

**THE BOARD OF COUNTY COMMISSIONERS  
DURHAM, NORTH CAROLINA**

Monday, December 3, 2018

9:00 A.M. Work Session

**MINUTES**

Place: Commissioners' Chambers, second floor, Durham County Government  
Administrative Complex, 200 E. Main Street, Durham, NC

Present: Chair Wendy Jacobs, Vice-Chair James Hill and Commissioners Heidi Carter,  
Brenda Howerton, and Ellen Reckhow

Presiders: Chair Wendy Jacobs

**Board of Elections Presentation of Certificates**

Derrick Bowens, Director of Board of Elections issued two certificates of elections to the following candidates certified as having officially won the November 6, 2018 election. Those individuals are as follows: David Harris and Natalie Murdock.

**Election of Chair and Vice-Chair of the Board of County Commissioners**

Attorney Siler presided over the election of the Board's Chair. The newly elected Chair would preside over the election of the Vice Chair.

Commissioner Carter moved, seconded by Commissioner Reckhow to nominate  
Commissioner Wendy Jacobs for Chair.

The motion carried unanimously.

Chair Jacobs thanked the Board and stated that it was an honor to serve as Chair.

Commissioner Carter moved, seconded by Commissioner Reckhow, to  
nominate Commissioner James Hill for Vice Chair.

The motion carried unanimously.

Chair Jacobs thanked the Board for the opportunity to serve as Chair of the Board of County Commissioners. She stated she enjoyed serving in the capacity and would continue to work hard and do her best on behalf of the Board and the citizens of the County. Chair Jacobs continued to say this would be a very busy and important year for the County as we move to reach our goals.

Vice Chair Hill stated it was an honor to serve the people of Durham County; adding it was an outstanding place to live and work. He continued to say it was important for all citizens, especially children to enjoy the prosperity of Durham. Vice Chair Hill stated he Board would continue to work hard to ensure all citizens can live a life with dignity and potential.

### **Approval of Public Official Bonds**

The Board was requested to approve the bonds of public officials on the first Monday of December of each year. Following approval, the bonds would be recorded in the Register of Deeds Office and then sent to the Clerk of Superior Court for safekeeping.

Commissioner Reckhow moved, seconded by Commissioner Carter, to approve the Public Official Bonds.

The motion carried unanimously.

### **Installation of Soil and Water Conservation District Supervisors**

The Honorable Doretta Walker, District Court Judge, 14th Judicial District, administered the Oath of Office to David Harris and Natalie Murdock as Supervisors of the Durham Soil and Water Conservation District Board.

### **Citizen Comments**

The Board of County Commissioners provided a 30-minute comment period to allow Durham County citizens an opportunity to speak. Citizens were requested to refrain from addressing issues related to personnel matters.

John Tarantino, of Durham Satire, performed a somber musical selection for the Board in memory of the 11 victims killed on October 27, 2018 in the Tree of Life Synagogue Massacre in Pittsburgh, PA.

### **Consent Agenda**

The Board was requested to review Consent Agenda items for the December Regular Session meeting. Staff was present to address questions the Board had regarding the items. The following consent agenda items were reviewed:

Chair Jacobs requested to add an agenda item that would require the Board to suspend the rules and vote on the new Sheriff's salary.

Commissioner Reckhow moved, seconded by vice Chair Hill, to suspend the rules.

The motion carried unanimously.

Commissioner Howerton moved, seconded by Commissioner Reckhow to set the salary for the new Sheriff at \$150,099.00

The motion carried unanimously.

### **18-1124 Approval of 2019 Board of County Commissioners' Meeting Schedule**

Commissioner Carter requested to consider approving January 2, 2019 – June 2019. She mentioned she was not ready to approve June 2019 – December 2019 and would like to continue to look at options that would allow the Board to add an additional Work Session.

Commissioner Reckhow questioned the proposed calendar that would change the meeting schedule in January and October 2019, it was recommended for the Board to use the calendar schedule used in previous years.

Commissioner Howerton would still like to see the analysis from staff on how changes could affect schedules.

**Directives:**

- Chair Jacobs requested the County Manager work with the Clerk's Office and come back to the Board with a proposal at the January 2019 Work Session.
- Chair Jacobs proposed we move July meeting to July 8, 2019 and that the Board consider approving schedule through August 2019.

**18-1130 Execution of an Amendment to the Architectural Design Service Contract with DTW Architects and Planners, Ltd. for the Administration Building Renovations Project No.: DC 137**

Commissioner Carter requested clarification on the project being over the projected amount by \$2.7 million dollars. Wendell Davis, County Manager explained additional amounts were due to the original upfitting cost for Admin II which did not include the 7<sup>th</sup> floor; however, the Board made the decision to move forward to complete and package that area. Peri Manns, Deputy Director of Engineering addressed the Board with additional information regarding the over budget increase.

**Directives:**

- Commissioner Reckhow would like staff to show where additional funding for this project would come from and she requested to have value engineering done.

**18-1141 Approve Budget Ordinance Amendment No. 19BCC000022 Reducing the General Fund Budget for the Payment of Three Fire Trucks Ordered in Fiscal Year (FY) 2018 Because These Trucks are now Being paid for in the LOBs Capital Project Fund (Fund #4004110000) in FY2019 with Debt Issuance Proceeds**

Commissioner Carter inquired about the length of time it would take to pay off debt for the Counties (3) three fire trucks. Suzan Tezai, Chief Financial Officer stated general fund money would not be used; instead the tax for the 10-year period from the special revenue would be the funding source.

**18-1143 Approval of a Lease Agreement for 309 Crutchfield Street Between the County of Durham and Alliance Behavioral Healthcare**

Commissioner Carter questioned the agency name change due to Alliance currently being in the process of changing their legal name. Jan Korest, Open Space and Real Estate Division Manager stated that her office would ensure the lease agreement had the corrected name.

**18-1146 Budget Ordinance Amendment No. 19BCC000023 to Recognize \$59,413 from the North Carolina Department of Health and Human Services Division of Public Health for the Opioid Crisis**

Commissioner Carter inquired about how the grant money would be used throughout the County. Gayle Harris, General Manager indicated the money would be used to contract with Recovery Innovation to hire and train Peer Support Specialist. She added they would assist with overdose efforts and connect individuals with treatment options.

**18-1148 Budget Ordinance Amendment No. 19BCC000025 to Recognize Funds in the Amount of \$8,000 From the Ann Wolfe Mini Grant for Child Health and Infant Mortality Underlined**

Commissioner Carter questioned what impact we would have with the funding received. Gayle Harris, General Manager explained that grant funding would be used to provide home grown healthier meals to early childhood programs.

**18-1153 Budget Ordinance Amendment No. 19BCC000030 to Recognize \$10,000 from the University of North Carolina (UNC) School of Government for Opioid Crisis Activity**

Commissioner Carter inquired about how the grant funding would be allocated. Gayle Harris, General Manager advised that funds would be used to support the Project Manager for the Collective Impact Training that the group would receive from the UNC School of Government over the next 2 years.

**18-1156 Capital Project Amendment No. 19CPA000009 - Appropriating \$3,200,000 of Limited Obligation Bonds (LOBS) funding to the Administration Building II Renovation Capital Project and Execution of Contract Amendment with Whiting-Turner Contracting Company (WTCC)/Holt Brothers, Inc. for the 7th Floor Upfit of the Durham County Administration Building II Renovation (former Judicial Building) Project No.: 4730DC073**

Commissioner Reckhow addressed the cost being over \$42 million dollars, adding she would like to see how the money being used for this project was affecting other County projects. Peri Manns, Deputy Director of Engineering stated his department was working with the CIP Committee and Budget & Finance to address concerns with projects that are going over budget.

**Directives:**

- In January the Board would like to review the updated Engineering CIP results.

**18-1158 Budget Ordinance Amendment No. 19BCC000031 Transferring Funds from the Capital Financing Plan Fund to the Pay as You Go Capital Project Fund and Capital Project Amendment No. 19CPA000010 - Appropriating the \$946,486 to Create a New Detention Center Jail Bed Modifications and HVAC Grille Replacement Project (43103300DC090) and Award of a Construction Contract to C.T. Wilson Construction Company for Construction of the Improvements.**

Commissioner Reckhow would like to discuss at the January Work Session where the funding for project upgrades would come from. Jay Gibson, General Manager said the Capital Plan would allow them to make adjustments and to do cost containment.

Chair Jacobs discussed the ongoing efforts with C.T. Wilson and the need to complete the work needed at the Detention Center.

**Directives:**

- Commissioner Reckhow would like staff to look at our surplus properties. In addition, she would like the new Sheriff to be briefed on all the new construction plans.
- Commissioner Howerton would like to see the data analysis on the number of 17-year old's and adult populations in the local jail. She stated this was needed so the County would know what options they had for separating inmates based on new bill being passed in the future.

**\*\*No comments were made regarding the following items:**

18-1118 Approval of the Maintenance Contract with Granicus

18-1114 A Budget Ordinance Amendment No.19BCC000020 to Recognize Grant funds in the Amount of \$2,000 from Shift NC "All Together Now" Award for the Youth Home.

18-1147 Budget Ordinance Amendment No. 19BCC000024 to Recognize \$3,314 from the North Carolina Department of Health and Human Services Division of Public Health Epidemiology/Communicable Disease Section

18-1149 Budget Ordinance Amendment No. 19BCC000026 to Recognize \$3,913 from the City of Durham to support Project BUILD

18-1150 Budget Ordinance Amendment No. 19BCC000027 to Recognize \$18,000 from Credit Suisse to Support Project BUILD

18-1151 Budget Ordinance Amendment No. 19BCC000028 to Recognize \$51,563 from the Governor's Crime Commission

**18-1162 Directives Follow-up**

The Board is requested to review staff follow-up regarding previously issued directives.

**Directives:**

- Chair Jacobs requested that the County Manager encourage staff to update items that have been completed. Drew Cummings, Chief of Staff would work closely with the Clerk to the Board to set up a training for the Board to review how to access directives link.
- Commissioner Reckhow would like to follow up on the fire arms ordinance at the January Work Session. Lowell L. Siler, County Attorney would bring back the revised fire arms ordinance for the Board to discuss.

**18-1129 Closed Session**

The Board is requested to adjourn to Closed Session pursuant to G.S.143-318.11(a)(6) to consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or

prospective public officer or employee; or to hear or investigate a complaint, charge, or grievance by or against an individual public officer or employee.

Commissioner Carter moved, seconded by Commissioner Hill, to adjourn to Closed Session.

The motion carried unanimously.

**Reconvene from Closed Session**

Chair Jacobs stated the Board met in Closed Session and provided direction to staff.

**Adjournment**

Commissioner Howerton moved, seconded by Commissioner Reckhow, that the meeting be adjourned.

The motion carried unanimously.

Respectfully submitted,

*Tomeka Everett*  
*Administrative Assistant*