



Durham County Government

Agenda Action Form Supplemental Document – Judicial Building 7th Floor upfit Furniture Contracts

Agenda Action Form Overview

Approval of the Purchase of Goods contract(s) with various vendors for the Private Office, Conference and miscellaneous furnishings from the U.S. Communities/GSA and/or NC State Contracts Buying Programs for the 7th floor Upfit of the Durham County Administrative II Building Renovation (former Judicial Building)

Background/Justification

It was noted during the December 10, 2018 approval of the Capital Project Amendment with Whiting Turner Contracting Company/Holt Brothers, Inc. for the 7th Floor Upfit that subsequent contracts will be brought to the BOCC for approval including individual office furnishings, conference tables and seating, storage components etc. at a later date. Funding for this is available in the Durham County Judicial Building Renovation Capital Project account. The scope of work is summarized in the attached proposals for the total amount of \$478,050.57 thus including contingency of \$23,902.53 for a total of \$501,953.09.

Policy Impact

The scope of work includes the purchase of furniture for the 7th Floor Upfit of the Durham County Administrative Building II located at 201 East Main Street Durham, NC in the amount of \$478,050.57 plus owner's contingency at \$23,902.53 and to execute any other related contracts, if necessary, not to exceed the budget of \$501,953.09.

Procurement Background

The private office, conference, seating and other furnishings for the 7th floor Upfit were selected, from previous vendors for floors 1-6 to adhere to the existing design, for purchase through the U.S. Communities Buying Program, NC State Contracts, GSA and/or other buying programs. G.S. 143-129(e) allows local governments to be exempted from the competitive bidding requirements and purchase furnishings/equipment through group purchasing programs. This provides Durham County the deepest discount possible for purchases under this program. The Engineering Department has reviewed the recommendations with O'Brien/Atkins and Associates, P.A. and the Purchasing Department and recommends that the County proceed with the procurement of the items referenced in the attached proposals.

Type of purchase

- ☒ Goods
☐ Services
☐ Architect, Engineer or Surveyor Services, CM@R
☐ Construction and Repair

Did this request for purchase go through a bid process? Yes ☐ No ☒

Goods: Bids required if \geq \$30,000, BOCC approval if \geq \$90,000

Services: Bids required if \geq \$30,000, BOCC approval if $>$ \$40,000

Construction/Repair work: Bids required if \geq \$30,000, BOCC approval if \geq \$500,000

If yes, attach a copy of bid tab and the minority and women business enterprise (MWBE) compliance review form provided by the Purchasing Division.



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If no, why?

- ☐ Sole source exemption
- ☒ Cooperative purchasing program exemption
- ☐ State and federal contract exemption
- ☐ Contract is an amendment to an existing contract
- ☐ Other (please explain)

If exempted from bidding, has this request been reviewed and approved by the Purchasing Division in the agenda Legistar system? Yes ☒ No ☐

If no, why? _____

Fiscal Impact

The Capital Project Amendment for the 7th floor Upfit Project was approved by the BOCC on December 10, 2018. The funds have been deposited by the Budget department in the CIP account for the Project.

Recommendation

The County Manager recommends that the Board authorize the execution of the various Purchase of Goods contracts with Carolina Business Interiors, Corporate Interior and Sales, Inc., Price Modern Carolinas, Alfred Williams and Edge Office for the purchase of the private office, conference, seating, storage and misc. furnishings from the various Federal and/or State Buying Programs for the Administrative Building II Renovation in the amount of \$478,050.57 and to execute any other related contracts, if necessary, not to exceed the budget of \$501,953.09.