



Durham County Alcoholic Beverage Control Board

2634 Durham Chapel Hill Blvd, Suite 10, Durham, NC 27707



July 22, 2020

Durham County Criminal Justice Resource Center
ATTN: Karen Shaw
326 East Main Street
Durham, NC 27701

To: Durham County Criminal Justice Resource Center

Congratulations! Your program, **Durham Drug Treatment Court**, was selected to receive a grant award from the Durham County ABC Board in the amount of **\$32,000**. We are pleased to present you with your grant award. Grant funding is made available in two equal payments. You are receiving the first of those payments now. The second payment will be mailed in February 2021, one week following the general board meeting of that month, and after the initial grant reporting deadline.

We regret not being able to hold an in-person awards event at this time. However, we would like to meet in person in February 2021 for photographs and to learn about the progress of your program. We will notify you with specifics at the appropriate time.

As part of your acceptance of this grant award, you are agreeing to submit appropriate grant reports by the established deadlines which are as follows:

1. Initial Grant Reporting Deadline: January 31, 2021
2. Final Grant Reporting Deadline: April 30, 2021

These reports are vitally important as they provide us with valuable insight into the progress of your specific program and how grant dollars are being utilized. You can access the grant reporting function by logging into your ZoomGrants account. You will be required to complete two files. These files must be downloaded and then re-uploaded upon completion:

1. The Grant Report Template
2. The Financial Report Template

Please mark these dates on your calendar and be prepared to submit your reports accordingly. Failure to submit reports could result in elimination from future consideration of grant awards. For questions regarding the reporting process, please email grants@durhamabc.com.

Again, congratulations! We are happy to be your partner as you affect positive change in the area of alcohol and substance abuse education and prevention. You are providing a valuable service to the Durham Community and we thank you.

Sincerely,

Nigel Sullivan
General Manager
Durham County ABC Board