



## COUNTY OF DURHAM

### *Clerk to the Board*

*Terri Lea Hugie*  
*Clerk to the Board*

*Monica W. Toomer*  
*Deputy Clerk to the Board*

### **MEMORANDUM**

TO: Durham Board of County Commissioners  
County Attorney

FROM: Macio Carlton, Senior Administrative Assistant

DATE: August 10, 2018

SUBJECT: Applicant Information for Appointments Scheduled for August 27, 2018

The current roster for Boards and Commissions can be found at the link below:  
<http://www.dconc.gov/government/departments-a-e/board-of-commissioners/boards-and-commissions>.  
Under the Boards tab, select the desired Board and the next screen will show the Roster tab.

Ballots will be distributed to make appointments to the following authorities, boards, commissions and teams:

- Bicycle and Pedestrian Advisory Commission
- Board of Adjustment
- Dangerous Dog Appeal Board
- Planning Commission
- Women's Commission

Tax status has been verified by the Tax Collector's office and the incumbents are identified by (i). Applicants who received Board recommendation are underlined.

**Bicycle and Pedestrian Advisory Commission:** (The purpose of this commission is to provide advice to the City Council and the Board of County Commissioners on questions relating to bicycle and pedestrian issues.)

**Special Language from Bylaws:** "Employees of the City and County shall not be eligible for appointment to the Commission." "One member appointed to the Duke University liaison position shall be either a student or staff person at Duke."

Appoint citizens to fill one vacant position – 1 "Youth/Child Advocacy" Position

- Susanne Schmal

- Colin Stifler, 3523 N. Roxboro St., Apt. 12H, Durham 27704 (WM/Youth/Child Advocacy)

**Board of Adjustment:** (The board holds quasi-judicial public hearings to determine requests made by property owners in the City and County of Durham for minor and custodial care special use permits, variances and appeals of administrative interpretations or decision, as authorized by State law and local ordinance. The BOA is composed of ten members appointed by the Durham City Council and the Board of Commissioners.)

Appoint a citizen to fill one vacant position – “1 Alternate At-Large” Position

- Chris Burnham

**Dangerous Dog Appeal Board:** (The purpose of this board is to hear the appeal of dog owners who have had their dogs declared dangerous or potentially dangerous. The Animal Control Review Board is also designated as the board to hear all reviews and appeals authorized by the Durham County Animal Control Ordinance.)

Appoint a citizen to fill one vacant position – 1 “At-Large” Position

- Mimi Cooker

**Planning Commission:** (The commission reviews recommended plans, policies and reports of the professional planning staff and makes recommendations concerning them to the governing bodies, including rezoning and zoning ordinance changes. Other duties include reviewing reports, proposing and reviewing policies and procedures for encouraging broad public input on all plans and reporting to the governing bodies on the conditions of the planning jurisdiction and the status of planning activities.

Appoint citizen to fill three vacant positions – 2 “At-Large” Positions and 1 “Oak Grove/Carr Township” Position

- Nathaniel Baker (At-Large)
- (i)Armeer Kenchen (At-Large)
- DeWarren Langley (At-Large)
- Michelle Laws (At-Large)
- (i)Andre Vann (Oak Grove/Carr Township)
- Pete Zseleczy (At-Large)

**Women’s Commission:** (The commission strives to educate the community and advise the Durham County Board of Commissioners as necessary on issues relating to the changing social and economic conditions of women in the County. The commission develops information systems, provides advice, conducts research, hosts educational programming, analyses policy and advocates for women's issues to improve the lives of and opportunities for all women in Durham.

Appoint citizens to fill one vacant position – 1 “At-Large” Position

- Sara Bausch
- Tanya Best

- Donna Frederick
- Sarah Mye