

From: [Somers, Corinna E.](#)
To: [Darby, Willie S.](#)
Cc: [Brixey, Stephanie](#); [Perry, Angela](#)
Subject: RE: Informal Range - Sole Source & Representative Purchasing Approval
Date: Tuesday, December 15, 2020 2:28:51 PM
Importance: High

Thank you Willie! Have a good afternoon and rest of your week.

CORINNA SOMERS
Sr. Administrative Officer I Contracts Administrator
Durham County Engineering & Environmental Services
Utilities Division – Triangle WWTP
5926 NC HWY 55 E.
Durham, North Carolina 27713
Office: (919) 560-9040 I Cell: (984) 260-5442
Main: (919) 560-9033 I Fax: (919) 544-8590
Email: csomers@dconc.gov

-----Original Message-----

From: Darby, Willie S. <wdarby@dconc.gov>
Sent: Tuesday, December 15, 2020 1:57 PM
To: Somers, Corinna E. <csomers@dconc.gov>
Subject: Re: Informal Range - Sole Source & Representative Purchasing Approval

Hi Corinna:

Due to the urgency of this matter and the fact that it is a sole source item, I will approve this contract and even though the choice of law is California. The risk is low when dealing with purchase of equipment.

Thanks,

Willie

Sent from my iPhone

> On Dec 15, 2020, at 1:07 PM, Somers, Corinna E. <csomers@dconc.gov> wrote:

>

> Good afternoon Willie –

>

> When you have a moment, can you give me a status update on the review of these terms of conditions? The documents have already been uploaded in Legistar as we would like to move forward as quickly as possible with the purchase of equipment. There is a several week lead time. Thanks!

>

> CORINNA SOMERS

> Sr. Administrative Officer I Contracts Administrator

> [cid:image004.png@01D6D2E2.FCF0CE10]

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>
> From: Somers, Corinna E.
> Sent: Wednesday, December 9, 2020 2:53 PM
> To: Willie S. Darby (wdarby@dconc.gov) <wdarby@dconc.gov>
> Cc: Brixey, Stephanie <sbrixey@dconc.gov>; Angela Perry
> (aperry@dconc.gov) <aperry@dconc.gov>
> Subject: FW: Informal Range - Sole Source & Representative Purchasing
> Approval
> Importance: High
>
> Good afternoon Willie –
>
> Angela Perry has approved the purchase of a piece of equipment (see below) as a sole source which needs to go to the Board. Please review the attached documentation and quote which has Terms and Conditions. Once approved we will attach your email to our documentation in Legistar. Thank you!
>
> CORINNA SOMERS
> Sr. Administrative Officer I Contracts Administrator
> [cid:image005.png@01D6D2E2.FCF0CE10]
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> Email: csomers@dconc.gov<<mailto:csomers@dconc.gov>>
>
>
>
> From: Perry, Angela <aperry@dconc.gov<<mailto:aperry@dconc.gov>>>
> Sent: Wednesday, December 9, 2020 12:25 PM
> To: Somers, Corinna E. <csomers@dconc.gov<<mailto:csomers@dconc.gov>>>
> Cc: Kutch, Tom <tkutch@dconc.gov<<mailto:tkutch@dconc.gov>>>; Brixey,
> Stephanie <sbrixey@dconc.gov<<mailto:sbrixey@dconc.gov>>>; Shaw, Wade W.
> <wshaw@dconc.gov<<mailto:wshaw@dconc.gov>>>
> Subject: RE: Informal Range - Sole Source & Representative Purchasing
> Approval
>
> Hi Corinna,
>
> I am comfortable processing this purchase as sole source. As discussed, sole source exemptions require BOCC approval. After BOCC approval, you may use the purchase requisition/purchase order process. Please be sure to attach the BOCC approval document to the requisition, as well as the sole source exemption letter and quote.
>
> Please let me know if you have any additional questions.
>
> Thank you,
>
> ANGELA PERRY, CLGPO
> PROCUREMENT MANAGER
>
> [DCo_DC_Finance]
>
> Purchasing Division
> 201 East Main Street, 7TH Floor
> Durham, North Carolina 27701

> Office (919) 560-0056 | Fax (919) 560-0077
> aperry@dconc.gov<<mailto:aperry@dconc.gov>>
>
>
>
> From: Somers, Corinna E. <csomers@dconc.gov<<mailto:csomers@dconc.gov>>>
> Sent: Wednesday, December 9, 2020 11:53 AM
> To: Perry, Angela <aperry@dconc.gov<<mailto:aperry@dconc.gov>>>
> Cc: Kutch, Tom <tkutch@dconc.gov<<mailto:tkutch@dconc.gov>>>; Brixey,
> Stephanie <sbrixey@dconc.gov<<mailto:sbrixey@dconc.gov>>>; Shaw, Wade W.
> <wshaw@dconc.gov<<mailto:wshaw@dconc.gov>>>
> Subject: Informal Range - Sole Source & Representative Purchasing
> Approval
> Importance: High
>

> Good morning Angela,

>
> Last week we spoke about the purchase of a piece of equipment (Muffin
> Monster) for our Stirrup Iron Creek Pump Station which is in the
> informal range (\$57,839.19). At that time I was awaiting further
> clarification as to whether or not we could obtain multiple quotes and
> I've received confirmation that all quotes/purchases must go through
> Heyward who is the sole sales representative for NC & SC. This
> purchase is solely sourced through JWC and the PO would be made out to
> JWC and sent through Heyward to process the order on behalf. Attached
> is the sole manufacturer and representative letter along with the
> quote and equipment specs. Please advise of purchase approval. If
> you have any questions or need additional information please call my
> County cell at (984) 260-5442. Thanks so much, have a great day!

> CORINNA SOMERS

> Sr. Administrative Officer I Contracts Administrator
> [cid:image007.png@01D6D2E2.FCF0CE10]
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