



Agenda Action Form Overview

The Board is requested to authorize the County Manager to execute a service contract amendment with Microsoft Premier Support Services in the amount of \$47,125 to increase the existing service contract. If approved, the revised contract total will increase to a total amount of \$86,153.

Background/Justification

The Board is requested to authorize the County Manager to execute a service contract amendment with Microsoft Premier Support Services in the amount of \$47,125 to increase the existing service contract. If approved, the revised contract total will increase to a total amount of \$86,153.

The Microsoft enterprise agreement keeps Durham County in line with the shift to cloud services and best practices across the private and government sectors including the City of Durham, Mecklenburg County, Wake County, Guilford County and many other counties and municipalities in North Carolina.

Policy Impact

There is no impact to policy; this action allows Durham County Government to continue to its effective and efficient use of Microsoft Premier Support, Office 365, Microsoft systems and servers licensing supporting our business departments.

Procurement Background

The Microsoft Premier Support Agreement is purchased in accordance with County purchasing policies as this software as a service becomes due for yearly payment and go before the Board for approval if required.

Type of purchase

- ☒ Goods
- ☒ Services
- ☐ Architect, Engineer or Surveyor Services
- ☐ Construction and Repair

Did this request for purchase go through a bid process? Yes ☐ No ☒

Goods: Bids required if \geq \$30,000, BOCC approval if \geq \$90,000

Services: Bids required if \geq \$30,000, BOCC approval if $>$ \$40,000

Construction/Repair work: Bids required if \geq \$30,000, BOCC approval if \geq \$500,000

If yes, attach a copy of bid tab and the minority and women business enterprise (MWBE) compliance review form provided by the Purchasing Division.

If no, why?

- ☐ Sole source exemption



Durham County Government
Agenda Action Form Supplemental Document – Contract Approval

- ☐ Cooperative purchasing program exemption
- ☐ State and federal contract exemption
- ☒ Contract is an amendment to an existing contract
- ☐ Other - Request for capital funding; no expenditures requested at this time.

If exempted from bidding, has this request been reviewed and approved by the Purchasing Division in the agenda Legistar system? Yes ☐ No ☒

If no, why?

Request for operational funding; no expenditures requested at this time.

Fiscal Impact

There is no fiscal impact from this amendment funds exist in current year operating funds. This approval will allow the Enterprise to continue utilizing the advance technical support features for Office 365 and the Microsoft system and server licensing supporting our business departments.

Recommendation

The County Manager recommends that the Board authorize the County Manager to execute a service contract amendment with Microsoft Premier Support Services in the amount of \$47,125, which will increase the total contract amount to \$86,153.