



Agenda Action Form Overview

The Board is requested to authorize the County Manager to execute a service contract with A3 Communication, Inc. in the amount of \$46,271.36 to upgrade the nurse call system at the Health and Human Services Complex. This total includes A3 Communication Inc.'s proposed price of \$42,064.87 plus a 10% contingency.

Background/Justification

The Health and Human Services Complex is currently using an outdated and obsolete nurse call system (Tek Tone NC300II) that was installed in 2011. This system is made up of 7 master stations, 42 room stations, 15 bathroom pulls, and 61 ceiling mounted dome lights. A3 Communication, Inc. will remove all existing devices and associated wiring and will replace with a new tone/visual TekTone Tek-CARE 120 system. Once installed A3 Communication, Inc will test and certify the nurse call system before providing training for all necessary staff.

Two proposal responses were received for (RFP 19-029) Human Services Nurse Call System Upgrade. A3 Communication, Inc. was deemed the most qualified firm based on an evaluation committee's review. A3 Communication, Inc. proposals presented a well-defined process and timeline that stood out from the other proposal. A3 Communication, Inc. has extensive, successful experience implementing technology systems within the unique confines of government-owned facilities as part of a near 30-year tenure which makes them distinctly qualified to upgrade Human Service's nurse call system.

In review of the MWBE compliance for RFP 19-029 Human Services Nurse Call System Upgrade, there were no participation goals achieved on this project. A3 Communications, Inc. will be utilizing their own workforce to perform this particular service on the project.

Policy Impact

This action does not impact existing Board policies.

Procurement Background

Type of purchase

- ☐ Goods
- ☒ Services
- ☐ Architect, Engineer or Surveyor Services
- ☐ Construction and Repair

Did this request for purchase go through a bid process? Yes ☒ No ☐

Goods: Bids required if \geq \$30,000, BOCC approval if \geq \$90,000

Services: Bids required if \geq \$30,000, BOCC approval if $>$ \$40,000

Construction/Repair work: Bids required if \geq \$30,000, BOCC approval if \geq \$500,000



If yes, attach a copy of bid tab and the minority and women business enterprise (MWBE) compliance review form provided by the Purchasing Division.

If no, why?

- ☐ Sole source exemption
- ☐ Cooperative purchasing program exemption
- ☐ State and federal contract exemption
- ☐ Contract is an amendment to an existing contract
- ☐ Other (please explain)

If exempted from bidding, has this request been reviewed and approved by the Purchasing Division in the agenda Legistar system? Yes ☐ No ☐

If no, why?

Fiscal Impact

Funding for this contract will be supported under General Services' Building 2 divisional budget.
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Recommendation

The County Manager recommends that the Board authorize the County Manager to execute a service contract with A3 Communication, Inc. in the amount of \$46,271.36 to upgrade the nurse call system at the Health and Human Services Complex.