



Agenda Action Form Overview

Repair and Maintenance of Fire Apparatus

Background/Justification

On May 14, 2018 the Board approved an additional \$27,000 above the County Manager's authorized amount of \$40,000 (for a total of \$67,000) for unanticipated maintenance and repair of DCFR fire apparatus. One invoice with the City of Durham remains open for fire apparatus repair services rendered prior to July 1, 2018 which requires additional funding.

The repairs were completed prior to June 30, 2018 under the existing service contract with the City. The FY 17/18 DCFR Funds Reservation has \$3,164.46 remaining under the previous approval of the Board. The last City invoice is for \$5,218.84. This request is to increase the existing Funds Reservation by \$2,055 in order to cover the additional costs and close out the last invoice. Funds are available in the FY 17/18 DCFR budget to cover the additional encumbrance. Additional funding is not needed from the DCFR fire service district tax.

The significant repair costs continued for the older DCFR vehicles that were not on a regular maintenance schedule prior to becoming part of DCFR. Four (4) out of the five (5) first line ladder trucks or engines (pumpers) that DCFR operates were manufactured prior to 1991. With the City/County fire consolidation completed as of July 1, 2018, this should complete the maintenance and repair service contract with the City of Durham.

Policy Impact

This request is consistent with other Board action in extending service agreements.

Procurement Background

Durham County entered into an Interlocal Cooperation Agreement with the City of Durham on or about January 6, 2014 (original agreement). The original agreement has previously been extended on July 1, 2014, July 1, 2015, September 1, 2016, and most recently on June 12, 2017. The agreement provides for maintenance and repair services of DCFR apparatus via the City of Durham Fire Garage.

Type of purchase

- ☐ Goods
- ☒ Services
- ☐ Architect, Engineer or Surveyor Services
- ☐ Construction and Repair

Did this request for purchase go through a bid process? Yes ☐ No ☒

Goods: Bids required if \geq \$30,000, BOCC approval if \geq \$90,000

Services: Bids required if \geq \$30,000, BOCC approval if $>$ \$40,000

Construction/Repair work: Bids required if \geq \$30,000, BOCC approval if \geq \$500,000



Durham County Government
Agenda Action Form Supplemental Document – Contract Approval

If yes, attach a copy of bid tab and the minority and women business enterprise (MWBE) compliance review form provided by the Purchasing Division.

If no, why?

- ☐ Sole source exemption
- ☐ Cooperative purchasing program exemption
- ☐ State and federal contract exemption
- ☐ Contract is an amendment to an existing contract
- ☒ Other (please explain) – Interlocal agreement with the City does not requiring bidding

If exempted from bidding, has this request been reviewed and approved by the Purchasing Division in the agenda Legistar system? Yes ☒ No ☐

If no, why?

Fiscal Impact

There is no impact to DCFR budget with the requested increase. Funds are being reallocated within the existing DCFR operational budget to the repair and maintenance line item.

Recommendation

The Manager recommends the Board approve the additional encumbrance of \$2,055 for the interlocal contract with the City of Durham to repair DCFR fire apparatus, for a total encumbrance of \$69,055.00 for FY 17/18.