



Agenda Action Form Overview

Request approval of a service agreement with Hagerty Consulting, Inc. for \$229,033 to develop a Complex Coordinated Terrorist Attack (CCTA) Regional Coordination Plan.

Background/Justification

Durham County was awarded a CCTA Federal Grant in the amount of \$931,500 that was recognized by the BOCC on January 8, 2018. The CCTA grant will be implemented over a three-year period to develop a plan, train to the plan, and exercise the plan and training. This project will develop the CCTA Regional Coordination Plan that includes a base plan and five (5) annexes: Resource Management, Crisis Communications, Family/Friend Assistance & Mental Health, Mass Casualty, and Suspicious Activity Reporting with a mobile enhanced website. This CCTA grant is a direct Federal spend down grant versus a reimbursable grant. Matching funds are not required. Funding is drawn from the Federal grant account and placed into a Durham County account before spending any of the funds locally.

There are two attachments that support the service contract with Hagerty. Attachment 1 includes the proposal and pricing, which includes Option B-SAR Mobile Enhanced Website development. Attachment 2 includes the Option B deliverables and agreed on timeline of deliverables. The plan will be used by the Research Triangle Region, comprised of Durham, Orange, and Wake Counties and their municipalities/towns, to develop their individual Standard Operating Procedures/Guidelines (SOP/SOG) to support a common concept of operations when responding to Active Assailant and CCTA incidents.

Hagerty Consulting, Inc. was unanimously chosen by a seven (7) person, multi-agency, multi-jurisdictional panel. They were deemed the most qualified firm for the project based on their methodology on accomplishing the work, their subject matter experts that had relatable CCTA experience, their significant experience supporting local government with projects of similar size and scope, and the overall cost to accomplish the work.

This agenda item has been reviewed by the Purchasing Division for M/WBE compliance and has also been reviewed and approved by the County Attorney's Office.

Policy Impact

This request is consistent with other Board action in authorizing service agreements.

Procurement Background

Working with Durham County Purchasing Division, a formal Request for Proposal #18-034 was developed and advertised. Potential vendors were given from May 10-June 21, 2018 at 2:00pm to respond. Proposals were reviewed by a multi-agency, multi-jurisdictional panel and scored individually. The proposal review tabulations are included in Legistar with this item.

Type of purchase

- ☐ Goods
- ☒ Services
- ☐ Architect, Engineer or Surveyor Services



☐ Construction and Repair

Did this request for purchase go through a bid process? Yes ☒ No ☐

Goods: Bids required if $\geq \$30,000$, BOCC approval if $\geq \$90,000$

Services: Bids required if $\geq \$30,000$, BOCC approval if $> \$40,000$

Construction/Repair work: Bids required if $\geq \$30,000$, BOCC approval if $\geq \$500,000$

If yes, attach a copy of bid tab and the minority and women business enterprise (MWBE) compliance review form provided by the Purchasing Division.

If no, why?

- ☐ Sole source exemption
- ☐ Cooperative purchasing program exemption
- ☐ State and federal contract exemption
- ☐ Contract is an amendment to an existing contract
- ☐ Other (please explain) –

If exempted from bidding, has this request been reviewed and approved by the Purchasing Division in the agenda Legistar system? Yes ☐ No ☐

If no, why?

Fiscal Impact

Funds for this service agreement will be drawn down from the Federal grant program as needed to fund projects authorized under the CCTA grant program. Respective budget lines in Emergency Management Fund Center will be added to recognize the revenue and the expenditure.

Recommendation

The County Manager recommends that the Board approve the service agreement and proposal from Hagerty Consulting, Inc. and authorize the Manager to execute the agreement in the amount of \$229,033.