



Agenda Action Form Overview

Approval to utilize existing Operational funds in the amount of \$19,500 this fiscal year for additional support hours with Microsoft Premier Support Agreement. Support hours and services will be purchased through Microsoft.

Background/Justification

The Board is requested to authorize the use of existing Operational funds in the amount of \$19,500 this fiscal year for additional support hours for Microsoft Premier Support Agreement. Support hours and services will be purchased through Microsoft.

The Microsoft enterprise agreement keeps Durham County in line with the shift to cloud services and best practices across the private and government sectors including the City of Durham, Mecklenburg County, Wake County, Guilford County and many other counties and municipalities in North Carolina.

Policy Impact

There is no impact to policy; this action allows Durham County Government to continue to its effective and efficient use of Microsoft Premier Support, Office 365, Microsoft systems and servers licensing supporting our business departments.

Procurement Background

The Microsoft Premier Support Agreement is purchased in accordance with County purchasing policies as this software as a service becomes due for yearly payment and go before the Board for approval if required.

Type of purchase

- ☒ Goods
- ☒ Services
- ☐ Architect, Engineer or Surveyor Services
- ☐ Construction and Repair

Did this request for purchase go through a bid process? Yes ☐ No ☒

Goods: Bids required if $\geq \$30,000$, BOCC approval if $\geq \$90,000$

Services: Bids required if $\geq \$30,000$, BOCC approval if $> \$40,000$

Construction/Repair work: Bids required if $\geq \$30,000$, BOCC approval if $\geq \$500,000$

If yes, attach a copy of bid tab and the minority and women business enterprise (MWBE) compliance review form provided by the Purchasing Division.

If no, why?

- ☐ Sole source exemption



- ☐ Cooperative purchasing program exemption
- ☐ State and federal contract exemption
- ☒ Contract is an amendment to an existing contract
- ☐ Other - Request for capital funding; no expenditures requested at this time.

If exempted from bidding, has this request been reviewed and approved by the Purchasing Division in the agenda Legistar system? Yes ☐ No ☒

If no, why?

Request for operational funding; no expenditures requested at this time.

Fiscal Impact

Requesting to authorize the use of existing Operational funds in the amount of \$19,500 this fiscal year for additional support hours for Microsoft Premier Support Agreement. Support hours and services will be purchased through Microsoft. This approval will allow the Enterprise to continue utilizing the advance technical support features for Office 365 and the Microsoft system and server licensing supporting our business departments.

Recommendation

The County Manager recommends that the Board authorize the use of existing Operational funds in the amount of \$19,500 for this fiscal year for additional support hours for Microsoft Premier Support Agreement.