

From: [Perry, Angela](#)
To: [Somers, Corinna E.](#)
Cc: [Kutch, Tom](#); [Brixey, Stephanie](#); [Shaw, Wade W.](#)
Subject: RE: Informal Range - Sole Source & Representative Purchasing Approval
Date: Wednesday, December 9, 2020 12:24:57 PM
Attachments: [image003.png](#)

Hi Corinna,

I am comfortable processing this purchase as sole source. As discussed, sole source exemptions require BOCC approval. After BOCC approval, you may use the purchase requisition/purchase order process. Please be sure to attach the BOCC approval document to the requisition, as well as the sole source exemption letter and quote.

Please let me know if you have any additional questions.

Thank you,

ANGELA PERRY, CLGPO
PROCUREMENT MANAGER



Purchasing Division
201 East Main Street, 7TH Floor
Durham, North Carolina 27701
Office (919) 560-0056 | Fax (919) 560-0077
aperry@ddconc.gov

From: Somers, Corinna E. <csomers@ddconc.gov>
Sent: Wednesday, December 9, 2020 11:53 AM
To: Perry, Angela <aperry@ddconc.gov>
Cc: Kutch, Tom <tkutch@ddconc.gov>; Brixey, Stephanie <sbrixey@ddconc.gov>; Shaw, Wade W. <wshaw@ddconc.gov>
Subject: Informal Range - Sole Source & Representative Purchasing Approval
Importance: High

Good morning Angela,

Last week we spoke about the purchase of a piece of equipment (Muffin Monster) for our Stirrup Iron Creek Pump Station which is in the informal range (\$57,839.19). At that time I was awaiting further clarification as to whether or not we could obtain multiple quotes and I've received confirmation that all quotes/purchases must go through Heyward who is the sole sales representative for NC & SC. This purchase is solely sourced through JWC and the PO would be made out to JWC and sent through Heyward to process the order on behalf. Attached is the sole manufacturer and representative letter along with the quote and equipment specs. Please advise of purchase approval. If you have any questions or need additional information please call my County cell at (984) 260-5442. Thanks so much, have a great day!

CORINNA SOMERS

Sr. Administrative Officer | Contracts Administrator



Durham County Engineering & Environmental Services
Utilities Division – Triangle WWTP
5926 NC HWY 55 E.
Durham, North Carolina 27713
Office: (919) 560-9040 | Cell: (984) 260-5442
Main: (919) 560-9033 | Fax: (919) 544-8590
Email: csomers@ddconc.gov

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