



Agenda Action Form Overview

The Board is requested to amend Contract Amendment #6 with Nighthawk Security and Consulting, LLC for additional services related to COVID-19.

Background/Justification

The recent impact of the COVID-19 pandemic has caused a change in security service levels needed in Durham County buildings. To adjust for such changes, staff realignments have occurred between buildings for the hours of operations and the type of patrol required for buildings during the COVID-19 period. Funding to support the additional contract costs were included in the April 13, 2020 budget amendment.

- Unarmed security for the HHS Tent Coverage – provides protection for the County property (tents) placed around the HHS building during non-business hours.
- Unarmed security for the HHS Ramseur Street Door – ensures that the door is not used for an entrance/exit (except in case of fire). Prevents employees from circumventing the medical screening at the Queen Street and Dillard Street entrances.
- Armed Security for Duke Health Warehouses Strategic National Stockpile (SNS) Shipments – Armed security is required by the federal government at the SNS locations.
- Armed officer for Emergency Operations Center activities (weekends and holidays only) – protection of the Emergency Operations Center (EOC), opening and closing the EOC location, checking for unauthorized individuals trying to enter the HHS building.
- 15 additional hours added to the present nightshift armed patrol – makes the patrol 24 hrs. a day Mon-Fri. Allows for patrolling areas around County building sites not currently being done during the day and responding to calls for assistance.
- Additional LEO Sergeant position for swing-shift – reduces the span of control to a reasonable number. Provides supervision for security operations center, tent security, parking patrol, roving patrol.

In order to provide appropriate funds for these changes to security service levels, security levels at many facilities have been reduced or redistributed. Additionally, during the April 13th regular session a budget amendment appropriating \$51,034.53 of General Fund fund balance was passed by the Board of County Commissioners. To provide funds for the additional \$104,320.00 needed for these COVID-19 related cost, General Services is requesting to reduce specific security contract lines and reallocate the funds. Lines 10-15 of the security contract, which relate to library facilities that are currently closed to the public, will be reduced by a total \$104,320.00. This will provide the additional funding for COVID-19.

The table captured on the following page reflects the building occupancy levels during this period.



Durham County Facilities Utilizing Janitorial and Security Services

Facility Name	Operating Hours	Open to the Public	Percent of staff daily*	Janitorial	Security
EMS-1	24/365	No	100%	No	Yes
EMS-2	24/365	No	100%	No	Yes
EMS-3	24/365	No	100%	No	Yes
EMS-4	24/365	No	100%	No	Yes
EMS-5	24/365	No	100%	No	Yes
EMS-6	24/365	No	100%	No	Yes
Detention Center	24/365	No	100%	No	No
Sheriff	24/365	Yes, 11:00 AM-4:00PM Monday -Friday	100%	Yes	No
Sheriff - North	24/365	Yes, 11:00 AM-4:00PM Monday -Friday	100%	Yes	No
Sheriff - East	24/365	Yes, 11:00 AM-4:00PM Monday -Friday	100%	Yes	No
DHHS	Monday - Friday 8:30 AM-5:00 PM	Yes, 9:00 AM-1:00PM	~50%	Yes	Yes
CJRC	Monday - Friday 8:30 AM-5:00 PM	No	~50%	Yes	Yes
Court House	Various Schedules (see attached Administrative order)	Yes,	Reduced	Yes	No
Youth Home	24/365	No, essential personnel only	100%	No	Yes
Admin. I	Monday - Friday 8:30 AM-5:00 PM	Yes	~25%	Yes	Yes
Admin. II	Monday - Friday 8:30 AM-5:00 PM	Yes	~25%	Yes	Yes
Elections/Adult probation	Monday - Friday 8:30 AM-5:00 PM	No	~50%	Yes	Yes
Ag./Cooperative Ext.	Closed	No, Open Friday for Diaper Pickup	0%	Yes	Yes
Parkwood Convenience Site	Monday, Wednesday 7:00 AM-2:30 PM; Tuesday, Thursday 10:30 AM-6:00 PM; Closed Saturday, Sunday	Yes	100%	No	No
Bahama Convenience Site	Monday - Friday 7:00 AM-6:00 PM; Saturday 7:00 AM-12:00 PM; Closed Sunday	Yes	100%	No	No
Rougemont Convenience Site	Monday - Friday 7:00 AM-6:00 PM; Saturday 7:00 AM-12:00 PM; Closed Sunday	Yes	100%	No	No
Redwood Convenience Site	Monday - Friday 7:00 AM-6:00 PM; Saturday 7:00 AM-12:00 PM; Closed Sunday	Yes	100%	No	No
GS - Warehouse	Monday - Friday 8:30 AM-5:00 PM	No	~50%	Yes	Yes
GS - Main	Monday - Friday 8:30 AM-5:00 PM	No	~50%	Yes	Yes
Animal Shelter	Monday - Friday 8:30 AM-5:00 PM	No	~50%	Yes	Yes

Fiscal Impact

A budget amendment occurred on April 13, 2020 in the amount of \$51,034.53 to support the increased contract expenses. Given the reallocation of existing contract funds combined with the April 13, 2020 budget amendment, no additional funds are needed to support this contract amendment.

Recommendation

The County Manager recommends that the Board approve Contract Amendment #6 to Nighthawk Security and Consulting for security services resultant from the COVID-19 pandemic.