



### **Agenda Action Form Overview**

The Board is requested to approve Budget Ordinance Amendment No. 19BCC00033 appropriating \$52,000 of Lebanon Fire Tax District Fund Balance to offset costs for unanticipated vehicle and equipment expenditure at Lebanon Volunteer Fire Department. These funds will be distributed to the district at their request.

### **Background/Justification**

Lebanon Volunteer Fire Department covers a portion of unincorporated Durham County north of the City limits. Within their district they provide fire suppression services and respond as First Responders to EMS-related calls. They need to replace their First Response - Quick Response Vehicle that is used at Station 2 on Milton Road. The current vehicle is a 2003 Ford Expedition with 170,000 miles. The vehicle has a blown engine and cannot be repaired.

Further, Lebanon contracts with the County for firefighters (County employees) who are governed by County benefits and pay policies. They need to purchase turnout gear for three employees who were transferred to Lebanon Fire Department from Durham County Fire & Rescue prior to the 2018 merger with Durham Fire Department.

### **Policy Impact**

This requested budget amendment is in keeping with common practice and represents no new policy changes or action required of the Board of County Commissioners. The expenditures are in compliance with the recommendations of the 2013 Fire Study which highlighted indirect costs, capital improvement planning and efficient business practices.

### **Procurement Background**

N/A

### **Fiscal Impact**

This requested budget amendment requests distribution of unallocated fire district funds to cover emergency expenditures not covered in the existing Lebanon Fire Department budget. This request also complies with Durham County Fiscal Policy mandating a minimum of 4% of prior year expenditures be maintained in the Durham County's District Fund Balance. Approximately \$257,000 will remain in Lebanon's fund balance after these purchases.

### **Recommendation**

The County Manager recommends that the Board approve Budget Ordinance Amendment No. 19BCC00033 appropriating \$52,000 of Lebanon Fire Tax District Fund Balance to offset costs for unanticipated vehicle and equipment expenditure at Lebanon Volunteer Fire Department. These funds will be distributed to the district at their request.