



Agenda Action Form Overview

The Board is requested to allow the County Manager to enter into contract with Schneider Electric in the amount of \$256,702.00 for annual preventative maintenance services on the County's BAS/security access system, and to execute future annual service renewals if within the General Services budget. BAS (Building Automation System) is a proprietary system of Schneider Electric that controls the heating, air conditioning, and security card access systems in many County owned facilities.

Background/Justification

The County's BAS/security card access system requires routine maintenance that can only be performed by Schneider Electric due to its proprietary status. Schneider Electric has performed maintenance on the BAS system since its installation in various County facilities. General Services is exploring options to transition to a non-proprietary system in the future which will allow other qualified vendors to perform such services. Until the transition is made however, Schneider Electric is the only vendor that can work on the existing BAS/security card access system.

Policy Impact

Approval of this maintenance service contract fits current Board policy of continuing to support Durham County's building automation and security card access systems. This action does not require BOCC policy changes.

Procurement Background

Type of purchase

- ☐ Goods
- ☒ Services
- ☐ Architect, Engineer or Surveyor Services
- ☐ Construction and Repair

Did this request for purchase go through a bid process? Yes ☐ No ☒

Goods: Bids required if \geq \$30,000, BOCC approval if \geq \$90,000

Services: Bids required if \geq \$30,000, BOCC approval if $>$ \$40,000

Construction/Repair work: Bids required if \geq \$30,000, BOCC approval if \geq \$500,000

If yes, attach a copy of bid tab and the minority and women business enterprise (MWBE) compliance review form provided by the Purchasing Division.

If no, why?

- ☒ Sole source exemption
- ☐ Cooperative purchasing program exemption
- ☐ State and federal contract exemption



Durham County Government
Agenda Action Form Supplemental Document – Contract Approval

- ☐ Contract is an amendment to an existing contract
☐ Other (please explain)

If exempted from bidding, has this request been reviewed and approved by the Purchasing Division in the agenda Legistar system? Yes ☒ No ☐

If no, why?

Fiscal Impact

\$256,702.00 will be expended from General Service's operation budget.

Recommendation

The County Manager recommends that the Board allow the County Manager to enter into contract with Schneider Electric in the amount of \$256,702.00 for annual preventative maintenance services on the County's BAS/security access system, and to execute future annual service renewals if within the General Services budget.