



Legislation Details (With Text)

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On agenda: 3/9/2015 **Final action:** 3/9/2015
Title: Budget Ordinance Amendment No.15BCC000042 Appropriating \$197,205 of Debt Service Fund Balance and Transferring Those Funds to the General Fund (Engineering Department) and Approval of Professional Services for the Update to the Durham County Space Needs Analysis and Facility Master Plan

Sponsors:

Indexes:

Code sections:

Attachments: 1. AAF - Backups for the Space Needs Analysis and Facility Master Plan Update - 3-9-15

Date	Ver.	Action By	Action	Result
3/9/2015	1	Board of County Commissioners	approved	Pass

ITEM:

Budget Ordinance Amendment No.15BCC000042 Appropriating \$197,205 of Debt Service Fund Balance and Transferring Those Funds to the General Fund (Engineering Department) and Approval of Professional Services for the Update to the Durham County Space Needs Analysis and Facility Master Plan

DATE OF BOCC MEETING: March 9, 2015

REQUEST FOR BOARD ACTION:

The Board is requested to authorize Budget Ordinance Amendment No.15BCC000042 appropriating \$197,205.00 of Debt Service Fund fund balance and transferring those funds into the General Fund (Engineering Department), and to authorize the County Manager to enter into a contract with O'Brien/Atkins and Associates, P.A. (OBA) for professional services to provide an update to the Durham County Space Needs Analysis and Facility Master Plan in the amount of \$186,655.00 plus a reimbursable amount of \$10,550.00 thus totaling a not to exceed budget of \$197,205.00 (See Attachment 1, Pages 1-6)

The request for qualifications (RFQ) process for hiring an architect for the Durham County Space Needs Analysis and Facility Master Plan was completed in early 1999 with O'Brien/Atkins and Associates, P.A. being selected as the most qualified firm for the project. On March 22, 1999, the BOCC approved the execution of a contract with OBA in the amount of \$148,750.00 for the Durham County Space Needs Analysis and Facility Master Plan. The previous contract has expired and resulted in a Space Needs Analysis and Facility Master Plan that was completed in March 2000 and amended in March 2003. The Plan served Durham County in two ways: 1) As a basic guide to elected officials and administrators in all decisions relating to the need for and the provision of building space. 2) As a comprehensive Facility Master Plan that could be updated to meet changing conditions. The structure of the Facility Master Plan was previously organized based on three components:

- An evaluation of the existing facility configuration
- A space needs forecast
- A building program/action plan

The existing Master Plan requires updating in order to address the current and projected operational requirements of the County. Many of the services provided by the County coincide directly to resident population size, composition and distribution. Other factors including legislatively mandated services, changes in technology, economic development and etc. also have a direct impact on County space needs. This update will provide Durham County a 10 and 20 year look ahead at space needs requirements for service delivery, parking, storage, vehicle storage and etc. This plan will piggyback on the Youth Home Study, the previous programming efforts for the Detention Center and currently for the Judicial Building Renovation and the Long Range Space Planning and Analysis for Durham County's EMS Facilities. This process will also allow Durham County to make informed decisions about the future use of DSS Main Street and other County owned facilities. The departments to be included in this effort and a comprehensive list of the scope of work has been outlined in the proposal (See Attachment 1, Pages 2-6).

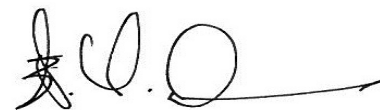
In review of the M/WBE participation, O'Brien/Atkins will be utilizing The Harris Collaborative on the project proposing 10.44% M/WBE participation on this project. The Harris Collaborative is an African American/Women-owned business.

It is recommended that the County proceed with all work described in the proposal dated December 10, 2014 for \$197,205.00. Funding for the Update to the Space Needs Analysis and Facility Master Plan is available in the Debt Service Fund from available fund balance.

ALIGNMENT WITH STRATEGIC PLAN: This requests aligns with Strategic Plan Goal #5 (Accountable, Efficient and Visionary Government) - by providing a plan that will allow more efficient service delivery and better customer service through the design and construction of County facilities.

RESOURCE PERSONS: Lee Worsley, Deputy County Manager; Peri Manns, ASLA, Senior Project Manager, Engineering Department; Kevin Montgomery, AIA, O'Brien/Atkins and Associates, P.A.

COUNTY MANAGER'S RECOMMENDATION: The County Manager recommends that the Board approve Budget Ordinance Amendment No.BCC15000042 appropriating \$197,205.00 of Debt Service Fund fund Balance and transferring those funds into the General Fund (Engineering Department), and authorize the execution of the contract with O'Brien/Atkins and Associates, P.A. to provide professional services for the update to the Durham County Space Needs Analysis and Facility Master Plan in the amount of \$186,655.00 plus a reimbursable amount of \$10,550.00 thus totaling a not to exceed budget of \$197,205.00.



County Manager: _____