



### **Agenda Action Form Overview**

The Durham County Board of Commissioners is requested to authorize the County Manager to enter into a sub-grant agreement (subrecipient) between the City of Durham (Grantee) and the County of Durham (Project Sponsor) for the Housing Opportunities for Persons with Aids (HOPWA) Program. This agreement continues the work of Durham County Social Services administering the Short Term Rent, Mortgage, and Utility Assistance portion of the HOPWA grant, which is a federal grant given to the City of Durham to support those impacted by AIDS. The Department is asking for approval of the sub-grant agreement which provides funding to the Department to:

- Employ two provisional positions to administer the grant
- Receive and process applications for assistance
- Approve assistance for those qualified under the program
- Provide reporting data and performance measures to the City of Durham County
- Evaluate program effectiveness

### **Background/Justification**

Durham County Social Services has collaborated with the City of Durham to administer a portion of the HOPWA grant since 2016. The partnership created the Department as a subrecipient since the City of Durham takes the lead in applying for and receiving the primary HOPWA grant from the Department of Housing and Urban Development (HUD). With the experience Social Services has in administering short term crisis assistance programs, the Department was chosen and agreed to assist the City of Durham with this program to help promote the health and safety of citizens afflicted with AIDS. The Board of County Commissioners originally approved funding for HOPWA from the City of Durham and approved the Sub-Grant Agreement (Interlocal Agreement) between the City of Durham and Durham County Department of Social Services in FY2016-2017.

The Department receives funding for both staff support and assistance payments to clients who qualify. The funds are capped. The Department contributes in-kind with facilities support and supervision of the program.

The HOPWA program and the structure of the grant serves citizens within the eligible metropolitan statistical area (EMSA), which includes Durham, Chatham, Person, and Orange Counties. The services provided under HOPWA include:

- Evaluation for Tenant-Based Rental Assistance (TBRA). The funds for this program are administered by the Durham Housing Authority
- Short-Term Rent, Mortgage, and Utility (STRMU)
- Permanent Housing Placement (PHP) assistance
- Supportive Services



**Policy Impact**

The Department receives \$171,500 to assist citizens with short-term rent and housing assistance, including utilities as well as supportive services and Permanent Housing Placement. The purpose of the program is to prevent homelessness with persons living with AIDS and provide supportive counseling and services to keep them stable during a difficult time. The impact of the program is to help reduce stress and anxiety of a crisis which can have negative health and social impacts for a person dealing with AIDS. The program serves over 80 clients a year.

**Procurement Background**

**Type of purchase**

- ☐ Goods
- ☒ Services
- ☐ Architect, Engineer or Surveyor Services
- ☐ Construction and Repair

**Did this request for purchase go through a bid process? Yes ☐ No ☒**

*Goods: Bids required if  $\geq$  \$30,000, BOCC approval if  $\geq$  \$90,000*

*Services: Bids required if  $\geq$  \$30,000, BOCC approval if  $>$  \$40,000*

*Construction/Repair work: Bids required if  $\geq$  \$30,000, BOCC approval if  $\geq$  \$500,000*

If yes, attach a copy of bid tab and the minority and women business enterprise (MWBE) compliance review form provided by the Purchasing Division.

If no, why?

- ☐ Sole source exemption
- ☐ Cooperative purchasing program exemption
- ☒ State and federal contract exemption
- ☐ Contract is an amendment to an existing contract
- ☐ Other (please explain)

**If exempted from bidding, has this request been reviewed and approved by the Purchasing Division in the agenda Legistar system? Yes ☐ No ☒**

If no, why?

*DSS is a subrecipient for this contract and is not the grantee. The City of Durham contracts directly with HUD to receive the funds*



**Fiscal Impact**

The City of Durham approved HOPWA Grant Funding and approved Durham County Department of Social Services to be the Project Sponsor to receive the funds. The Department agrees that all activities conducted under the Agreement shall be of a type authorized by the provisions of Part 8, Article 19 of Chapter 160A of the General Statutes of North Carolina, as amended by Chapter 206 of the Session laws of 1987.

In-Kind contributions by the Department to administer the grant is the only fiscal impact.

**Recommendation**

The County Manager recommends the Board authorize the County Manager to enter into a sub-grant agreement between the City of Durham (Grantee) and the County of Durham (Project Sponsor) for the Housing Opportunities for Persons with Aids (HOPWA) Program

This agreement supports Strategic Goal 2: Health and Well-Being for All.