



**Agenda Action Form Overview**

The Board is requested to approve a contract with Garage Experts in the amount of \$48,000.00 to provide services for Resealing of Kennel Floors at the Durham County Animal Shelter consisting of:

- Mechanically sanding and cleaning the existing floor
- Repair any expansion joints
- Repair any floor areas as needed to insure a uniform look
- Install one coat of G-FX 100% Vapro Stop Primer/Sealer
- 100% broadcast of Silica sand
- Install one coat of 100% solids Whisper Grey epoxy

**Background/Justification**

The Durham County Animal Protection Services Building is located at 2117 E. Club Blvd, and serves the residents of Durham County. APS has been helping animals in our community since 1970 and has managed the Durham county Animal Shelter since 1990

During the process of resealing the floors Garage Experts will divide the work up into a minimum of four areas to help in protecting the animals. A main requirement of the RFP was that a 0% VOC was to be used on the floor system being installed to protect the animals.

**Policy Impact**

This is a new issue before the board.

**Procurement Background**

RFP 18-026 Rebid was solicited to the public by the Purchasing Department on April 23, 2108. An evaluation committee consisting of four General Services staff members reviewed the submitted proposals and convened on July 6, 2018 to determine the best qualified firm. The evaluation team agreed that Garage Experts met the qualifications set forth in the RFP, references confirmed that Garage Experts was capable of performing the work required by the RFP.

**Type of purchase**

- ☐ Goods
- ☒ Services
- ☐ Construction Work

**Did this request for purchase go through a bid process? Yes ☒ No ☐**

*Goods: Bids required if  $\geq$  \$30,000, BOCC approval if  $\geq$  \$90,000*

*Services: Bids required if  $\geq$  \$30,000, BOCC approval if  $>$  \$40,000*

*Construction/Repair work: Bids required if  $\geq$  \$30,000, BOCC approval if  $\geq$  \$500,000*

If yes, attach a copy of bid tab and the minority and women business enterprise (MWBE) compliance review form provided by the Purchasing Division.



**Durham County Government**  
**Agenda Action Form Supplemental Document – Contract Approval**

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If no, why?

- ☐ Sole source exemption
- ☐ Cooperative purchasing program exemption
- ☐ State and federal contract exemption
- ☐ Contract is an amendment to an existing contract
- ☐ Other (please explain)

**If exempted from bidding, has this request been reviewed and approved by the Purchasing Division in the agenda Legistar system? Yes ☒ No ☐**

If no, why?

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**Fiscal Impact**

The \$48,000.00 will be expended from the ongoing Building Envelope CIP fund: 4190DC078-4190420030078301. The present balance for this fund is \$482,571.00

**Recommendation**

The County Manager recommends that the Board authorize the County Manager to enter into a contract amendment with Garage Experts to provide for resealing the floors at the Durham County Animal Shelter for a contract amount not to exceed \$48,000.00.