



Agenda Action Form Overview

The Board is requested to approve Budget Ordinance Amendment No. 19BCC000054 approving the HMEP Grant # HM-HMP-0544-16-02-00 and recognizing \$9,125 in additional revenue and reducing General Fund Fund Balance by \$9,125. This grant reimburses the County for personnel expenses utilized for conducting a Commodity Flow Study.

Background/Justification

The HMEP grant program was established in 1990 by the US Hazardous Materials Transportation Uniform Safety Act. In 1993, the Pipeline and Hazardous Materials Safety Administration (PHMSA) began issuing grants to assist States, Territories, and Native American Tribes to "develop, improve, and carry out emergency plans" within the National Response System and the Emergency Planning and Community Right-To-Know Act of 1986. The HMEP grant program is designed to allow grantees the flexibility to implement training and planning programs that address differing needs for each location based on demographics, emergency response capabilities, commodity flow studies, and hazard analysis.

The HMEP grant is passed through from the state to Local Emergency Planning Committees (LEPCs) for enhancing preparedness for transportation incidents involving hazardous materials. Funding is available for related Hazmat preparedness activities, exercise of Hazmat plans, development of emergency response plans for development or update of current Hazmat Plan.

Grant # HM-HMP-0544-16-02-00 in the amount of \$9,125 reimburses the County for personnel expenses utilized for conducting a Commodity Flow Study. By conducting the Commodity Flow Study, Emergency Management and emergency responders now have a better understanding of what hazardous materials are being transported through our community by rail, highway, and pipeline. Knowing which hazardous materials are most prevalent in our community helps emergency planners prioritize and better prepare for emergency incidents involving these substances.

Policy Impact

Acceptance of the HMEP reimbursement grant is consistent with County policy for receiving Federal & State pass-through grants.

Procurement Background

The Emergency Management Division applied for and was awarded this grant with a period of performance from 1/1/2018 through 12/31/2018. All work was performed during this period. Funding for the Commodity Flow Study was secured through the County's Contract Procurement Process by encumbering general funds via a Funds Reservation. This grant reimburses the County for expenses incurred under said Funds Reservation.

Fiscal Impact

This grant is reimbursement for expenditures that the County already spent. To recognize this additional revenue in the General Fund, in order to maintain a balanced budget, the annual Fund Balance appropriation (as a revenue source) is being reduced by the same amount.



Recommendation

The County Manager recommends that the Board approve Budget Ordinance Amendment No. 19BCC000054 approving the HMEP Grant # HM-HMP-0544-16-02-00 and recognizing \$9,125 in additional revenue and reducing General Fund Fund Balance by \$9,125.