



Legislation Details (With Text)

File #: 18-0628 **Version:** 1 **Name:**
Type: Informational Report **Status:** Consent Agenda
File created: 1/22/2018 **In control:** Board of County Commissioners
On agenda: 2/12/2018 **Final action:**
Title: Execution of Architectural Design Service Contract with DTW Architects and Planners, Ltd. for the Administration Building Renovations Project No.: DC 137

Sponsors:

Indexes:

Code sections:

Attachments: 1. AAF - Backups - Administration Bldg Renovations - DTW Architects and Planners - 1-18-2018, 2. AAF - Supplemental Document Form - Administration Bldg Renovations - DTW Architects

Date	Ver.	Action By	Action	Result
------	------	-----------	--------	--------

Item:

Execution of Architectural Design Service Contract with DTW Architects and Planners, Ltd. for the Administration Building Renovations Project No.: DC 137

Date of BOCC Meeting: February 12, 2018

Request for Board Action:

The Board is requested to authorize the County Manager to execute a contract with DTW Architects and Planners, Ltd. of Durham to provide architectural services for renovations to the Durham County Administration Building, located at 200 E. Main Street, Durham, in the amount of \$691,000.00 plus additional services and reimbursable expenses in the amount of \$30,000.00 for a total not-to-exceed amount of \$721,000.00 (Attachment 1, p. 1).

The Request For Qualifications (RFQ) for architectural services for the project was advertised in local newspapers on February 11, 2017. Five (5) responses were received on March 9, 2017 and were evaluated by a selection committee representing Legal, Purchasing, County Manager, General Services and County Engineering. The firm of DTW Architects and Planners, Ltd. was determined to be the most qualified firm to provide design services for this project. DTW Architects & Planners, Ltd. is located in Durham, NC. M/WBE participation proposed by the project team is approximately 48%, significantly exceeding the general County aspirational goal of 25% MWBE participation (Attachment 1, p. 2).

An initial Needs Assessment and Building Systems Analysis was conducted by DTW Architects to determine the space needs of each department and proposed building space allocation, along with an assessment of the condition of existing building systems. This findings of this preliminary investigation and work form the basis for the scope of work contemplated by the attached Architectural Scope of Services as presented in this Agenda Action Item.

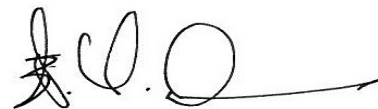
It is recommended that the County proceed with all work described in the proposal dated January 11, 2018. Funding for the architectural design contract is available in the Administration Building Renovation Capital

Project Account.

Alignment with Strategic Plan: This aligns with Goal 5 - Accountable, Efficient and Visionary Government - by providing more efficient service delivery and better customer service.

Resource Persons: Jay Gibson, P.E., General Manager; Peri Manns, ASLA, LEED GA, Deputy Director of Engineering; James Faress, P.E., Senior Project Manager; and Robert Sotolongo, AIA, DTW Architects & Planners, Ltd.

County Manager's Recommendation: The County Manager recommends that the Board authorize the execution of the contract with DTW Architects & Planners, Ltd. to provide design services for the Durham County Administration Building Renovation project in the amount of \$691,000.00 plus a reimbursable amount of \$30,000.00 thus totaling a not to exceed budget of \$721,000.00.



County Manager: _____