



## SCOPE OF SERVICES FORM

This Scope of Services is an integral part of this contract between the **County of Durham** ("County"), and **C3 Pathways, Incorporated** ("Contractor"), which contract is dated **AUGUST 15, 2019**. Contractor agrees to provide services and/or materials pursuant to the provisions set forth below.

- I. Background/Purpose: *(Why - Provide a brief description of the services being procured.)*
  - **Complex Coordinated Terrorist Attack (CCTA) responder training and EOC training to enhance response and collaboration between responders and Durham, Orange & Wake Counties Emergency Operation Centers.**
  - **Functional Exercise Scenarios to further enhance the Regional Coordination Plan.**
- II. References: *(Identify/attach additional documents relevant to this contract, i.e., quotes, proposals, etc.)*

The following documents are incorporated herein by reference to them:

PROPOSAL with Addendum 1 attached thereto

- III. Work/Requirements: *(What/Where - Be as detailed as possible in describing the work.)* **The Contractor is responsible for the following:**
  - **Provision and execution of comprehensive multi-modal training programs to enhance the CCTA Regional Coordination Plan and active shooter incident management**
  - **Provision of all training materials, aids, and equipment as necessary**
- IV. Schedules/Timelines: *(When -- Provide a timetable to complete the work and any phases and/or deadlines.)*
  - **Training will be conducted during regular work hours**
  - **Training is expected to begin November 1, 2019 and conclude June 30, 2020**
- V. Transmittal/Delivery/Accessibility: *(How - Describe delivery methods for reports or deliverables. Include contact information of department procuring the services. Describe if County property is to be provided or access to the property, and how that will be handled, i.e. keys, holidays, security measures.)*
  - **Training will be held at different locations throughout the 3 participating counties**

- **Durham County's Emergency Management Department is responsible for coordinating and making facilities available throughout duration of training and exercise programs.**
- **Exercise programs will be conducted at Durham County's Keenan Stadium, Raleigh-Durham Airport and The Streets at Southpoint.**
- **Contact – Leslie O'Connor, Division Chief – Emergency Management, Durham County, 919-560-7273.**

VI. **Payment:** *(Include Rate of payment, Time for payments and Methods of payment.)*

- **Payment will be processed upon receipt of approved invoice(s) by the County.**