



Legislation Details (With Text)

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**Type:** Action Item      **Status:** Consent Agenda

**File created:** 3/21/2019      **In control:** Board of County Commissioners

**On agenda:** 4/8/2019      **Final action:**

**Title:** Lease Agreement Between Durham County and Thomas L. Hawkins

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** 1. Thomas Hawkins Draft Office Lease for 4-1-19 WS

Date	Ver.	Action By	Action	Result
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**Item:**  
**Lease Agreement Between Durham County and Thomas L. Hawkins**  
**Date of BOCC Meeting: April 8, 2019**

**Request for Board Action:**

The Board is requested to approve a Lease Agreement with Thomas L. Hawkins for office space and authorize the County Manager to execute the lease.

The Administration recommends the attached lease to secure approximately 4,500 square feet of office space to support the efficient and effective delivery of public services to the residents of Durham County. This is a five-year lease with an annual cost of \$49,131 for an effective lease rate of \$10.92 per square foot. The rental rate remains the same for the five-year term, with no annual increase in the lease rate. The lease also includes the option of five additional one-year renewals if the county desires to extend the term of the lease. The lease agreement has been reviewed and approved by County Legal.

**Alignment with Strategic Plan:** This agenda item supports Goal 5: Accountable, Efficient and Visionary Government.

**Resource Persons:** Jane Korest, Open Space and Real Estate Division Manager; Nancy Mitchell, Sr. Real Estate Officer; Jodi Miller, General Manager

**County Manager’s Recommendation:** The County Manager recommends that the Board approve a Lease Agreement with Thomas L. Hawkins for additional office space for a five-year term and authorize the County Manager to execute the lease

County Manager: \_\_\_\_\_