



Office of
Emergency Services
Division of Emergency Management

MEMORANDUM

To: Wendell Davis – Durham County Manager
Jodi Miller – GM Goal 3

From: Leslie O'Connor – COVID-19 Incident Commander
Re: Transition Plan for RTP Marriott

This plan is recommended as a feasible strategy to transition Urban Ministries Durham (UMD) residents from the RTP Marriott hotel and relocate them to non-congregate and socially distanced settings by the required July 9, 2020 deadline. As you are aware, the County's existing contract expires on July 9 and the current 85 residents at the RTP Marriott must be relocated. The proposed plan will move men, women and families back to UMD and into the Carolina-Duke Inn for the next six months in a manner that is consistent with public health and CDC guidelines for managing congregate living environments. This recommended transition plan is the most viable solution after review of the submitted RFP housing proposals.

Fifty individuals (35 men and 15 women) and nine families (individual rooms available at UMD) will be moved from the RTP Marriott back to UMD in a similar process that was used to relocate them almost 3 months ago. The remaining 20-30 people will be transported to the Carolina-Duke Inn and provided with individual rooms. Efforts to rehouse them permanently are underway, and the Carolina-Duke Inn will provide temporary housing for these residents until permanent housing is located. With the assistance of County Finance, the County's existing contract with the Carolina-Duke Inn for our COVID-19 response has been extended until the end of the calendar year to facilitate this transition.

The relocation of all individuals and families is proposed to take place before the end of the RTP Marriott contract on July 9. Estimated costs for the transition plan are provided below. This recommended plan is more cost-effective than the current contract with the RTP Marriott and provides a housing strategy for current residents of UMD until the end of the year. With your concurrence on this recommended plan, an agenda item for BOCC action will be drafted to increase the contract amount for the Carolina-Duke Inn through December 31, 2020 and included on the July 13 BOCC agenda. This proposal will also be shared with the MAC Group during the July 1, 2020 call.



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ESTIMATED COSTS OF TRANSITION PLAN

Transition Plan Costs	1-day	1 month	6 months
Rent (40 rooms @ \$75 per room)	\$3,000	\$90,000	\$540,000
Staffing & Security	\$1,960	\$58,800	\$352,800
Meals (\$8.00/day for 40 people)	\$320	\$9,600	\$57,600
Laundry (40 people)	\$54	\$1,620	\$9,720
Cleaning @ UMD (estimate)	\$278	\$8,340	\$50,040
TOTAL	\$5,612	\$168,360	\$1,010,160

TOTAL ESTIMATED COST OF RTP MARRIOTT 90 DAY CONTRACT

RTP MARRIOTT	1-day	1 month	3 months
Includes Room Rental, Security, Feeding, Laundry, Meals, Cleaning	\$18,545	\$556,350	\$1,669,329