



Legislation Details (With Text)

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File created: 6/24/2020 **In control:** Board of County Commissioners

On agenda: 7/13/2020 **Final action:**

Title: Tax Bill Printing Services for Durham County Tax Administration, Request for Proposal (RFP) 20-022

Sponsors:

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Attachments: 1. Tax Bill Printing Services for Durham County Tax Administration, Request for Proposal (RFP 20-022), 2. RFP 20-022 Bid Tabulation - Tax Bill Printing Services, 3. MWBE Compliance Review Form-AAF for 20-022 RFP 060120

Date	Ver.	Action By	Action	Result
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Item:
Tax Bill Printing Services for Durham County Tax Administration, Request for Proposal (RFP) 20-022

Date of BOCC Meeting: July 13, 2020

Request for Board Action:

The Board is requested to approve a standard service contract with Quality PrintPro, Inc. in the amount of \$74,445.13 for design and printing of annual property tax notices, including but not limited to property tax bills, change of value notices and property tax listing forms.

Durham County issued the Request for Proposals (RFP 20-022) on February 23, 2020 through April 23, 2020. Four proposals were received. Based on review of the four proposals, Quality PrintPro, Inc. was chosen based on their experience in providing this type of service, their proven ability to meet the RFP requirements and their history of performing comparable projects for similar counties. The proposal bid tabulation is attached.

In review of the MWBE participation, Quality PrintPro, Inc. was found to be a MWBE Certified Woman-Owned business and will be utilizing their own workforce to perform design and print services.

Alignment with Strategic Plan: Goal 5, Accountable, Efficient, Visionary Government as most tax notices distributed from the tax department are in accordance with North Carolina General Statutes.

Resource Persons: T. Dwane Brinson, Tax Administrator; Teresa Hairston, Deputy Tax Administrator

County Manager’s Recommendation: The County Manager recommends that the Board approve the standard service contract with Quality PrintPro, Inc. in the amount of \$74,445.13 for design and printing of annual property tax notices, including but not limited to property tax bills, change of value notices and property tax listing forms.

County Manager: _____