



### **Agenda Action Form Overview**

The Board is requested to authorize additional expenditure of \$297,900 and approve a draw down of funds from the previously awarded Complex Coordinated Terrorist Attack (CCTA) Federal Grant. The total grant amount is \$931,500 and was recognized by the BOCC on January 8, 2018. The Board is also requested to approve a \$297,900 contract with C3 Pathways, Inc. to provide training on the plan created by Hagerty Consulting, Inc., which utilized \$259,031 of the CCTA Grant.

### **Background/Justification**

Durham County was awarded a CCTA Federal Grant in the amount of \$931,500 that was recognized by the BOCC on January 8, 2018

(<https://www.dconc.gov/Home/Components/News/News/4480/31>).

The BOCC has previously approved a service agreement in the total amount of \$259,031 with Hagerty Consulting, Inc.

Unified Command, regional incident coordination, crisis communication, resource management, and mass casualty response are foundational components of the Research Triangle Regional CCTA Guideline and Annexes. This service agreement allows for responders and support personnel from Durham, Orange, and Wake Counties to be trained on the plan in two segments. The first segment is a three-day course delivery of Active Shooter Incident Management for first responders and a two-day train-the-trainer course. This course will be delivered in three consecutive weeks, one course in each County.

The second segment is a two-day course delivery for Emergency Operations Center (EOC) coordination between the three Counties and North Carolina Emergency Management. This course will be newly developed in partnership with the three Counties and C3 Pathways. If proven to be successful, this course may be developed as a model for the Nation to utilize.

### **Policy Impact**

This request is consistent with other Board action in authorizing amending service agreements.

### **Procurement Background**

Working with Durham County Purchasing Division, a formal Request for Proposal #19-024 was developed and advertised. Potential vendors were given from February 18 – March 21, 2019 at 2:00pm to respond. Proposals were reviewed by a multi-agency, multi-jurisdictional panel and scored individually. C3 Pathways, Inc. was awarded the service agreement on August 19, 2019.

#### **Type of purchase**

- ☐ Goods
- ☒ Services
- ☐ Architect, Engineer or Surveyor Services
- ☐ Construction and Repair

**Did this request for purchase go through a bid process? Yes ☒ No ☐**



**Durham County Government**  
**Agenda Action Form Supplemental Document – Contract Approval**

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*Goods: Bids required if  $\geq \$30,000$ , BOCC approval if  $\geq \$90,000$*

*Services: Bids required if  $\geq \$30,000$ , BOCC approval if  $> \$40,000$*

*Construction/Repair work: Bids required if  $\geq \$30,000$ , BOCC approval if  $\geq \$500,000$*

If yes, attach a copy of bid tab and the minority and women business enterprise (MWBE) compliance review form provided by the Purchasing Division.

If no, why?

- ☐ Sole source exemption
- ☐ Cooperative purchasing program exemption
- ☐ State and federal contract exemption
- ☐ Contract is an amendment to an existing contract
- ☐ Other (please explain) –

**If exempted from bidding, has this request been reviewed and approved by the Purchasing Division in the agenda Legistar system?    Yes ☐    No ☐**

If no, why?

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**Fiscal Impact**

The amended service agreement will be funded by the CCTA grant award. Monies are drawn down from the Federal grant program as needed to fund projects authorized under the CCTA grant program.

**Recommendation**

The County Manager recommends that the Board authorize the additional expenditure of \$297,900 and allow for draw down funds from the previously awarded CCTA Federal Grant, and the Manager recommends the Board approve a \$297,900 contract with C3 Pathways, Inc.