



SCOPE OF SERVICES FORM

This Scope of Services is an integral part of this contract between the **County of Durham** (“County”), and **Gene IQ Labs** (“Contractor”), which contract is dated January 4, 2021. Contractor agrees to provide services and/or materials pursuant to the provisions set forth below.

I. Background/Purpose: *(Why - Provide a brief description of the services being procured.)*

COVID-19 is currently providing a challenge to the health and safety to the Durham County workforce. To prevent mass spread Durham County is requesting Gene IQ Labs to provide regular COVID testing for employees and mass testing of the workforce if/when necessary. Gene IQ Labs will provide COVID-19 PCR testing services as requested by Durham County. Gene IQ Labs will process specimens and provide all technical personnel, materials and equipment necessary to perform. Testing services shall be performed in accordance with the guidelines, rules and regulations set forth by CLIA and CAP, in compliance with the CLIA and CAP guidelines.

II. References: *(Identify/attach additional documents relevant to this contract, i.e., quotes, proposals, etc.)*

The following documents are incorporated herein by reference to them:

- **Attachment 1A:** Gene IQ Proposal Form – RFP # 21-013
- **Attachment 1B:** MWBE Compliance Review Form – RFP # 21-013

III. Work/Requirements: *(What/Where - Be as detailed as possible in describing the work.)*

- a. Gene IQ Labs will provide COVID-19 PCR testing services for Durham County employees. Gene IQ Labs will process specimens and provide all technical personnel, materials and equipment necessary to perform and interpret test results. Testing services will be performed in accordance with guidelines, rules and regulations set forth by CLIA and CAP, in compliance with CLIA and CAP guidelines.
- b. Gene IQ Labs will be able to provide mass testing to capacity of 2000 employees in one testing session lasting no more than 3 days. Mass testing must begin within 3 business days of notification to Gene IQ Labs.
- c. Gene IQ Labs will also be responsible for testing at least 20 employees on a bi-weekly (every two week) basis for routine COVID testing.
- d. Testing must take place on Durham County property.
- e. Employees must be notified and able to access their test results within 72 hours of receipt of testing. Durham County Risk Management must be notified when there is a positive result of testing.

IV. Schedules/Timelines: *(When – Provide a timetable to complete the work and any phases and/or deadlines.)*

Bi-weekly (every two weeks) testing will commence within one week of contract execution. Mass testing will commence within 3 business days of notification to the Gene IQ Labs.

V. Transmittal/Delivery/Accessibility: *(How - Describe delivery methods for reports or deliverables. Include contact information of department procuring the services. Describe if County property is to be provided or access to the property, and how that will be handled, i.e. keys, holidays, security measures.)*

Gene IQ Labs will process specimens and provide all technical personnel, materials and equipment necessary to perform and interpret test results. The access and processing of tests will be completed with test result reporting via Gene IQ Labs 24 x 7 online portal.

VI. Payment: *(Include Rate of payment, Time for payments and Methods of payment.)*

Please see Section 3 of original service contract regarding payment.