



## Legislation Text

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**File #:** 18-1065, **Version:** 1

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**Item:**

**Contract Amendments to four Janitorial Contracts to Facilitate the Regular Cleaning of Admin II**

**Date Of BOCC Meeting:** November 5, 2018

**Request For Board Action:**

The Board is requested to authorize the County Manager to amend and increase janitorial contracts for CJ Enterprise (increase \$14,894.60), Kreative Koncepts (increase \$27,456), B&R Janitorial (increase \$24,475) and Freddrick's Housekeeping (increase \$17,840) to provide janitorial services in the newly opened Admin. II building. These increases will accommodate janitorial services in the Admin. II building through January of 2019, which will allow adequate time for advertising of a new janitorial request for proposal (RFP) and selection of a sole contractor to provide janitorial services in the facility.

The areas of service and pricing break downs for each contractor are listed in the attached table (Table 1). It is important to keep in mind that each floor/area served has a unique layout and characteristics regarding the type of space and daily occupancy.

All four contractors noted in Table 1 were impacted by the relocation of departments to the Admin. II building. Due to having a short time frame to solicit for formal bids through the RFP process and the urgent need for janitorial services, a decision was made by the General Services management team to split the building by floors and assign each contractor that was impacted a portion to service. Creation of a new RFP for janitorial services is currently underway which will be advertised to the public for solicitation of quotes from qualified bidders.

**Alignment With Strategic Plan:** This item aligns with Goal 2: Health and Well-being for All: Improve the quality of life through preventive, behavioral and physical care services. Reduce barriers to access services.

**Resource Persons:** Motiryo Keambiroiro, Director of General Services, Deborah Booth, Deputy Director of General Services, and Joel Jones, Quality Control and Contract Specialist

**County Manager's Recommendation:** The County Manager recommends that the Board authorize the County Manager to amend and increase janitorial contracts for CJ Enterprise (increase \$14,894.60), Kreative Koncepts (increase \$27,456), B&R Janitorial (increase \$24,475) and Freddrick's Housekeeping (increase \$17,840) to provide janitorial services in the newly opened Admin. II building, and to approve subsequent amendments to janitorial contracts within the General Services Budget.

County Manager: \_\_\_\_\_