



Agenda Action Form Overview

Execution of the Contract Amendment with Cameron & Cameron, for Additional Services for the Moving Services for the Administrative Building II , 7th floor Upfit

Background/Justification

On June 11, 2018, the BOCC awarded the Move Services contract to Cameron & Cameron, Inc. for the Administration Building II Renovation. (former Judicial Building) located at 201 E. Main St. in the amount not to exceed \$55,000.00. The scope of this contract is for the post-construction moves for the various Durham County departments relocating into the newly renovated facility including the following: Register of Deeds, Tax Administration, Engineering and Environmental Services, Soil and Water, NC Forest Service, EMS Administration, NC Department of Juvenile Justice and Delinquency Prevention and General Services Security.

Policy Impact

Cameron and Cameron, Inc. was recommended by the CBRE/Heery as a qualified firm providing fair pricing for the project and will perform moving services for the Admin II, 7th floor upfit Renovation project. Similarly, Cameron and Cameron, Inc. provided move contracting services for the Human Services, Justice Center, Main Library Renovation and Admin II Building projects demonstrating extensive familiarity with the relocation of Durham County offices.

Procurement Background

Government units select firms qualified to provide such services on the basis of demonstrated competence and qualification for the type of professional services required without regard to fee other than unit price information at this stage, and thereafter to negotiate a contract for those services at a fair and reasonable fee with the best qualified firm. Cameron and Cameron, Inc. provided move contracting services for the Human Services, Justice Center, Main Library Renovation and Admin II Building projects demonstrating extensive familiarity with the relocation of Durham County offices.

Type of purchase

- ☐ Goods
- ☒ Services
- ☐ Architect, Engineer or Surveyor Services, CM@R
- ☐ Construction and Repair

Did this request for purchase go through a bid process? Yes ☐ No ☒

Goods: Bids required if \geq \$30,000, BOCC approval if \geq \$90,000

Services: Bids required if \geq \$30,000, BOCC approval if $>$ \$40,000

Construction/Repair work: Bids required if \geq \$30,000, BOCC approval if \geq \$500,000



Durham County Government

Agenda Action Form Supplemental Document – Cameron & Cameron Contract Amendment

If yes, attach a copy of bid tab and the minority and women business enterprise (MWBE) compliance review form provided by the Purchasing Division.

If no, why?

- ☐ Sole source exemption
- ☐ Cooperative purchasing program exemption
- ☐ State and federal contract exemption
- ☒ Contract is an amendment to an existing contract
- ☐ Other (please explain)

If exempted from bidding, has this request been reviewed and approved by the Purchasing Division in the agenda Legistar system? Yes ☒ No ☐

If no, why? _____

Fiscal Impact

The Admin II Building (Formally the Judicial Building) Funds have been deposited by the Budget department in the CIP account for the Project.

Recommendation

The County Manager recommends that the Board authorize the County Manager to amend the Move Services contract with Cameron & Cameron, to include the additional move services for the Relocation of the Durham County Finance department to the 7th floor of the Admin II Building in the amount of \$8780, thus increasing the overall total compensation for services not to exceed \$63,780,000.