



## SCOPE OF SERVICES FORM

This Scope of Services is an integral part of this contract between the **County of Durham** (“County”), and **Psychiatric Services and Consultation** (“Contractor”), which contract is dated **July 1, 2020**. Contractor agrees to provide services and/or materials pursuant to the provisions set forth below.

**I. Background/Purpose:** As the facility’s Mental Health Director, per the Jail Medical Plan, the psychiatrist holds the ultimate responsibility for making clinical decisions concerning the care of mental health clients and ensure individuals with mental illness who are detained at the Durham County Detention Center (DCDC) have access to psychiatric services. Services shall include evaluation and assessment, crisis intervention while on-site, medication management and monitoring and referral for additional services and supports.

**II. References:** Contractor will submit the anticipated schedule and any deviations from that in advance. Invoice should include days and hours of services provided at jail facility.

**III. Work/Requirements:** Serve as Mental Health Director as per Medical Services Policy in the detention center’s Medical Services Standards of Operation by guiding, reviewing, and approving mental health service policies. The vendor shall operate a weekly clinic for inmates who are experiencing symptoms from their condition and who have difficulty adjusting to the daily life within the jail. Provider is primarily responsible for writing prescriptions for inmates who have a documented mental health diagnosis and history of psychiatric medication use as they enter the jail. Provider shall make clinical determination whether inmates with no documented medication history should be placed on medication. Work with the Jail Mental Health Team on identifying and monitoring individuals placed in the Mental Health Pod. Prescribe and review detainees’ psychiatric medications based on established review intervals. Deliver clinical oversight to the Jail Mental Health Team providing coordinated and comprehensive care of the psychiatric population housed in the DCDC. Assure adequate discharge plans are in place for inmates seen to ensure continuity upon release into the community. Communicate with Alliance Health and Gurley’s Pharmacy regularly regarding medication needs for individuals post-release. Additional psychiatric services are provided at the Durham County Youth Home, prescribing and reviewing psychiatric medications for detained youth based on established review intervals.

**IV. Schedules/Timelines:**

- Provider will deliver fourteen (14) hours weekly of psychiatric services to the detention center and ensure all confidentiality laws are adhered to and written consents are obtained when needed.
- Contractor will provide two (2) hours weekly of psychiatric services to the Durham County Youth Home.

**V. Transmittal/Delivery/Accessibility:** Contractor will submit monthly invoices by the 5<sup>th</sup> of each month to Durham County Criminal Justice Resource Center (CJRC), 326 East Main Street, Durham, North Carolina 27701. Provider shall collaborate with CJRC Administration and Mental Health Clinicians, Alliance Health, Wellpath, Durham County Sheriff's Office, Durham County Youth Home Administration and staff, as well as Gurley's Pharmacy.

**VI. Payment:** Contractor shall submit a detailed monthly invoice on the fifth of each month. Contractor agrees to bill \$135 per hour for services provided at the detention center and \$200 per hour for services provided at the Youth Home. Payments shall be made to the contractor within 30 days of receiving an invoice verified by the CJRC Mental Health Clinician.