



Agenda Action Form Overview

The Board is requested to approve Budget Ordinance Amendment No. 20BCC000001 to appropriate General Fund fund balance in the amount of \$248,780 for the purchase of 10 Public Health replacement vehicles.

The BoCC approved the purchase of the vehicles on the June 10, 2019 regular session agenda with the funding source being the recognition of a portion of Medicaid Cost settlement funds received in fiscal year 2019 above the amount originally budgeted. However, due to time constraints, staff was not able to process the purchase order before June 30, 2019. This is a budgetary entry only that is necessary to amend the Public Health FY2019-20 budget in order to purchase the vehicles.

Background/Justification

A - Replacement Vehicles (10) \$248,780

Replacement vehicles are needed for daily travel while performing establishment evaluations, inspections and other related Environmental Health (EH) activities. EH fleet is aging out and needs replacing. Permitting and other regulatory work must be performed without delays caused by lack of transportation/repair downtime. Mandated workload is critical and ensures public health and the environment are protected through efficient response. Consistent customer service and execution of mandated workload depends on reliable transportation.

The cost of one vehicle repair can easily surpass the current Kelly Blue Book values (1,937) for the 2007 models. Per the County Policy after meetings and discussions, reviews were made with the County Fleet Manager and recommendations to replace the vehicles resulted.

The 2019 Toyota LE Hybrid Camrys get 52 miles per gallon versus the 2007 Ford Fusion's 23 which should result in approximately 50% reduction in fuel usage per vehicle.

The NC Sheriff's Association Vehicle and Motorcycle Procurement Program which is a cooperative bid program will be used to procure the 10 replacement vehicles. Through the creation of one statewide bid, local governments can also take advantage of this competitive pricing program.

Policy Impact

The agenda item is consistent with the historical Board of County Commissioner support for efficient and visionary government and the promotion of health and well-being for all Durham County.

Procurement Background

If applicable, explain the procurement process.



Type of purchase – (A) Replacement Vehicles

- ☒ Goods
- ☐ Services
- ☐ Architect, Engineer or Surveyor Services
- ☐ Construction and Repair

Did this request for purchase go through a bid process? Yes ☐ No ☒

Goods: Bids required if $\geq \$30,000$, BOCC approval if $\geq \$90,000$

Services: Bids required if $\geq \$30,000$, BOCC approval if $> \$40,000$

Construction/Repair work: Bids required if $\geq \$30,000$, BOCC approval if $\geq \$500,000$

If yes, attach a copy of bid tab and the minority and women business enterprise (MWBE) compliance review form provided by the Purchasing Division.

If no, why?

- ☐ Sole source exemption
- ☒ Cooperative purchasing program exemption (NC Sheriff's Association)
- ☐ State and federal contract exemption
- ☐ Contract is an amendment to an existing contract
- ☐ Other (please explain)

If exempted from bidding, has this request been reviewed and approved by the Purchasing Division in the agenda Legistar system? Yes ☐ No ☒

The County Purchasing Manager confirmed that Sheriff's Association contract qualifies for exemption to the formal bidding process.

Type of purchase – (B) Electronic Medical Record System Conversion

- ☒ Goods
- ☒ Services
- ☐ Architect, Engineer or Surveyor Services
- ☐ Construction and Repair

Did this request for purchase go through a bid process? Yes ☐ No ☒

Goods: Bids required if $\geq \$30,000$, BOCC approval if $\geq \$90,000$

Services: Bids required if $\geq \$30,000$, BOCC approval if $> \$40,000$

Construction/Repair work: Bids required if $\geq \$30,000$, BOCC approval if $\geq \$500,000$



If yes, attach a copy of bid tab and the minority and women business enterprise (MWBE) compliance review form provided by the Purchasing Division.

If no, why?

- ☒ Sole source exemption
- ☐ Cooperative purchasing program exemption
- ☐ State and federal contract exemption
- ☐ Contract is an amendment to an existing contract
- ☐ Other (please explain)

If exempted from bidding, has this request been reviewed and approved by the Purchasing Division in the agenda Legistar system? Yes ☐ No ☒

Fiscal Impact

Medicaid Cost Settlement

The Durham County Department of Public Health will receive Medicaid Cost Settlement Funds in excess of what was in the original budget this fiscal year FY2018-19. Net tentative Medicaid Cost Settlement funds are \$1,827,528 (Division of Health Benefits settlement letter attached) and of that amount, only \$294,012 was originally budgeted in the current fiscal year leaving 1,533,516 over what was budgeted.

Total (Federal Portion)	10% Withholding	Net Tentative Settlement Due from Medicaid
2,030,587.00	203,059.00	1,827,528.00

Recommendation

The County Manager recommends that the Board approve Budget Ordinance Amendment No. 20BCC000002 to appropriate General Fund fund balance for the purchase of 10 Public Health Replacement Vehicles with Medicaid Cost Settlement funds received in FY2018-19.