

PROGRAM SHOWN ON PLAN

ANNEX BUILDING:

2 Large Offices with small conference areas
13 Other Offices

2 Large Conference Rooms
1 Break Room

ORIGINAL BUILDING:

1 Large Training Room with Lobby
1 Large Conference/ Meeting Room
1 Small Conference Room

1 Cafe/ Eatery

CURRENT STAFF POSITIONS: BUDGET & MANAGEMENT

1 Manager/Supervisor	2,623 SF
7 Professional	
8 CURRENT STAFF	

FUTURE STAFF POSITIONS

In 10 years, 1 additional professional position

CURRENT STAFF POSITIONS: INTERNAL AUDIT

1 Director	1,398 SF
1 Manager	
2 Professional	
4 CURRENT STAFF	

FUTURE STAFF POSITIONS

In 10 years, 2 additional technical positions

COMMON AREAS 3,806 SF

LEGEND

- BOARD OF COUNTY COMMISSIONERS
- BUDGET & MANAGEMENT SERVICES
- CLERK TO THE BOARD
- COUNTY ATTORNEY
- COUNTY MANAGER
- FINANCE (INCLUDES PURCHASING)
- HUMAN RESOURCES
- INTERNAL AUDIT
- INFORMATION TECHNOLOGY
- SERVICE AREAS, ALL DEPARTMENTS
- COMMON AREAS & FUTURE GROWTH, ALL DEPARTMENTS



PROPOSED FLOOR PLANS
Ground Floor

DURHAM COUNTY ADMINISTRATION BUILDING
SD/DD SUMMARY ANALYSIS & REPORT

REVISED FOR COMMISSIONERS' WORK SESSION OCTOBER 1, 2018

PROGRAM SHOWN ON PLAN

MAIN AREA (ORIGINAL BUILDING & ANNEX):

- 4 Large Offices with small conference areas
- 14 Other Offices
- 9 Cubicles

- 2 Large Conference Rooms
- 1 Break Room

WELLNESS CLINIC:

- 5 Exam Rooms
- 1 Lab
- 1 Toilet Room
- 1 Waiting Room

CURRENT STAFF POSITIONS, HUMAN RESOURCES

- 1 Director 10,155 SF
- 5 Manager/Supervisor Includes 1,403 SF for W.C.
- 9 Professional
- 3 Technical
- 1 Secretary/Clerk

21* CURRENT STAFF (not including Wellness Center)

CURRENT NEEDS: WELLNESS CENTER

- 3 Exam Rooms
- 1 Lab
- 1 Waiting Room

FUTURE STAFF POSITIONS

In 10 years, 4 additional positions will be needed.
In 5 years, 2 additional exam rooms will be needed.

* NOTE Conflicting information: breakout does not add to total number of current staff.

LEGEND

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PROPOSED FLOOR PLAN
First Floor

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PROGRAM SHOWN ON PLAN

ANNEX BUILDING:

2 Offices
Reception Area

1 Small Conference Room
1 Workroom
2 Storage Rooms
1 Staff Toilet (not accessible)

ORIGINAL BUILDING:

1 Large Office with small conference area
8 Other Offices

2 Large Conference Rooms
3 Small Conference Rooms
1 Large Co-working space
1 Workroom
1 Staff Toilet
1 Break Area

CURRENT STAFF POSITIONS: BOARD OF COUNTY COMMISSIONERS

5 Elected Officials 4,670 SF
5 CURRENT POSITIONS Includes Chambers
There is no expectation for future growth.

CURRENT STAFF POSITIONS: CLERK TO THE BOARD

1 Director 1,568 SF
2 Professional
1 Secretary/Clerk
4 CURRENT STAFF

FUTURE STAFF POSITIONS

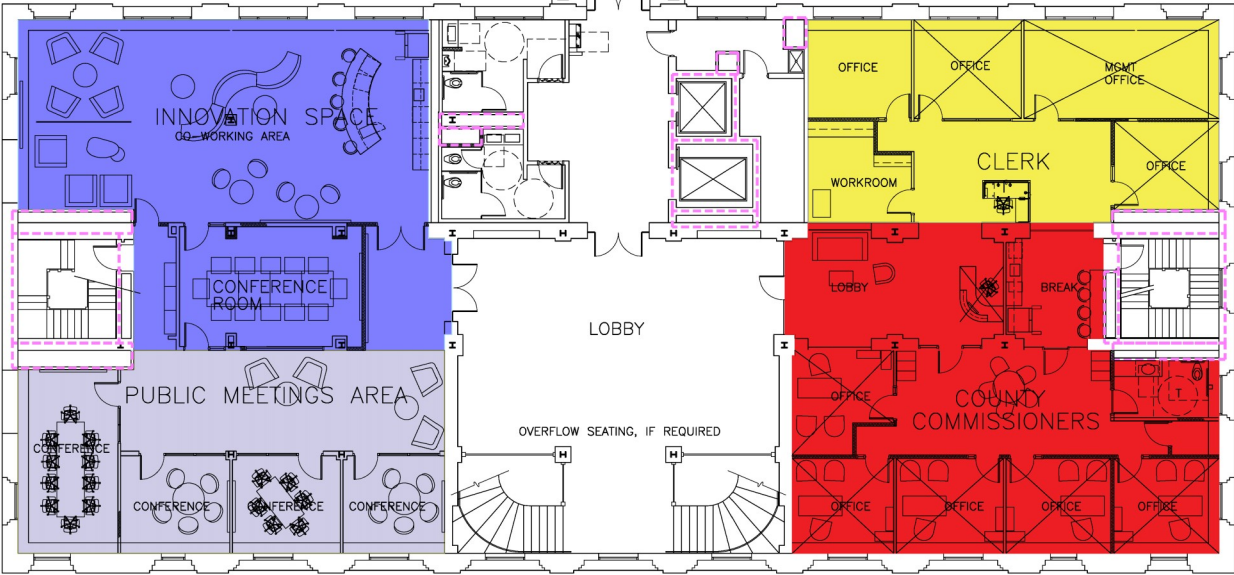
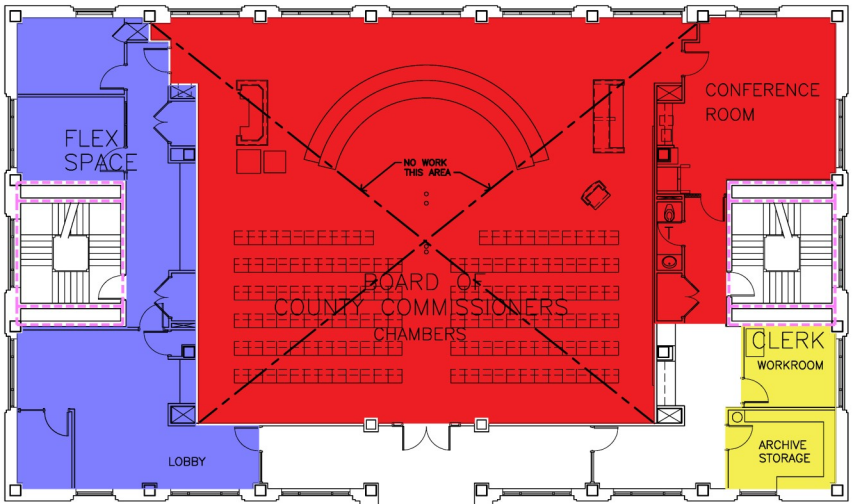
In 10 years, 1 additional office will be needed.

INNOVATION SPACE

1,953 SF

LEGEND

- BOARD OF COUNTY COMMISSIONERS
- BUDGET & MANAGEMENT SERVICES
- CLERK TO THE BOARD
- COUNTY ATTORNEY
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PROPOSED FLOOR PLANS
Second Floor

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PROGRAM SHOWN ON PLAN

- 7 Large Offices with small conference areas
- 9 Other Offices
- 9 Cubicles

- 1 Large Conference Room
- 1 Small Conference Room
- 1 Break Room
- 1 I.T. Room
- 1 Storage Room

CURRENT STAFF POSITIONS: COUNTY MANAGER

- 1 Director 8,387 SF
- 6 Manager & Chief of Staff
- 2 Professional
- 2 Secretary/Cerk
- 17* CURRENT STAFF

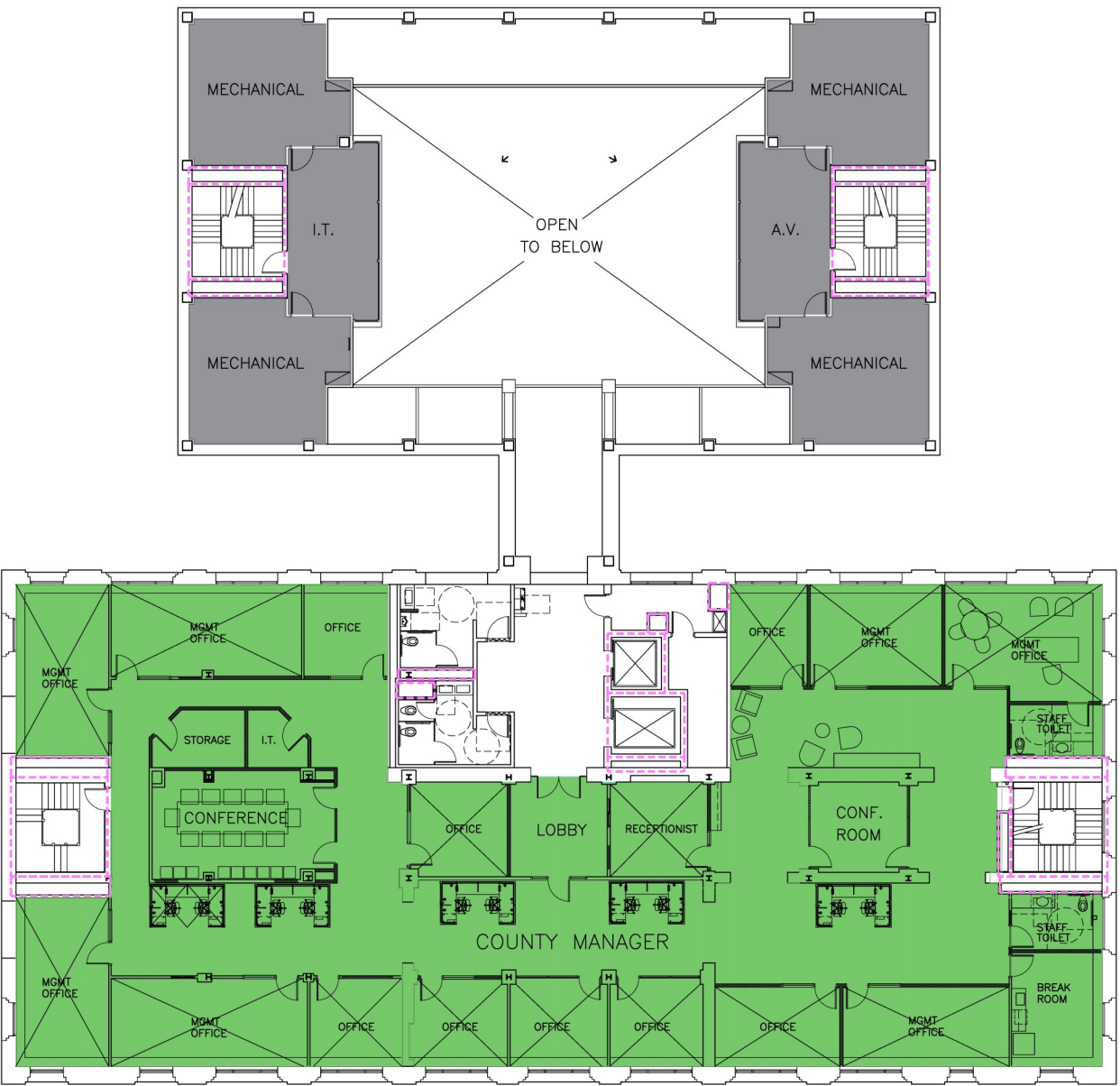
* NOTE Conflicting information: breakout does not add to total number of current staff.

FUTURE STAFF POSITIONS

In 10 years, 3 additional positions will be needed.

LEGEND

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- HUMAN RESOURCES
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PROPOSED FLOOR PLANS

Third Floor

DURHAM COUNTY ADMINISTRATION BUILDING

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PROGRAM SHOWN ON PLAN

3 Large Offices with small conference areas
17 Other Offices
14 Cubicles (more possible)

1 Large Conference Room
1 Small Conference Room
1 Break Room
1 Staff Toilet

CURRENT STAFF POSITIONS, COUNTY ATTORNEY

1 Director 8,424 SF
2 Manager/Supervisor
12 Professional
2 Technical
7 Secretary/Paralegal
25* CURRENT STAFF

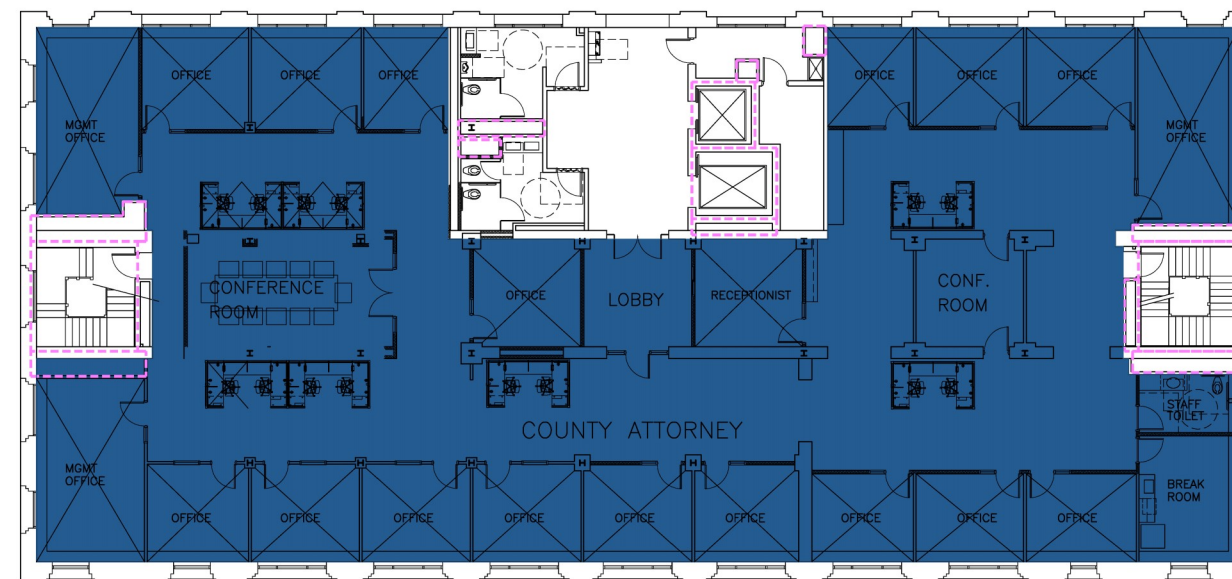
FUTURE STAFF POSITIONS

In 10 years, 9–14 additional positions will be needed
(all professional).

* NOTE Conflicting information: breakout does not add
to total number of current staff.

LEGEND

	BOARD OF COUNTY COMMISSIONERS
	BUDGET & MANAGEMENT SERVICES
	CLERK TO THE BOARD
	COUNTY ATTORNEY
	COUNTY MANAGER
	FINANCE (INCLUDES PURCHASING)
	HUMAN RESOURCES
	INTERNAL AUDIT
	INFORMATION TECHNOLOGY
	SERVICE AREAS, ALL DEPARTMENTS
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PROPOSED FLOOR PLANS

Fourth Floor

DURHAM COUNTY ADMINISTRATION BUILDING

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PROGRAM SHOWN ON PLAN THIS FLOOR ONLY

- 2 Large Offices with small conference areas
- 9 Other Offices
- 12 Cubicles
- 1 Large Conference Room
- 1 Small Conference Room
- 1 Break Area

See Fifth Floor for other Information Technology offices.

CURRENT STAFF POSITIONS, INFORMATION TECHNOLOGY

- 1 Director
 - 4 Manager/Supervisor
 - 36 Professional
 - 41 CURRENT STAFF
- 6,068 SF
(this floor only)

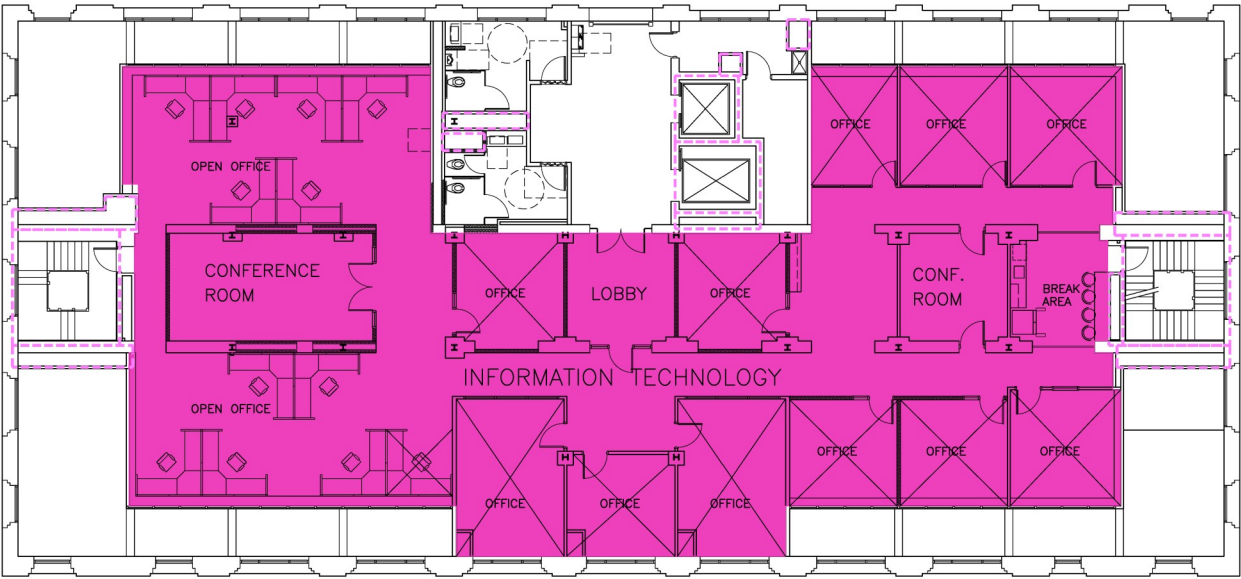
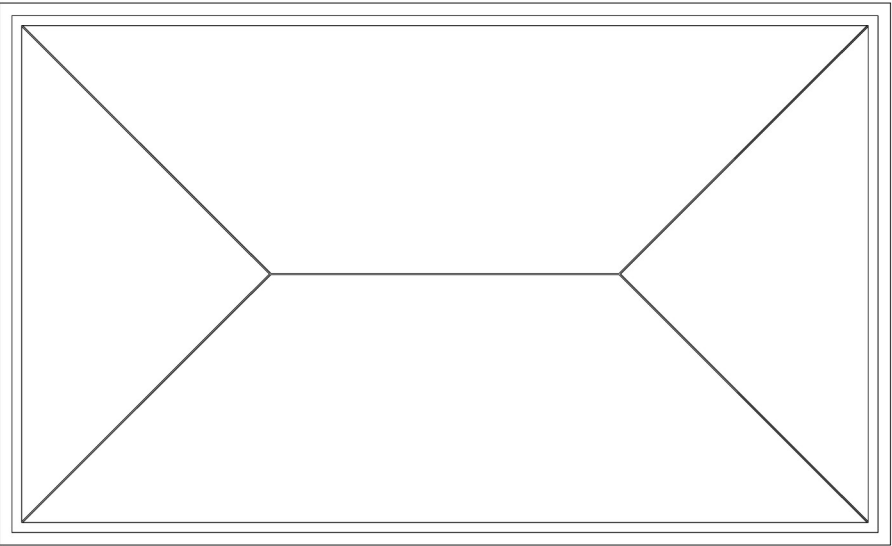
NOTE 8 staff are currently located in another building. When renovations are completed, these staff will relocate to the Administration Building. All I.T. staff will be located on both Fifth Floor & Fourth Floor Mezzanine.

FUTURE STAFF POSITIONS

In 10 years, 9–14 additional positions will be needed (All professional).

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PROPOSED FLOOR PLANS
Fourth Floor Mezzanine

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PROGRAM SHOWN ON PLAN

THIS FLOOR ONLY

2 Large Offices with small conference areas
5 Other Offices
22 Cubicles

1 Data Center
1 Small Conference Room
1 Small Open Meeting Area
2 Small Kitchenettes (No Break Areas)

See Fourth Floor Mezzanine for other Information Technology offices.

CURRENT STAFF POSITIONS, INFORMATION TECHNOLOGY

1 Director (this floor only) 8,308 SF
4 Manager/Supervisor TOTAL BOTH FLOORS: 14,375 SF
36 Professional
41 CURRENT STAFF

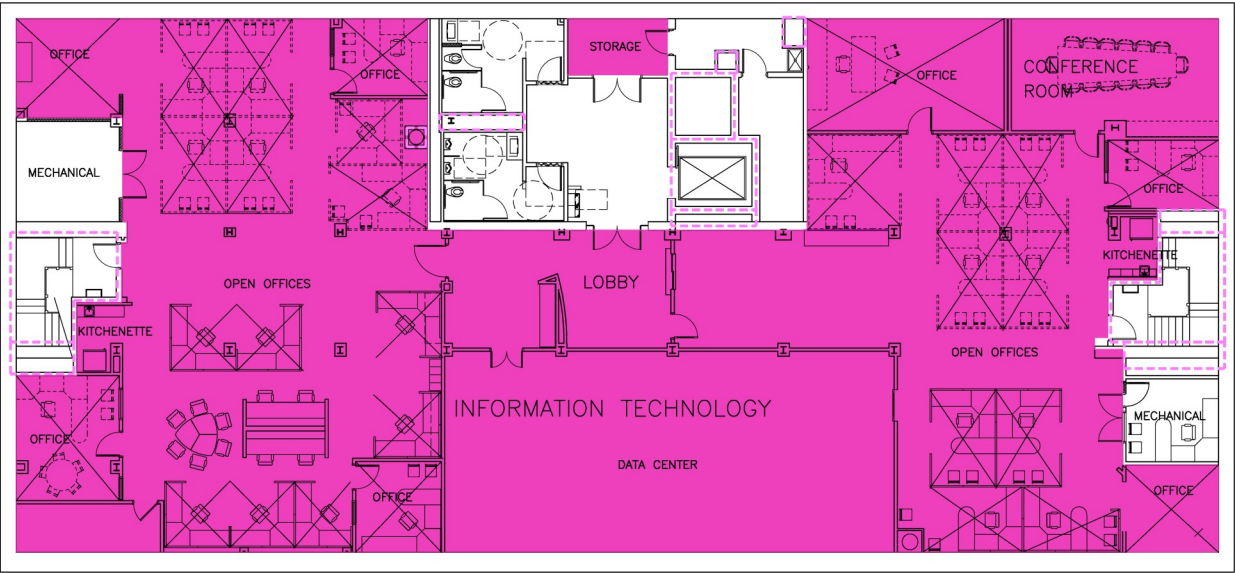
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FUTURE STAFF POSITIONS

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PROPOSED FLOOR PLANS
Fifth Floor

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