



**Agenda Action Form Overview**

The Board is requested to approve a Contract Amendment with Baker Roofing Company in the amount of \$56,157.00 to address an unforeseen condition discovered during the process of the roof replacement at the CJRC Building. The existing sprayed on roof system being removed had adhered itself to the built-up roof, which was to remain. Due to the adhesion, the existing coal tar pitch built up roof system will also have to be removed for proper installation of the new roofing system. REI Engineers has reviewed the proposed solution and agree it is the best approach to seal the existing concrete deck. Upon execution of this amendment, the new contract total with Baker Roofing will be \$539,298.00, which is within the available funding of this capital project. Given the nature of renovation work in existing, occupied buildings, there is the possibility that other change orders may be needed in the future to accommodate the project demands. To expedite the change order process, The Board is also requested to give the County Manager authority to execute future amendments for this project if within the project budget.

**Background/Justification**

The existing CJRC roof had a spray on foam material that served the purposes of both waterproofing and insulating the building. Due to our local climate that can entail major fluctuations in temperature and glaring sun in the summer, the existing roofing system is not suitable for our buildings and has deteriorated over time. The main purpose of this IFB is to provide a new roof that will allow the water to run off the roof and not to infiltrate the building.

**Policy Impact**

This is a new issue before the Board and is consistent with Durham County's support of the Criminal Justice Rehabilitation Center.

**Procurement Background**

IFB 18-018 was solicited to the public by the Purchasing Department on January 25, 2018.

**Type of purchase**

- ☐ Goods
- ☐ Services
- ☐ Architect, Engineer or Surveyor Services
- ☒ Construction and Repair

**Did this request for purchase go through a bid process? Yes ☒ No ☐**

*Goods: Bids required if  $\geq$  \$30,000, BOCC approval if  $\geq$  \$90,000*

*Services: Bids required if  $\geq$  \$30,000, BOCC approval if  $>$  \$40,000*

*Construction/Repair work: Bids required if  $\geq$  \$30,000, BOCC approval if  $\geq$  \$500,000*

If yes, attach a copy of bid tab and the minority and women business enterprise (MWBE) compliance review form provided by the Purchasing Division.

If no, why?



**Durham County Government**  
**Agenda Action Form Supplemental Document – Contract Approval**

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- ☐ Sole source exemption
- ☐ Cooperative purchasing program exemption
- ☐ State and federal contract exemption
- ☐ Contract is an amendment to an existing contract
- ☐ Other (please explain)

**If exempted from bidding, has this request been reviewed and approved by the Purchasing Division in the agenda Legistar system?    Yes ☐    No ☐**

If no, why?

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**Fiscal Impact**

The \$56,157.00 plus the original bid of \$483,141.00 will be expended from the ongoing Roofing CIP fund: 4004300000-4190420000-5200160100-4190420030073301. The present balance for this fund is \$6,000,346.44

**Recommendation**

The County Manager recommends that the Board authorize the County Manager to execute the proposed Contract Amendment #1 with Baker Roofing in the amount of \$56,157.00 to apply the torch ply membrane to the entire roof and base of the concrete walls and be given authority to execute future amendments for this project if within the project budget.