Sports Commission is to provide leadership for sports-based initiatives and create positive economic impact and quality of life in Durham and the surrounding region. Members should have expertise in sports, fund raising, business or related areas and have the desire, time and expertise to dedicate.)

Appoint a citizen to fill one vacant position – 1 “At-Large” Position

- Fredrick Davis
- Bill Kalkhof
- George Linney

***Women’s Commission:*** (The commission strives to educate the community and advise the Durham County Board of Commissioners as necessary on issues relating to the changing social and economic conditions of women in the County. The commission develops information systems, provides advice, conducts research, hosts educational programming, analyses policy and advocates for women's issues to improve the lives of and opportunities for all women in Durham.

Appoint citizens to fill four vacant positions – 4 “At-Large” Positions

- Donna Frederick
- (i)Ruebe Holmes
- (i)Shauna Johnson
- (i)Tamika McRae
- Sarah Mye
- (i)Zion Tankard

***Workforce Development Board:*** (The purpose of the board is to facilitate, plan and coordinate workforce development resources to maximize the efforts of government, business, and education. Through collaborative partnerships, the board is the local policy organization responsible for the planning, oversight and coordination of workforce development initiatives that help support economic development in Durham.)

Appoint citizens to fill two positions – 1 “Private Sector” Position and 1 “Community-Based Organization” Position

- DeWarren K. Langley – Community-Based Organization
- (i)Wanda Lester – Community-Based Organization
- (i)Henry McKoy – Private Sector
- Geraldine Robinson – Private Sector