



Date: May 13, 2019

To: Wendell Davis, County Manager
Through: Peri Manns, Acting General Manager
From: Patrick O. Young, AICP, City-County Planning Director
Subject: 2018 Environmental Affairs Board Annual Report

Executive Summary

The Durham City-County Environmental Affairs Board (EAB) is required by the Inter-local Cooperation Agreement to submit an annual report to the Governing Bodies. The attached report contains detailed information on EAB's activities and accomplishments in 2018.

Recommendation

Staff recommends that the Joint City-County Planning Committee receive the report. No action is required.

Background

The Durham City-County Environmental Affairs Board has completed its 2018 annual report, as required by the Inter-local Cooperation Agreement. The report is attached.

Attendance

During 2018, all members were in compliance with the attendance policy established in the Inter-local Cooperation Agreement and included in the EAB Rules of Procedure (See Attachment 2). Section 5.8 of the Rules of Procedure states the following:

- Any member who has three unexcused absences within a one year period of time, may forfeit the remainder of his or her term on the Board; and
- When a member has had a total of five absences within a one year time period, (including excused or unexcused), the Secretary shall notify the Board of that fact. The Board may review the attendance record of the member and take appropriate action. Appropriate action may include notifying the body that appointed the member of his or her attendance record.

Staff Contact

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Attachments

Attachment 1, Environmental Affairs Board Annual Report for 1018
Attachment 2, Attendance Report for 2018